

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-17-8150	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
	<b>5. PCC</b>	<b>14. Vendor Identification No:</b> <span style="background-color: black; color: black;">XXXXXXXXXX</span>	
<b>2. Agency Billing Address</b> <b>**ACCOUNTING DEPARTMENT**</b> Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b> DT-9	<b>15. Vendor Address:</b> TIBH Industries 1011 East 53 1/2 Street Austin, TX 78751	
	<b>7. Document (order) amt</b> \$8,307.60	<b>16. Vendor Contact Info:</b> Sergio Pellicano <b>Phone:</b> (512) 637-7100 <b>Fax:</b> <b>Email:</b> sergio.pellicano@goodwillcentraltexas.org	
<b>3. Destination of goods or service</b> <b>FOB Destination</b> <b>Receiving Hours: 7:30 AM - 4:00 PM</b> Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>8. REF DOC</b>	<b>10. Agency Contact:</b> Pam Rodriguez <b>Phone:</b> (512) 463-3037 <b>Email:</b> prodriguez@tsl.texas.gov <b>Fax:</b> (512) 475-3393	
	<b>9. Service Period or Expected Delivery Date:</b> 9/1/2016 - 10/31/2016	<b>11. TSLAC Project Contact:</b> Angela Kent <b>Phone:</b> (512) 463-7881 <b>Email:</b> akent@tsl.texas.gov	
	<b>*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."*</b>		

**17. Description**

TSLAC will contract one temporary personnel through TIBH:  
 Title: Security Officer III; Rate: Experienced Level; Job Class Code #: 6232; District 14; Pay rate: \$24.15/hr; For 344 hours

Work is scheduled between Thursday, September 1, 2016 - Monday, October 31, 2016 or until permanent position is filled  
**Work hours:** 7:45am - 5:15pm; Includes one (1) hour lunch break and two (2) 15 minute breaks (morning / afternoon).

**Work duties:** Performs complex (journey-level) security enforcement work. Work involves monitoring the building lobby; receiving visitors; inspecting and safeguarding agency property and equipment; directing walk-in traffic; and assisting with basic visitor statistics. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

**Work attire:** Color color polo shirt and khakis. Color of polo shirts worn can be white, black, or navy. *Security uniform is not necessary.* Detailed job description is attached.

Timesheet will be approved by TSLAC Project Contact in box #11 and Purchasing (purchasing@tsl.texas.gov) will also need to have access to these timesheets.

Temp is NOT TO EXCEED their 344 hours work hours without prior approval from the TSLAC Project Contact in box #11 and amendment to this PO. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

TSLAC Purchase Order Terms & Conditions and Invoicing Instructions are attached. CPA Contract Number: 962-M3

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52111	17	7274	7501	\$8,307.60	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Gregory Holman will be employed as temporary personnel for the ARIS Security Officer Start Date: 9/1/2016 - End Date: 10/31/2016	962-69	344	Hour(s)	\$24.15	\$8,307.60

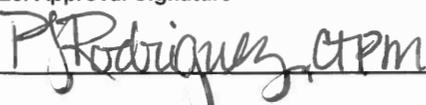
**Grand Total**    \$8,307.60

**26. Legal Cites:** Preference for Products of Persons with Mental Retardation or Physical Disabilities [TIBH] as defined by the Texas Government Code 2155.441

**27. Division Tracking Number:** ARIS 17-060

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
 If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.**

<b>28. Approval Signature</b> 	<b>Date</b> 8/23/2016	<b>29. Vendor Signature</b> Vendor has accepted PO via email	<b>Date</b> 8/24/2016
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