

**LEGISLATIVE BUDGET BOARD RECOMMENDATIONS
SENATE VERSION**

Eighty-second Legislature

2012-2013 Biennium



**STATE OF TEXAS
2011**

DEPARTMENT OF INFORMATION RESOURCES
(Continued)

out of Interagency Contracts and Appropriated Receipts. These funds shall be used to operate programs in strategies A.1.1, Statewide Planning; A.1.2, Rule and Guideline Development; A.1.3, Statewide Security; and B.2.3, Shared Services and/or Technology Centers.

In addition, contingent upon the passage of legislation allowing the administrative fee for promoting statewide information resources policies and planning, DIR's Number of Full-Time Equivalents (FTEs) is hereby increased by 2.6 each fiscal year of the 2012-13biennium, and the following performance measure targets are adjusted by the following incremental amounts:

	FY 2012	FY 2013
<u>Average Cost Per Rule, Guideline, and Standard</u>		
Reviewed and Produced	110.97	110.97

14.13. Data Center Efficiencies. It is the intent of the Legislature that out of funds appropriated above for Strategy B.2.1, Data Center Services, the Department of Information Resources shall utilize energy efficient multi-core servers wherever possible.

14. Sunset Contingency. Funds appropriated above for fiscal year 2013 for the Department of Information Resources are made contingent on the continuation of the Department of Information Resources by the Eighty-second Legislature. In the event that the agency is not continued, the funds appropriated for fiscal year 2012 or as much thereof as may be necessary are to be used to provide for the phase out of agency operations.

LIBRARY & ARCHIVES COMMISSION

	For the Years Ending	
	August 31, 2012	August 31, 2013
Method of Financing:		
General Revenue Fund	\$ 5,887,276	\$ 5,764,931
<u>Federal Funds</u>		
Federal Funds	314,226	314,125
Federal Public Library Service Fund No. 118	11,462,042	3,350,113
Federal American Recovery and Reinvestment Fund	1,732,169	25,512
Subtotal, Federal Funds	<u>\$ 13,508,437</u>	<u>\$ 3,689,750</u>
<u>Other Funds</u>		
Appropriated Receipts	4,574,491	5,192,919
Interagency Contracts	4,659,081	5,161,688
Subtotal, Other Funds	<u>\$ 9,233,572</u>	<u>\$ 10,354,607</u>
Total, Method of Financing	<u>\$ 28,629,285</u>	<u>\$ 19,809,288</u>

This bill pattern represents an estimated 95.8% of this agency's estimated total available funds for the biennium.

Number of Full-Time-Equivalents (FTE):	169.4	163.7
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Schedule of Exempt Positions:		
Director-Librarian, Group 3	\$104,500	\$104,500

Items of Appropriation:

A. Goal: DELIVERY OF SERVICES

Improve the Availability of Library and Information Services.

A.1.1. Strategy: LIBRARY RESOURCE SHARING SERVICES		
Share Library Resources Among Libraries Statewide.	\$ 12,270,082	\$ 9,926,505
A.1.2. Strategy: AID TO LOCAL LIBRARIES		
Aid in the Development of Local Libraries.	\$ 7,937,497	\$ 1,782,600

LIBRARY & ARCHIVES COMMISSION
(Continued)

A.2.1. Strategy: DISABLED SERVICES Provide Direct Library Services by Mail to Texans with Disabilities.	\$ 2,099,676	\$ 1,921,861
Total, Goal A: DELIVERY OF SERVICES	<u>\$ 22,307,255</u>	<u>\$ 13,630,966</u>
B. Goal: PUBLIC ACCESS TO GOV'T INFORMATION Public Access to Government Information.		
B.1.1. Strategy: PROVIDE ACCESS TO INFO & ARCHIVES Provide Access to Information and Archives.	\$ 1,905,526	\$ 1,855,542
C. Goal: MANAGE STATE/LOCAL RECORDS Cost-effective State/Local Records Management.		
C.1.1. Strategy: MANAGE STATE/LOCAL RECORDS Records Management Services for State/Local Government Officials.	\$ 2,325,000	\$ 2,330,000
D. Goal: INDIRECT ADMINISTRATION		
D.1.1. Strategy: INDIRECT ADMINISTRATION	\$ 2,091,504	\$ 1,992,780
Grand Total, LIBRARY & ARCHIVES COMMISSION	<u>\$ 28,629,285</u>	<u>\$ 19,809,288</u>

