

Operating Budget For Fiscal Year 2018

**Submitted to the
Governor's Office of Budget, Planning and Policy
and the Legislative Budget Board**

by

Texas State Library and Archives Commission

Submitted December 2, 2017

**Texas State Library and Archives Commission
Operating Budget - FY 2018**



CERTIFICATE

Agency Name Texas State Library & Archives Commission

This is to certify that the information contained in the agency operating budget filed with the Legislative Budget Board (LBB) and the Governor's Office of Budget, Planning and Policy (GOBPP) is accurate to the best of my knowledge and that the electronic submission to the LBB via the Automated Budget and Evaluation System of Texas (ABEST) and the PDF file submitted via the LBB Document Submission application are identical.

Additionally, should it become likely at any time that unexpended balances will accrue for any account, the LBB and the GOBPP will be notified in writing in accordance with Senate Bill 1, Article IX, Section 7.01, Eighty-fifth Legislature, Regular Session, 2017.

Chief Executive Office or Presiding Judge

Mark Smith

Signature

Mark Smith

Printed Name

Director & Librarian

Title

11/30/2017

Date

Board or Commission Chair

Michael Waters

Signature

Michael Waters

Printed Name

Chairman

Title

11/30/17

Date

Chief Financial Officer

Donna Osborne

Signature

Donna Osborne

Printed Name

Chief Operations & Fiscal Officer

Title

11/30/17

Date

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Budget Overview
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

306 Library & Archives Commission

Appropriation Years: 2018-19

	GENERAL REVENUE FUNDS				FEDERAL FUNDS		OTHER FUNDS		ALL FUNDS	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
Goal: 1. Improve the Availability of Library and Information Services										
1.1.1. Library Resource Sharing Services	8,542,289	8,173,172			6,584,424	6,810,000	2,909,094	3,900,000	18,035,807	18,883,172
1.1.2. Aid To Local Libraries	69,249	73,579			2,985,969	2,536,196		131,838	3,055,218	2,741,613
1.2.1. Disabled Services	1,877,050	1,853,219			243,032	477,809	31,472	541,059	2,151,554	2,872,087
Total, Goal	10,488,588	10,099,970			9,813,425	9,824,005	2,940,566	4,572,897	23,242,579	24,496,872
Goal: 2. Public Access to Government Information										
2.1.1. Provide Access To Info & Archives	3,175,494	2,637,738			336,977	472,332	22,830	51,686	3,535,301	3,161,756
Total, Goal	3,175,494	2,637,738			336,977	472,332	22,830	51,686	3,535,301	3,161,756
Goal: 3. Cost-effective State/Local Records Management										
3.1.1. Manage State/Local Records	519,620	558,945					1,248,756	2,013,010	1,768,376	2,571,955
Total, Goal	519,620	558,945					1,248,756	2,013,010	1,768,376	2,571,955
Goal: 4. Indirect Administration										
4.1.1. Indirect Administration	2,205,046	2,221,056			71,653	139,418	146,852	433,427	2,423,551	2,793,901
Total, Goal	2,205,046	2,221,056			71,653	139,418	146,852	433,427	2,423,551	2,793,901
Total, Agency	16,388,748	15,517,709			10,222,055	10,435,755	4,359,004	7,071,020	30,969,807	33,024,484
Total FTEs									155.0	169.5

2.A. Summary of Budget By Strategy

DATE : 12/2/2017

TIME : 1:44:35AM

85th Regular Session, Fiscal Year 2018 Operating Budget
Automated Budget and Evaluation System of Texas (ABEST)

