

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-17-8077	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
	<b>5. PCC</b> E	<b>14. Vendor Identification No:</b> ██████████	
<b>2. Agency Billing Address</b> <b>**ACCOUNTING DEPARTMENT**</b> Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> NIGP 2411 Dulles Corner Park, Suite 350 Herndon, VA 20171	
	<b>7. Document (order) amt</b> \$430.00	<b>16. Vendor Contact Info:</b> Ryan Swink Phone: (703) 736-8900 Fax: (703) 736-9644 Email: MemberCare@nippg.org	
<b>3. Destination of goods or service</b> <b>FOB Destination</b> <b>Receiving Hours: 7:30 AM - 4:00 PM</b> Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>8. REF DOC</b>	<b>10. Agency Contact:</b> Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
	<b>9. Service Period or Expected Delivery Date:</b> 10/21/2016 - 10/20/2017	<b>11. TSLAC Project Contact:</b> Email: Phone:	
	<b>*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."</b>	<b>10. Agency Contact:</b> Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
	<b>10. Agency Contact:</b> Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	<b>11. TSLAC Project Contact:</b> Email: Phone:	

**17. Description**

Annual NIGP Institutional Membership for the Texas State Library and Archives Commission. Representatives for the agency will include:  
 Donna Osborne, Chief Financial and Operations Officer  
 Pam Rodriguez, Senior Purchaser  
 Liz Kaska, Purchaser  
 Kelly Wenzel, Purchaser

**ACCOUNTING NOTE: A copy of the Purchase Order has been provided to the Vendor. Membership renewal has been confirmed online. Invoice is attached and payment should be provided before renewal date of membership.**

NIGP is not a lobbying organization nor does it pay a lobbyist from membership dues.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09401	17	7201	7399	\$430.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Annual NIGP Institution Membership Fee	963-48	1	Year(s)	\$430.00	\$430.00

**PRE-PAYMENT REQUIRED**

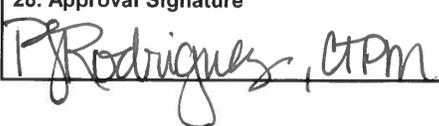
**Grand Total \$430.00**

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** ADM 17-006

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
 If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.**

<b>28. Approval Signature</b> 	<b>Date</b> 8/17/2016	<b>29. Vendor Signature</b> 	<b>Date</b> 08/17/16
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