

Texas State Library and Archives Commission

Three Advisory Boards

Peggy D. Rudd
Director and Librarian

Executive Office

Edward Seidenberg
Deputy Director

Key functions include providing statewide leadership for library, archival, and records management programs and services in Texas, inspiring agency staff and grantees to achieve shared goals and objectives, managing day-to-day operations, and ensuring alignment of programs and services with statewide goals.

Administrative Services Division
Vincent Houston
Director

Archives and Information Services Division
Jelain Chubb
Director

Information Resources Technologies Division
Manuel Alvarez
Director

Library Development Division
Deborah Littrell
Director

Library Resource Sharing Division
Beverly Shirley
Director

State and Local Records Management Division
Jan Ferrari
Director

Talking Book Program Division
Ava Smith
Director

Key functions include accounting and grants management, purchasing and procurement, support of the agency's human resources, reproduction and mail services, facilities management, and safety.

Key functions include securing and making accessible historical Texas documents, providing library materials and information upon request, supporting researchers and historians, and promoting Texas history. The division also includes the Sam Houston Regional Library and Research Center located in Liberty, which collects, preserves, and makes accessible local government archives for a 10-county area in southeast Texas.

Key functions include technical support for all agency programs and services by procuring, installing, operating, and maintaining computer and telecommunications resources. Since summer 2007, TSLAC has had its servers consolidated at the Austin Data Center and division staff have worked tirelessly with Team for Texas to achieve a steady-state operation.

Key functions include grant administration, providing continuing education and technical support for all types of libraries, supporting the ten regionally-based library systems, developing policies, standards, and long-range plans to achieve statewide library development goals and objectives.

Key functions include promoting resource sharing among libraries of all types in Texas, managing the statewide TexShare consortium of college & university, community college, public, & medical libraries, administering interlibrary lending of library materials, maintaining the statewide search of state agency web sites, administering the state's publications depository program, and ensuring easy public access to digital cultural heritage collections.

Key functions include providing guidance and training to state agency and local government staff on the effective and efficient management of government records, operating a storage facility for infrequently used non-current state records that have not come to the end of their retention periods, providing imaging services for state agencies and local governments. Records storage and imaging services are offered on a cost-recovery basis.

Key functions include providing reading materials in Braille, large-print, audiocassette, and digital format to Texans who are blind or who are physically disabled and cannot read standard print, managing a volunteer program that produces recorded books that are not available elsewhere, and assisting patrons to use the national download site at the Library of Congress.

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FTE's Authorized as of 09-01-2010

Division	Working Title	Number of FTE's Supervised
Administrative Services	Director, Administrative Services	11.00
Administrative Services	Manager, Accounting and Grants	5.5
Archives and Information Services	Director, Archives and Information Services	9.65
Archives and Information Services	Asst. Director, Information Services	14.25
Archives and Information Services	Asst. Director, Archives	5.00
Archives and Information Services	Manager, Sam Houston Research Center	5.00
Executive Office	Director and Librarian	6.00
Executive Office	Deputy Director	7.00
Information Resources Technologies	Director, Information Resources Technologies	8.5
Library Development	Director, Library Development	10.00
Library Development	Manager, Continuing Education and Consulting	6.00
Library Resource Sharing	Director, Library Resource Sharing	11.50
State and Local Records Management	Director, State and Local Records Management	17.00
State and Local Records Management	Manager, Records Management Assistance	7.00
State and Local Records Management	Manager Records Center Services	18.00
Talking Book Program	Director, Talking Book Program	15.60
Talking Book Program	Manager, Reader Services	14.75
Talking Book Program	Manager, Circulation and Machine Services	19.25
	Total	191.00 **

** 192 Authorized FTE's as of 09-01-2010 (Director and Librarian FTE not included in total count)