Agency code: 306

Agency name: Library & Archives Commission

Goal/Objective/STRATEGY	EXP 2016	EXP 2017	BUD 2018
1 Improve the Availability of Library and Information Services			
1 <i>Cost Avoidance through Library Resource Sharing</i>			
1 LIBRARY RESOURCE SHARING SERVICES	\$17,294,225	\$18,035,807	\$18,883,172
2 AID TO LOCAL LIBRARIES	\$2,605,523	\$3,055,218	\$2,741,613
2 <i>Increase Library Use by Texans with Disabilities</i>			
1 DISABLED SERVICES	\$2,304,262	\$2,151,554	\$2,872,087
TOTAL, GOAL 1	\$22,204,010	\$23,242,579	\$24,496,872
2 Public Access to Government Information			
1 <i>Improve Information Provided to the Public and Others</i>			
1 PROVIDE ACCESS TO INFO & ARCHIVES	\$2,540,789	\$3,535,301	\$3,161,756
TOTAL, GOAL 2	\$2,540,789	\$3,535,301	\$3,161,756
3 Cost-effective State/Local Records Management			
1 <i>Achieve Record Retention Rate for State/Local Government</i>			
1 MANAGE STATE/LOCAL RECORDS	\$1,740,090	\$1,768,376	\$2,571,955
TOTAL, GOAL 3	\$1,740,090	\$1,768,376	\$2,571,955
4 Indirect Administration			
1 <i>Indirect Administration</i>			
1 INDIRECT ADMINISTRATION	\$2,282,264	\$2,423,551	\$2,793,901
TOTAL, GOAL 4	\$2,282,264	\$2,423,551	\$2,793,901

2.A. Summary of Budget By Strategy

DATE : 12/2/2017

TIME : 1:44:35AM

85th Regular Session, Fiscal Year 2018 Operating Budget
Automated Budget and Evaluation System of Texas (ABEST)

Agency code: 306

Agency name: Library & Archives Commission

Goal/Objective/STRATEGY	EXP 2016	EXP 2017	BUD 2018
General Revenue Funds:			
1 General Revenue Fund	\$14,665,213	\$16,388,748	\$15,517,709
	\$14,665,213	\$16,388,748	\$15,517,709
Federal Funds:			
118 Fed Pub Library Serv Fd	\$9,736,826	\$9,996,722	\$10,389,409
555 Federal Funds	\$11,296	\$225,333	\$46,346
	\$9,748,122	\$10,222,055	\$10,435,755
Other Funds:			
599 Economic Stabilization Fund	\$0	\$0	\$112,000
666 Appropriated Receipts	\$2,478,750	\$2,384,772	\$3,998,596
777 Interagency Contracts	\$1,875,068	\$1,974,232	\$2,940,586
802 Lic Plate Trust Fund No. 0802, est	\$0	\$0	\$19,838
	\$4,353,818	\$4,359,004	\$7,071,020
TOTAL, METHOD OF FINANCING	\$28,767,153	\$30,969,807	\$33,024,484
FULL TIME EQUIVALENT POSITIONS	152.4	155.0	169.5

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
<u>GENERAL REVENUE</u>			
<u>1</u> General Revenue Fund			
<i>REGULAR APPROPRIATIONS</i>			
Regular Appropriations from MOF Table (2016-17 GAA)	\$15,728,509	\$15,728,507	\$0
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$15,115,798
Art IX, Sec. 18.03, Centralized Accounting and Payroll/Personnel Systems Deployments	\$(186,023)	\$186,023	\$0
Comments: UB Unspent CAPPS Capital from FY 16 to FY 17			
<i>RIDER APPROPRIATION</i>			
Art IX, Sec 8.04, Surplus Property (2016-17 GAA)	\$0	\$7	\$7
Comments: Admin			
Rider 7, UB SHC Safety & Security (2016-17 GAA)	\$4,668	\$0	\$0
Comments: SHC Capital UB from FY 2015			
Rider 7, UB SHC Safety & Security (2016-17 GAA)	\$(419,060)	\$419,061	\$0
Comments: SHC Capital UB from FY 2016 to FY 2017			
Rider 7, UB SHC Safety & Security (2018-19 GAA)	\$0	\$(150,690)	\$150,690
Comments: SHC Capital UB from FY 2017 to FY 2018			
Art IX, Sec 14.03(j), Capital Budget UB (2016-17 GAA)	\$(627,124)	\$627,124	\$0
Comments: UB from FY 16 to FY 17			
Rider 10, UB: Electronic Records (2016-17 GAA)	\$83,001	\$0	\$0
Comments: UB Gov Records Capital from FY 15 to FY 16			

