

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8703	12. HUB: N/A	13. Order Type: Service
	5. PCC H	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank American Library Association 50 E. Huron Street Chicago, IL 60611	
	7. Document (order) amt \$225.00	16. Vendor Contact Info: Phone: (800) 545-2433 5 Fax: (312) 280-1538 Email: editionsmarketing@ala.org	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: 9/15/2016 - 9/16/2016	11. TSLAC Project Contact: Phone:	
	10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: (512) 475-3393	11. TSLAC Project Contact: Phone:	
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17. Description

PROCUREMENT CARD PURCHASE

Registration for "2016 ALSC Virtual Institute"
 Date: September 15, 2016 & September 16, 2016
 Location: Online Conference
 Registrant: Christine McNew

Online registration with the PROCARD
 Deadline 08/17/2016
 Exemption: Special Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	24312	16	7203	7220	\$225.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	2016 ALSC Virtual Insitute - Online conference for Non-member Christine McNew	924-25	1	Lot(s)	\$225.00	\$225.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

INTERNAL PO ONLY

Grand Total \$225.00

26. Legal Cites:

27. Division Tracking Number: LDN 16-214

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 8-4-16	29. Vendor Signature	Date
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