Object-of-Expense Informational Listing:

Salaries and Wages	\$ 6,310,372	\$ 5,770,181
Other Personnel Costs	237,572	236,454
Professional Fees and Services	1,008,478	706,033
Fuels and Lubricants	10,361	10,546
Consumable Supplies	133,974	129,214
Utilities	77,441	76,091
Travel	85,475	64,300
Rent - Building	10,188	9,312
Rent - Machine and Other	79,107	77,787
Other Operating Expense	10,993,171	9,971,175
Grants	9,571,146	2,649,322
Capital Expenditures	<u>112,000</u>	<u>108,873</u>
Total, Object-of-Expense Informational Listing	<u>\$ 28,629,285</u>	<u>\$ 19,809,288</u>

**Estimated Allocations for Employee Benefits and Debt
Service Appropriations Made Elsewhere in this Act:**

Employee Benefits

Retirement	\$ 371,361	\$ 373,218
Group Insurance	1,301,921	1,322,517
Social Security	513,718	516,287
Benefits Replacement	<u>44,886</u>	<u>41,968</u>

Subtotal, Employee Benefits \$ 2,231,886 \$ 2,253,990

Debt Service

Lease Payments	<u>\$ 620,485</u>	<u>\$ 622,074</u>
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**Total, Estimated Allocations for Employee
Benefits and Debt Service Appropriations Made
Elsewhere in this Act**

\$ 2,852,371 \$ 2,876,064

1. **Performance Measure Targets.** The following is a listing of the key performance target levels for the Library & Archives Commission. It is the intent of the Legislature that appropriations made by this Act be utilized in the most efficient and effective manner possible to achieve the intended mission of the Library & Archives Commission. In order to achieve the objectives and service standards established by this Act, the Library & Archives Commission shall make every effort to attain the following designated key performance target levels associated with each item of appropriation.

	<u>2012</u>	<u>2013</u>
A. Goal: DELIVERY OF SERVICES		
Outcome (Results/Impact):		
Percent of Eligible Population Registered for Talking Book Program Services	5.3%	5.4%

LIBRARY & ARCHIVES COMMISSION
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A.1.1. Strategy: LIBRARY RESOURCE SHARING SERVICES

Output (Volume):

Number of Persons Provided Project-sponsored Services by Shared Resources	25,000,000	25,000,000
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A.1.2. Strategy: AID TO LOCAL LIBRARIES

Output (Volume):

Number of Persons Provided Library Project-sponsored Services	1,777,000	403,000
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A.2.1. Strategy: DISABLED SERVICES

Output (Volume):

Number of Persons Served	16,750	17,000
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B. Goal: PUBLIC ACCESS TO GOV'T INFORMATION

Outcome (Results/Impact):

Percent of Customers Satisfied with State Library Reference and Information Services	96%	96%
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B.1.1. Strategy: PROVIDE ACCESS TO INFO & ARCHIVES

Output (Volume):

Number of Assists with Information Resources	65,000	65,000
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2. **Capital Budget.** None of the funds appropriated above may be expended for capital budget items except as listed below. The amounts shown below shall be expended only for the purposes shown and are not available for expenditure for other purposes.