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306** Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Rider 10, UB: Electronic Records (2016-17 GAA)	\$(40,960)	\$40,960	\$0
Comments: UB Gov Records Capital from FY 216 to FY 17			
Rider 8, UB Electronic Records Archive (2018-19 GAA)	\$0	\$(296,214)	\$296,214
Comments: UB Texas Digital Archives Capital from FY 17 to FY 18			
Rider 8, UB Electronic Records Archive (2018-19 GAA)	\$0	\$0	\$(45,000)
Comments: UB Texas Digital Archives Capital from FY 18 to FY 19			
<i>TRANSFERS</i>			
Art IX, Sec 18.02, Salary Increase for General State Employees (2016-17)	\$124,275	\$115,066	\$0
Comments: does not include an increase for the Director-Librarian			
<i>LAPSED APPROPRIATIONS</i>			
Regular Appropriation from MOF Table (2016-17 GAA)	\$(2,073)	\$(281,096)	\$0
Comments: FY 2017 include CAPPs unspent			
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$0
TOTAL, General Revenue Fund	\$14,665,213	\$16,388,748	\$15,517,709
TOTAL, ALL GENERAL REVENUE	\$14,665,213	\$16,388,748	\$15,517,709

FEDERAL FUNDS

118 Federal Public Library Service Fund No. 118

REGULAR APPROPRIATIONS

Regular Appropriations from MOF Table (2016-17 GAA)	\$10,370,817	\$9,666,985	\$0
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2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$10,392,359
<i>RIDER APPROPRIATION</i>			
Art IX, Sec 8.02, Federal Funds/Block Grants (2016-17 GAA)	\$0	\$468,144	\$0
Comments: Federal Award more then estimated			
Rider 9, UB TBP Automation Project (2016-17 GAA)	\$(599,313)	\$599,313	\$0
Comments: TBP ILS UB to FY17			
Retiree Insurance Premiums	\$0	\$0	\$0
Comments: Do Not Include, per Katy; 16-\$72,000			
Art IX, Sec 14.03(j), Capital Budget UB (2016-17 GAA)	\$(5,325)	\$5,325	\$0
Comments: UB Unspent Capital from FY 16 to FY 17			
Rider 9, UB TBP Automation Project (2016-17 GAA)	\$841,025	\$0	\$0
Comments: UB TBP ILS from FY 15 to FY 16			
Rider 9, UB TBP Automation Project (2018-19 GAA)	\$(841,025)	\$0	\$0
Comments: CPA Transfer OUT for estimated UB IN			
<i>TRANSFERS</i>			
Art IX, Sec 18.02, Salary Increase for General State Employees (2016-17)	\$16,566	\$13,366	\$0
Comments: This total does not include an increase for the Director-Librarian			
<i>LAPSED APPROPRIATIONS</i>			
Lapse Uncollected Appropriation	\$(45,919)	\$(756,411)	\$0
Lapse Uncollected Appropriation	\$0	\$0	\$(2,950)
Comments: FY 18 federal award less than appropriation			

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
TOTAL, Federal Public Library Service Fund No. 118	\$9,736,826	\$9,996,722	\$10,389,409
555 Federal Funds			
<i>REGULAR APPROPRIATIONS</i>			
Regular Appropriations from MOF Table (2016-17 GAA)	\$20,000	\$20,000	\$0
Comments: THRAB Grant			
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$20,000
Comments: THRAB Grant			
<i>RIDER APPROPRIATION</i>			
Art IX, Sec 8.02, Federal Funds/Block Grants (2016-17 GAA)	\$0	\$0	\$0
Comments: NHPRC grant funds in Strategy 13005; used for THRAB committee expenditures			
Art IX, Sec 13.01, Federal Funds/Block Grants (2016-17 GAA)	\$1,297	\$33,679	\$0
Comments: Addn'l federal funds			
Art IX, Sec 13.01, Federal Funds/Block Grants (2016-17 GAA)	\$200,000	\$0	\$0
Comments: TWC grant funds in Strategy 13002; rec'd in 2016, spent in 2017			
Art IX, Sec 13.09, Unexpended Balances (Federal Funds) (2016-17 GAA)	\$(200,000)	\$200,000	\$0
Comments: UB TWC funds from FY 16 to FY 17			
Art IX, Sec 13.09, Unexpended Balances (Federal Funds) (2018-19 GAA)	\$0	\$(28,346)	\$28,346
Comments: UB THRAB funds from FY 17 to FY 18			
Art IX, Sec 13.09, Unexpended Balances (Federal Funds) (2018-19 GAA)	\$0	\$0	\$(2,000)

