

**STATE OF TEXAS
PURCHASE ORDER**

8/2/2016 Amended to include the shipping cost for the workstation to be shipped to Liberty, TX. Please see attached approval. Also included the PCC code and order type for the PO.

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8700	12. HUB: WO/F	13. Order Type: Spot
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC E	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No.	15. Vendor Address: CSG/Computer Support Group PO Box 2387 Pflugerville, TX 78691	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$3,653.50	16. Vendor Contact Info: Steven Derosa Phone: (518) 833-6688 Fax: (512) 833-7344 Email: sales@csgsupplies.com	
		8. REF DOC		
		9. Service Period or Expected Delivery Date: 8/15/2016		
		10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov	Phone: (512) 463-7989 Fax: (512) 475-3393	
		11. TSLAC Project Contact: Email:	Phone:	

17. Description

PLEASE NOTE THE SHIPPING INFORMATION BELOW -

Ergotron Workfit-T Workstations, Black #33397085:
Qty: 9 - Ship to Texas State Library & Archives Commission, 1201 Brazos St, Loading Dock, Austin, TX 78701
Qty: 1 - Ship to Sam Houston Regional Library & Research Center, 650 FM 1011, Liberty, TX 77575

Quote is attached.

Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department. TSLAC terms and conditions with invoicing instructions are attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52111	16	7334	7055	\$3,261.15	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Ergotron Workfit-T Workstation, Black - 1201 Brazos, St. Austin, TX 78701 Product # 33397085	425-17	9	Each	\$362.35	\$3,261.15

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	52321	16	7334	7599	\$392.35	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Ergotron Workfit-T Workstation, Black - 650 FM 1011, Liberty, TX 77575 Product # 33397085	425-17	1	Each	\$362.35	\$362.35
3.	Shipping for one Workfit-T Workstation to be shipped to 650 FM 1011, Liberty, TX 77575	962-86	1	Lot(s)	\$30.00	\$30.00

INVOICE TO FOLLOW

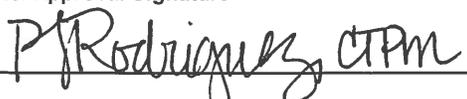
Grand Total \$3,653.50

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ARIS 16-216

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 8/1/2016	29. Vendor Signature	Date
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	5. PCC	14. Vendor Identification No: ██████████	
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	7. Document (order) amt \$3,623.50	16. Vendor Contact Info: Steven Derosa Phone: (518) 833-6688 Fax: (512) 833-7344 Email: sales@csgsupplies.com	
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INVOICE TO FOLLOW

Grand Total \$3,623.50

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