	2010	2011
a. Acquisition of Information Resource Technologies		
(1) Acquisition of New or Replacement Computer Resources for Desktop Workstations and Maintenance of the Agency Network		
	\$ 116,750	\$ 87,600
(2) Data Center Consolidation		
	595,709	533,552
Total, Acquisition of Information Resource Technologies		
	\$ 712,459	\$ 621,152
b. Acquisition of Capital Equipment and Items		
(1) Library Collection Materials and Public Access Information Resources (including Content Databases)		
	5,381,164	5,381,165
(2) Digital Duplication Equipment for Talking Books		
	48,000	48,000
(3) Archival Storage and Mobile Shelving for Sam Houston Regional Library and Research Center		
	250,000	UB
Total, Acquisition of Capital Equipment and Items		
	\$ 5,679,164	\$ 5,429,165
Total, Capital Budget		
	\$ 6,391,623	\$ 6,050,317
Method of Financing (Capital Budget):		
General Revenue Fund	\$ 4,924,373	\$ 4,609,217
Federal Public Library Service Fund No. 118	1,372,000	1,372,000
Other Funds		
Appropriated Receipts	55,200	55,200
Interagency Contracts	40,050	13,900
Subtotal, Other Funds	\$ 95,250	\$ 69,100
Total, Method of Financing		
	\$ 6,391,623	\$ 6,050,317

	2012	2013
a. Acquisition of Information Resource Technologies		
(1) Data Center Consolidation	\$ 627,250	\$ 616,626

LIBRARY & ARCHIVES COMMISSION
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b. Acquisition of Capital Equipment and Items			
(1) Library Collection Materials and Public Access Information Resources			
	74,000		74,000
(2) TexShare Database Subscriptions	7,046,163		7,191,163
(3) TexSelect Database Subscriptions	\$ 1,321,830	\$	1,423,350
Total, Acquisition of Capital Equipment and Items			
	\$ 8,441,993	\$	8,688,513
Total, Capital Budget			
	\$ 9,069,243	\$	9,305,139
Method of Financing (Capital Budget):			
General Revenue Fund			
	\$ 570,450	\$	559,826
Federal Public Library Service Fund No. 118			
	1,666,000		595,304
Other Funds			
Appropriated Receipts			
	4,158,023		4,978,319
Interagency Contracts			
	2,674,770		3,171,690
Subtotal, Other Funds			
	\$ 6,832,793	\$	8,150,009
Total, Method of Financing			
	\$ 9,069,243	\$	9,305,139

3. Unexpended Balances: Imaging and Storage Fees. Any unexpended balances on hand as of August 31, ~~2010~~2012, from fees collected by the Texas State Library and Archives Commission for the purpose of cost recovery of imaging state and local government records on film and/or electronic storage media, and from state agencies for the storage of state records, as authorized by Government Code § 441.182, are hereby appropriated to the Texas State Library and Archives Commission for the fiscal year beginning September 1, ~~2010~~2012.

54. Cash Flow Contingency. Contingent upon reimbursements from state agencies and other governmental and private entities for imaging and records storage services, the agency may temporarily utilize General Revenue funds, not to exceed \$200,000. These funds shall be utilized only for the purpose of temporary cash flow needs. The transfer and reimbursements of funds shall be made under procedures established by the Comptroller of Public Accounts to ensure all borrowed funds are reimbursed to the Treasury on or before August 31, ~~2011~~2013.

4. Appropriation of Receipts and Unexpended Balances of TexShare Membership Fees and Reimbursements. ~~The Library and Archives Commission is hereby authorized to collect fees from the members of the TexShare Library Resource Sharing consortium (estimated to be \$2,000 each fiscal year and included above in Strategy A.1.1, Library Resource Sharing Services) from revenue generated from the fiscal year beginning September 1, 2009, as authorized by Government Code § 441.224 for costs associated with the TexShare program.~~

~~Any unexpended balances as of August 31, 2009 (estimated to be \$0), in amounts collected from TexShare members for TexShare services or programs are hereby appropriated for the same purpose for the biennium beginning September 1, 2009. Any unexpended balances as of August 31, 2010, are hereby appropriated for the same purpose for the fiscal year beginning September 1, 2010.~~

75. Report of Reports. By January 1, ~~2011~~2013, the Texas State Library and Archives Commission, with the assistance of all agencies, shall prepare a complete and detailed written report indexing all statutorily required reports prepared by and submitted to a state agency as defined by Government Code 441.180 (9) and providing detail about the preparing agency, title of report, legal authority, due date, recipient, and a brief description. The report shall provide indexes by (1) preparing agency, (2) title of report, and (3) report recipient, and the detail section shall be arranged by preparing agency. This report shall include an assessment from each receiving agency for each statutorily required report affirming or denying its continued usefulness to that agency. This report shall be provided to the Governor and the Legislative Budget Board and be made available to the public.