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
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DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Comments: UB THRAB funds from 18 to 19			
<i>LAPSED APPROPRIATIONS</i>			
Lapse Collected Appropriation	\$(10,001)	\$0	\$0
Comments: Unused THRAB funds			
TOTAL, Federal Funds	\$11,296	\$225,333	\$46,346
TOTAL, ALL FEDERAL FUNDS	\$9,748,122	\$10,222,055	\$10,435,755
 <u>OTHER FUNDS</u>			
599 Economic Stabilization Fund			
<i>REGULAR APPROPRIATIONS</i>			
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$1,000,000
Comments: E-Rate funds			
<i>RIDER APPROPRIATION</i>			
Rider 11. E-Rate UB unexpended funds	\$0	\$0	\$(888,000)
Comments: UB unspent E-Rate funds to FY 2019			
TOTAL, Economic Stabilization Fund	\$0	\$0	\$112,000
 666 Appropriated Receipts			
<i>REGULAR APPROPRIATIONS</i>			
Regular Appropriations from MOF Table (2016-17 GAA)	\$3,583,468	\$3,276,556	\$0
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$4,755,494

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
<i>RIDER APPROPRIATION</i>			
Rider 3, UB Imaging & Storage Fees (2016-17 GAA)	\$76,834	\$0	\$0
Comments: UB storage & imaging fees from FY 15			
Rider 3, UB Imaging & Storage Fees (2016-17 GAA)	\$(76,834)	\$0	\$0
Comments: CPA transfer OUT for estimated UB			
Rider 3, UB Imaging & Storage Fees (2018-19 GAA)	\$0	\$(65,145)	\$65,145
Comments: UB storage & imaging fees from FY 17 to FY 18			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$(510,714)	\$0	\$0
Comments: CPA xfer OUT for estimated UB			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$1,145,929	\$0	\$0
Comments: UB TexShare/TexQuest from FY 15			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$1,254,874	\$0	\$0
Comments: TexShare & TexQuest addn'l fees			
Art IX, Sec 8.01, Acceptance of Gifts of Money (2016-17 GAA)	\$114,119	\$101,379	\$0
Art IX, Sec 8.01, Acceptance of Gifts of Money UB (2016-17 GAA)	\$443,937	\$0	\$0
Comments: UB gift funds from FY 15			
Art IX, Sec 8.01, Acceptance of Gifts of Money (2016-17 GAA)	\$(487,222)	\$487,222	\$0
Comments: UB gift funds from FY 16 to FY 17			
Art IX, Sec 8.01, UB Acceptance of Gifts of Money (2018-19 GAA)	\$0	\$(90,202)	\$90,202
Comments: UB AHS gift funds for historical bldg. repairs			

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Art IX, Sec 8.01, UB Acceptance of Gifts of Money (2018-19 GAA) Comments: UB gift funds from FY 17 to FY 18	\$0	\$(354,705)	\$354,705
Art IX, Sec 8.03, Reimbursements and Payments (2016-17 GAA) Comments: Additional Revenue	\$82	\$0	\$0
Art IX, Sec 14.03(i), Capital Budget UB (2016-17 GAA) Comments: UB Capital from FY 16 to FY 17	\$(140,715)	\$140,715	\$0
Rider 9, UB: TBP Automation Project (2016-17 GAA) Comments: TBP ILS UB from FY 15	\$125,000	\$0	\$0
Rider 3, UB Imaging & Storage Fees (2016-17 GAA) Comments: UB storage & imaging fees from FY 16 to FY 17	\$(11,125)	\$11,125	\$0
Rider 3, Imaging & Storage Fees (2016-17 GAA) Comments: Addn'l storage & imaging fees	\$1,852	\$0	\$0
Rider 3, UB Imaging & Storage Fees (2018-19 GAA) Comments: UB storage & imaging fees from FY 18 to FY 19	\$0	\$0	\$(149,000)
Rider 5, UB TexShare Fees (2016-17 GAA) Comments: UB fees from FY 16 to FY 17	\$(1,305,379)	\$1,305,379	\$0
Rider 5, UB TexShare Fees (2018-19 GAA) Comments: UB fees from FY 17 to FY 18	\$0	\$(1,847,144)	\$1,847,144
Rider 5, UB TexShare Fees (2018-19 GAA) Comments: UB fees from FY 18 to FY 19	\$0	\$0	\$(1,830,000)

