

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <p style="text-align: center;"><b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b>     <b>306</b></p> <p style="text-align: center;">Tax Exempt agency of the Texas State Government</p>	<b>4. Purchase Order No.</b> <p style="text-align: center;">306-17-8129</p>	<b>12. HUB:</b> <p style="text-align: center;">N/A</p>	<b>13. Order Type:</b> <p style="text-align: center;">Service</p>
<b>2. Agency Billing Address</b> <p style="text-align: center;">**ACCOUNTING DEPARTMENT**  Texas State Library &amp; Archives Commission  PO Box 12516  Austin, TX 78711-2516  Email invoices to: AP@tsl.texas.gov  Phone: (512) 463-5473; Fax: (512) 475-0185</p>	<b>5. PCC</b>	<b>14. Vendor Identification No:</b> <span style="background-color: black; color: black;">XXXXXXXXXX</span>	
	<b>6. Current Document No.</b> <p style="text-align: center;">DT-9</p>	<b>15. Vendor Address:</b> Office of the Attorney General Conference Unit 027 PO Box 12548 Austin, TX 78711	
<b>3. Destination of goods or service</b> <p style="text-align: center;"><b>FOB Destination</b></p> <p style="text-align: center;"><b>Receiving Hours: 7:30 AM - 4:00 PM</b></p> Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>7. Document (order) amt</b> <p style="text-align: center;">\$1,365.00</p>	<b>16. Vendor Contact Info:</b> Leti Benavides <b>Phone:</b> (512) 475-4762 <b>Fax:</b> <b>Email:</b> leti.benavides@texasattorneygeneral.gov	
	<b>8. REF DOC</b>	<b>10. Agency Contact:</b> Pam Rodriguez <b>Phone:</b> (512) 463-3037 <b>Email:</b> prodriguez@tsl.texas.gov <b>Fax:</b> (512) 475-3393	
	<b>9. Service Period or Expected Delivery Date:</b> <p style="text-align: center;">10/24/2016 - 10/25/2016</p>		
	<b>11. TSLAC Project Contact:</b> <b>Email:</b>		

**17. Description**

Registration for the following staff to attend the 2016 Open Government Conference  
Date: October 24 - 25, 2016  
Location: San Marcos, TX

TSLAC Terms & Conditions with Invoicing Instructions are attached. Vendor is not to exceed the total amount of the PO with prior approval and amendment from the TSLAC Purchasing Department.

Vendor Cancellation Policy:

Please send your cancellation notice to conferences@texasattorneygeneral.gov no later than 5 p.m. on 10/07/2016 for participants to have their registration fee refunded. All "no shows" and those who do not notify us of their request to cancel before the deadline date will be billed for the entire registration fee.

**ACCOUNTING NOTE: Registrations were submitted online; confirmation is attached. A copy of the PO will be sent the Vendor and will hold the registrations. A copy of the invoice should be submitted to AP@tsl.texas.gov. Please refer to Invoice # 972-23628; Vendor RTI # 800268**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09111	17	7203	7399	\$195.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Gloria Meraz; gmeraz@tsl.texas.gov	963-37	1	Each	\$195.00	\$195.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	09351	17	7203	7399	\$195.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Brian Black; bblack@tsl.texas.gov	963-37	1	Each	\$195.00	\$195.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	66111	17	7203	7699	\$195.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Nan Pfiester; npfiester@tsl.texas.gov	963-37	1	Each	\$195.00	\$195.00

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18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
004	66221	17	7203	7699	\$780.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
4.	Megan Carey; mcarey@tsl.texas.gov Joshua Clark; jclark@tsl.texas.gov Emma Martin; emartin@tsl.texas.gov Julie Wagner; jwagner@tsl.texas.gov	963-37	4	Each	\$195.00	\$780.00

**INVOICE TO FOLLOW**

**Grand Total**                      \$1,365.00

**26. Legal Cites:** State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

**27. Division Tracking Number:** ADM 16-201, EXEC-17-014, SLRM 17-031

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.**

28. Approval Signature	Date	29. Vendor Signature	Date
<i>P. Rodriguez, CTPM</i>	<i>8/11/2016</i>		