

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-17-8027	12. HUB: N/A	13. Order Type: Service
	5. PCC E	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Texas Book Festival 610 Brazos Street, Suite 200 Austin, TX 78701	
	7. Document (order) amt \$300.00	8. REF DOC	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	9. Service Period or Expected Delivery Date: 10/1/2016	16. Vendor Contact Info: Hanna Oswald Phone: (512) 447-4055 Fax: (512) 322-0722 Email: hanna@texasbookfestival.org	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
	11. TSLAC Project Contact: Stephen Siwinski Email: ssiwinski@tsl.texas.gov	Phone: (512) 463-5514	

17. Description

Booth Registration Fee for the event, "Texas Teen Book Festival"
 Date: Oct 1, 2016
 Location: St. Edwards University, Austin, TX

Registration application is attached. PO will hold booth spot for the festival. Vendor will send invoice after September 1, 2016.

ACCOUNTING NOTE: Please send payment once invoice has been received after 9/1/2016.

TSLAC Project Contact information is available in Box #11 of the PO. TSLAC terms and conditions with invoicing instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09151	17	7470	7302	\$300.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Booth Registration for the Texas Teen Book Festival	971-05	1	Each	\$300.00	\$300.00

PRE-PAYMENT REQUIRED

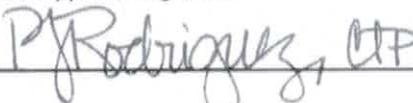
Grand Total \$300.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: EXEC-06-076

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 6/23/2016	29. Vendor Signature 	Date 6/27/2016
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