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306** Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Rider 9, UB: TBP Automation Project (2018-19 GAA)	\$0	\$(113,367)	\$113,367
Comments: UB Capital funds from FY 17 to FY 18			
Art IX, Sec 8.01, Acceptance of Gifts of Money (2018-19 GAA)	\$0	\$0	\$5,324
Comments: Addn'l gifts			
Art IX, Sec 8.01, Acceptance of Gifts of Money (2018-19 GAA)	\$0	\$0	\$(331,613)
Comments: UB gift funds from FY 18 to FY 19			
<i>LAPSED APPROPRIATIONS</i>			
Lapse Uncollected Appropriation	\$(1,735,356)	\$(467,041)	\$0
Lapse Uncollected Revenue	\$0	\$0	\$(922,172)
TOTAL, Appropriated Receipts	\$2,478,750	\$2,384,772	\$3,998,596
<u>777</u> Interagency Contracts			
<i>REGULAR APPROPRIATIONS</i>			
Regular Appropriations from MOF Table (2016-17 GAA)	\$3,079,260	\$2,678,438	\$0
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$3,891,870
<i>RIDER APPROPRIATION</i>			
Rider 3, UB Imaging & Storage Fees (2016-17 GAA)	\$503,786	\$0	\$0
Comments: UB fees from FY 15			
Rider 3, UB Imaging & Storage Fees (2016-17 GAA)	\$(328,364)	\$0	\$0
Comments: CPA xfer OUT for estimated UB			
Rider 3, UB Imaging & Storage Fees (2018-19 GAA)	\$0	\$(688,705)	\$688,705

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Comments: UB from FY 17 to FY 18			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$132,907	\$413	\$0
Comments: Addn'l fees received			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$(628,601)	\$0	\$0
Comments: CPA xfer OUT for estimated UB			
Rider 5, UB TexShare Fees (2018-19 GAA)	\$0	\$(1,563,154)	\$1,563,154
Comments: UB fees from FY 18 to FY 19			
Art IX, Sec 8.02, Reimbursements and Payments (2016-17 GAA)	\$0	\$19,209	\$0
Comments: Addn'l revenue			
Art IX, Sec 14.03(j), Capital Budget UB (2016-17 GAA)	\$(2,494)	\$2,494	\$0
Comments: UB Capital from FY 16 to FY 17			
Rider 3, UB Imaging & Storage Fees (2016-17 GAA)	\$(450,644)	\$450,644	\$0
Comments: UB fees from FY 16 to FY 17			
Rider 3, UB Imaging & Storage Fees (2018-19 GAA)	\$0	\$0	\$(509,000)
Comments: UB fees from FY 18 to FY 19			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$(1,208,596)	\$1,208,596	\$0
Comments: UB fees from FY 16 to FY 17			
Rider 5, UB TexShare Fees (2016-17 GAA)	\$932,751	\$0	\$0
Comments: UB fees from FY 15			
Rider 5, UB TexShare Fees (2018-19 GAA)	\$0	\$0	\$(1,500,000)