6. Contingency Appropriation: TexShare Membership Fees. Included in amounts appropriated above to the Texas State Library and Archives Commission are revenues derived from TexShare membership fees established by Government Code 441.224(b), deposited to Revenue Object Code 3727 in excess of the Comptroller's Biennial Revenue Estimate for 2012-13 biennium, an amount

LIBRARY & ARCHIVES COMMISSION
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estimated to be \$3,472,108 in fiscal year 2012 and \$4,241,644 in fiscal year 2013 in Appropriated Receipts and \$2,013,055 in fiscal year 2012 and \$2,459,215 in fiscal year 2013 in Interagency Contracts. These funds shall be used to pay for TexShare database subscription costs in Strategy A.1.1, Library Resource Sharing Services. These appropriations are contingent upon the Commission increasing or assessing fees sufficient to generate, during the 2012-13 biennium, revenue to cover, at a minimum, TexShare database subscriptions to the extent that federal or other private grants are not available for this purpose. In the event that actual and/or projected revenue collections are insufficient to offset the costs identified by this provision, the Legislative Budget Board may direct the Comptroller of Public Accounts to reduce the appropriation authority provided above to be within the amount of revenue expected to be available.

- 6. Texas Reads License Plates: Appropriation of All License Plate Unexpended Balances and Receipts.** Included in the amounts appropriated above in Strategy A.1.2, Aid to Local Libraries, are all estimated balances collected prior to the effective date of this Act (estimated to be \$2,263 and included in fiscal year 2010) and revenue collected on or after September 1, 2009 (estimated to be \$4,000 in fiscal year 2010 and \$4,000 in fiscal year 2011), from the sale of license plates as provided by Transportation Code § 504.616 and deposited to the credit of the General Revenue-Dedicated Texas Reads Plate Account No. 5042. In addition to amounts identified herein and included above, all unexpended balances remaining as of August 31, 2009, and all revenue collected on or after September 1, 2009, are hereby appropriated for the same purpose.

Any unexpended balances as of August 31, 2010, out of the appropriations made herein are hereby appropriated to the State Library and Archives Commission for the fiscal year beginning September 1, 2010.

- 7. Close out of Certain Agency Programs and Operations: Grants and Consulting Services Programs.** Included in amounts appropriated above to the Texas State Library and Archives Commission, not more than \$119,136 out of the General Revenue Fund in Strategy A.1.2, Aid to Local Libraries, in fiscal year 2012 shall be used for the purpose of closing out Texas Reads Grants, Loan Star Libraries Grants, Texas Library System Negotiated Grants and Continuing Education and Consulting Services program not later than December 31, 2011.
- 8. Contingency Appropriation: TexSelect Database Fees.** Included in amounts appropriated above to the Texas State Library and Archives Commission are revenues derived from TexSelect database fees established by Government Code 441.224(b) and deposited to Revenue Object Code 3727 in excess of the Comptroller's Biennial Revenue Estimate for 2012-13 biennium, an amount estimated to be \$660,915 in fiscal year 2012 and \$711,675 in fiscal year 2013 in Appropriated Receipts and \$660,915 in fiscal year 2012 and \$711,675 in fiscal year 2013 in Interagency Contracts. These funds shall be used to pay for TexSelect database subscription costs in Strategy A.1.1, Library Resource Sharing Services. These appropriations are contingent upon the Commission increasing or assessing fees sufficient to generate, during the 2012-13 biennium, revenue to cover, at a minimum, TexSelect database subscriptions. In the event that actual and/or projected revenue collections are insufficient to offset the costs identified by this provision, the Legislative Budget Board may direct the Comptroller of Public Accounts to reduce the appropriation authority provided above to be within the amount of revenue expected to be available.
- 8. Loan Star Libraries Grants.** Out of amounts appropriated above in Strategy A.1.2, Aid to Local Libraries, the agency shall expend \$7,400,000 in fiscal year 2010 and \$7,400,000 in fiscal year 2011 from the General Revenue Fund for Loan Star Libraries grants.
- 9. Unexpended Balances: Grants to Libraries.** Included in amounts appropriated above are any unexpended balances in appropriations to Strategy A.1.2, Aid to Local Libraries for the Loan Star Libraries grants (estimated to be \$0 in General Revenue) as of August 31, 2009 and are hereby appropriated for the same purpose for the biennium beginning September 1, 2009. Any unexpended balances as of August 31, 2010 in appropriations to Strategy A.1.2, Aid to Local Libraries for the Loan Star Libraries grants are hereby appropriated for the same purpose for the fiscal year beginning September 1, 2010.
- 10. Renovation of the Lorenzo de Zavala State Archives and Library Building.** Amounts appropriated elsewhere in this Act to the Texas Facilities Commission are for the renovation and repair of the Lorenzo de Zavala State Archives and Library Building and do not include amounts for expansion of the existing Lorenzo de Zavala State Archives and Library Building.