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
Comments: UB fees from FY 18 to FY 19			
<i>LAPSED APPROPRIATIONS</i>			
Lapse Uncollected Appropriation	\$(154,937)	\$(133,703)	\$0
Comments: Uncollected revenue			
Lapse Uncollected Revenue	\$0	\$0	\$(1,194,143)
TOTAL, Interagency Contracts	\$1,875,068	\$1,974,232	\$2,940,586
<u>802</u> License Plate Trust Fund Account No. 0802			
<i>REGULAR APPROPRIATIONS</i>			
Regular Appropriations from MOF Table (2016-17 GAA)	\$5,000	\$5,000	\$0
Regular Appropriations from MOF Table (2018-19 GAA)	\$0	\$0	\$19,838
<i>RIDER APPROPRIATION</i>			
Rider 6, Texas Reads License Plate UB (2016-17 GAA)	\$3,435	\$0	\$0
Comments: UB from FY 15			
Art IX, Section 8.13 License Plate Receipts (2018-19 GAA)	\$(8,435)	\$8,435	\$0
Comments: UB to award grants next FY			
Rider 6, Texas Reads License Plate UB (2018-19 GAA)	\$0	\$0	\$0
<i>LAPSED APPROPRIATIONS</i>			
Lapse Uncollected Appropriation	\$0	\$(13,435)	\$0
Comments: Uncollected License Plate Revenue			

2.B. Summary of Budget By Method of Finance
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:45:45AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

METHOD OF FINANCING	Exp 2016	Exp 2017	Bud 2018
TOTAL, License Plate Trust Fund Account No. 0802	\$0	\$0	\$19,838
TOTAL, ALL OTHER FUNDS	\$4,353,818	\$4,359,004	\$7,071,020
GRAND TOTAL	\$28,767,153	\$30,969,807	\$33,024,484

FULL-TIME-EQUIVALENT POSITIONS

REGULAR APPROPRIATIONS

Regular Appropriations from MOF Table (2016-17 GAA)	166.5	166.5	0.0
Regular Appropriations from MOF Table (2018-19 GAA)	0.0	0.0	169.5

RIDER APPROPRIATION

Art IX, Sec 18.03 Centralized Accounting and Payroll/Personnel Systems Deployments	2.0	2.0	0.0
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UNAUTHORIZED NUMBER OVER (BELOW) CAP

Unfunded/Vacant Positions	(16.1)	(13.5)	0.0
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TOTAL, ADJUSTED FTES	152.4	155.0	169.5
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NUMBER OF 100% FEDERALLY FUNDED FTEs	17.0	18.0	20.0
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2.C. Summary of Budget By Object of Expense
 85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **12/2/2017**
 TIME: **1:46:43AM**

Agency code: **306**

Agency name: **Library & Archives Commission**

OBJECT OF EXPENSE	EXP 2016	EXP 2017	BUD 2018
1001 SALARIES AND WAGES	\$6,998,846	\$7,192,269	\$7,809,826
1002 OTHER PERSONNEL COSTS	\$306,550	\$261,939	\$262,860
2001 PROFESSIONAL FEES AND SERVICES	\$1,097,535	\$883,486	\$1,565,066
2002 FUELS AND LUBRICANTS	\$5,257	\$4,131	\$9,300
2003 CONSUMABLE SUPPLIES	\$151,943	\$886,045	\$186,125
2004 UTILITIES	\$172,090	\$205,845	\$192,765
2005 TRAVEL	\$148,123	\$137,524	\$164,500
2006 RENT - BUILDING	\$82,882	\$177,674	\$33,280
2007 RENT - MACHINE AND OTHER	\$36,300	\$105,997	\$46,300
2009 OTHER OPERATING EXPENSE	\$16,986,204	\$17,226,041	\$18,425,218
4000 GRANTS	\$2,588,326	\$3,143,194	\$3,540,355
5000 CAPITAL EXPENDITURES	\$193,097	\$745,662	\$788,889
 Agency Total	 \$28,767,153	 \$30,969,807	 \$33,024,484

3.A. Strategy Level Detail

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85th Regular Session, Fiscal Year 2018 Operating Budget
 Automated Budget and Evaluation System of Texas (ABEST)

Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 1 Improve the Availability of Library and Information Services
 OBJECTIVE: 1 Cost Avoidance through Library Resource Sharing
 STRATEGY: 1 Share Library Resources Among Libraries Statewide

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
Objects of Expense:				
1001	SALARIES AND WAGES	\$540,929	\$571,130	\$602,142
1002	OTHER PERSONNEL COSTS	\$16,479	\$16,296	\$14,000
2001	PROFESSIONAL FEES AND SERVICES	\$282,158	\$227,911	\$298,282
2003	CONSUMABLE SUPPLIES	\$4,728	\$99,843	\$5,100
2004	UTILITIES	\$598	\$229	\$220
2005	TRAVEL	\$24,934	\$19,636	\$23,000
2006	RENT - BUILDING	\$20,180	\$26,141	\$8,400
2007	RENT - MACHINE AND OTHER	\$3,803	\$11,155	\$2,500
2009	OTHER OPERATING EXPENSE	\$15,188,929	\$15,604,602	\$15,791,498
4000	GRANTS	\$1,211,470	\$1,458,864	\$2,131,030
5000	CAPITAL EXPENDITURES	\$17	\$0	\$7,000
TOTAL, OBJECT OF EXPENSE		\$17,294,225	\$18,035,807	\$18,883,172

Method of Financing:

1	General Revenue Fund	\$7,907,255	\$8,542,289	\$8,173,172
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$7,907,255	\$8,542,289	\$8,173,172

Method of Financing:

118	Fed Pub Library Serv Fd			
45.310.000	STATE LIBRARY SERVICES	\$6,510,022	\$6,584,424	\$6,810,000
CFDA Subtotal, Fund	118	\$6,510,022	\$6,584,424	\$6,810,000
SUBTOTAL, MOF (FEDERAL FUNDS)		\$6,510,022	\$6,584,424	\$6,810,000

Method of Financing:

666	Appropriated Receipts	\$2,254,494	\$2,331,267	\$3,200,000
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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 1 Improve the Availability of Library and Information Services
 OBJECTIVE: 1 Cost Avoidance through Library Resource Sharing
 STRATEGY: 1 Share Library Resources Among Libraries Statewide

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
	777 Interagency Contracts	\$622,454	\$577,827	\$700,000
SUBTOTAL, MOF (OTHER FUNDS)		\$2,876,948	\$2,909,094	\$3,900,000
TOTAL, METHOD OF FINANCE :		\$17,294,225	\$18,035,807	\$18,883,172
FULL TIME EQUIVALENT POSITIONS:		9.5	9.7	10.0

3.A. Strategy Level Detail

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Automated Budget and Evaluation System of Texas (ABEST)

Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 1 Improve the Availability of Library and Information Services
OBJECTIVE: 1 Cost Avoidance through Library Resource Sharing
STRATEGY: 2 Aid in the Development of Local Libraries

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
Objects of Expense:				
1001	SALARIES AND WAGES	\$488,930	\$505,051	\$573,414
1002	OTHER PERSONNEL COSTS	\$17,696	\$15,299	\$19,000
2001	PROFESSIONAL FEES AND SERVICES	\$69,313	\$50,236	\$53,000
2003	CONSUMABLE SUPPLIES	\$2,365	\$23,717	\$3,000
2004	UTILITIES	\$1,251	\$815	\$1,215
2005	TRAVEL	\$27,748	\$46,488	\$30,000
2006	RENT - BUILDING	\$8,618	\$7,542	\$7,000
2007	RENT - MACHINE AND OTHER	\$0	\$7,483	\$0
2009	OTHER OPERATING EXPENSE	\$602,127	\$700,968	\$618,659
4000	GRANTS	\$1,376,856	\$1,684,330	\$1,409,325
5000	CAPITAL EXPENDITURES	\$10,619	\$13,289	\$27,000
TOTAL, OBJECT OF EXPENSE		\$2,605,523	\$3,055,218	\$2,741,613

Method of Financing:

1	General Revenue Fund	\$73,579	\$69,249	\$73,579
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$73,579	\$69,249	\$73,579

Method of Financing:

118	Fed Pub Library Serv Fd			
45.310.000	STATE LIBRARY SERVICES	\$2,519,668	\$2,785,969	\$2,536,196
CFDA Subtotal, Fund	118	\$2,519,668	\$2,785,969	\$2,536,196
555	Federal Funds			
84.002.000	Adult Education_State Gra	\$0	\$200,000	\$0
CFDA Subtotal, Fund	555	\$0	\$200,000	\$0