LIBRARY & ARCHIVES COMMISSION
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11. ~~Funds to Public Libraries from the American Recovery and Reinvestment Act of 2009.~~ Out of funds appropriated above, the Texas State Library and Archives Commission shall track the use of funds awarded to public libraries through the American Recovery and Reinvestment Act of 2009.

PENSION REVIEW BOARD

	For the Years Ending	
	August 31, 2012	August 31, 2013
Method of Financing:		
General Revenue Fund	\$ 0	\$ 0
<u>Other Funds</u>		
State Pension Review Board Fund No. 662	0	0
Appropriated Receipts	10,000	10,000
Subtotal, Other Funds	<u>\$ 10,000</u>	<u>\$ 10,000</u>
Total, Method of Financing	<u>\$ 10,000</u>	<u>\$ 10,000</u>
This bill pattern represents an estimated 100% of this agency's estimated total available funds for the biennium.		
Number of FTEs in Riders:	12.0	12.0
Schedule of Exempt Positions:		
Executive Director, Group 1	\$70,000	\$70,000
Items of Appropriation:		
A. Goal: SOUND RETIREMENT SYSTEMS		
Ensure Actuarially Sound Retirement Systems.		
A.1.1. Strategy: RETIREMENT SYSTEM REVIEWS	\$ 0	\$ 0
Conduct Reviews of Texas Public Retirement Systems.		
A.2.1. Strategy: TECHNICAL ASSISTANCE AND EDUCATION	<u>\$ 10,000</u>	<u>\$ 10,000</u>
Provide Technical Assistance; Issue Impact Statements; Educate.		
Total, Goal A: SOUND RETIREMENT SYSTEMS	<u>\$ 10,000</u>	<u>\$ 10,000</u>
Grand Total, PENSION REVIEW BOARD	<u>\$ 10,000</u>	<u>\$ 10,000</u>
Supplemental Appropriations Made in Riders:	\$ 658,103	\$ 658,103
Object-of-Expense Informational Listing:		
Salaries and Wages	\$ 582,937	\$ 582,937
Other Personnel Costs	15,200	15,200
Professional Fees and Services	12,500	12,500
Consumable Supplies	3,000	3,000
Travel	15,000	15,000
Rent - Building	500	500
Rent - Machine and Other	5,000	5,000
Other Operating Expense	<u>33,966</u>	<u>33,966</u>
Total, Object-of-Expense Informational Listing	<u>\$ 668,103</u>	<u>\$ 668,103</u>
Estimated Allocations for Employee Benefits and Debt Service Appropriations Made Elsewhere in this Act:		
<u>Employee Benefits</u>		
Retirement	\$ 26,936	\$ 27,071
Group Insurance	86,372	87,668
Social Security	41,828	42,037