3.A. Strategy Level Detail

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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 1 Improve the Availability of Library and Information Services
 OBJECTIVE: 1 Cost Avoidance through Library Resource Sharing
 STRATEGY: 2 Aid in the Development of Local Libraries

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
SUBTOTAL, MOF (FEDERAL FUNDS)		\$2,519,668	\$2,985,969	\$2,536,196
Method of Financing:				
599	Economic Stabilization Fund	\$0	\$0	\$112,000
666	Appropriated Receipts	\$12,276	\$0	\$0
802	Lic Plate Trust Fund No. 0802, est	\$0	\$0	\$19,838
SUBTOTAL, MOF (OTHER FUNDS)		\$12,276	\$0	\$131,838
TOTAL, METHOD OF FINANCE :		\$2,605,523	\$3,055,218	\$2,741,613
FULL TIME EQUIVALENT POSITIONS:		9.1	9.4	10.0

3.A. Strategy Level Detail

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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 1 Improve the Availability of Library and Information Services
OBJECTIVE: 2 Increase Library Use by Texans with Disabilities
STRATEGY: 1 Provide Direct Library Svcs to Texans with Qualifying Disabilities

Service Categories:
Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
Objects of Expense:				
1001	SALARIES AND WAGES	\$1,691,859	\$1,711,666	\$1,716,139
1002	OTHER PERSONNEL COSTS	\$80,448	\$64,017	\$74,745
2001	PROFESSIONAL FEES AND SERVICES	\$53,822	\$42,736	\$189,700
2003	CONSUMABLE SUPPLIES	\$16,820	\$66,732	\$20,075
2004	UTILITIES	\$48,758	\$47,057	\$50,000
2005	TRAVEL	\$10,251	\$13,417	\$26,000
2006	RENT - BUILDING	\$1,685	\$5,228	\$480
2007	RENT - MACHINE AND OTHER	\$7,081	\$9,926	\$4,000
2009	OTHER OPERATING EXPENSE	\$331,057	\$153,743	\$725,948
5000	CAPITAL EXPENDITURES	\$62,481	\$37,032	\$65,000
TOTAL, OBJECT OF EXPENSE		\$2,304,262	\$2,151,554	\$2,872,087
Method of Financing:				
1	General Revenue Fund	\$1,926,278	\$1,877,050	\$1,853,219
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$1,926,278	\$1,877,050	\$1,853,219
Method of Financing:				
118	Fed Pub Library Serv Fd			
45.310.000	STATE LIBRARY SERVICES	\$300,520	\$243,032	\$477,809
CFDA Subtotal, Fund	118	\$300,520	\$243,032	\$477,809
SUBTOTAL, MOF (FEDERAL FUNDS)		\$300,520	\$243,032	\$477,809
Method of Financing:				
666	Appropriated Receipts	\$77,464	\$31,472	\$541,059

3.A. Strategy Level Detail

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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 1 Improve the Availability of Library and Information Services

OBJECTIVE: 2 Increase Library Use by Texans with Disabilities

STRATEGY: 1 Provide Direct Library Svcs to Texans with Qualifying Disabilities

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
SUBTOTAL, MOF (OTHER FUNDS)		\$77,464	\$31,472	\$541,059
TOTAL, METHOD OF FINANCE :		\$2,304,262	\$2,151,554	\$2,872,087
FULL TIME EQUIVALENT POSITIONS:		43.0	43.5	44.5

3.A. Strategy Level Detail

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 Automated Budget and Evaluation System of Texas (ABEST)

Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 2 Public Access to Government Information
 OBJECTIVE: 1 Improve Information Provided to the Public and Others
 STRATEGY: 1 Provide Access to Information and Archives

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
Objects of Expense:				
1001	SALARIES AND WAGES	\$1,603,119	\$1,695,805	\$1,800,000
1002	OTHER PERSONNEL COSTS	\$71,050	\$46,775	\$70,000
2001	PROFESSIONAL FEES AND SERVICES	\$298,121	\$100,428	\$217,137
2002	FUELS AND LUBRICANTS	\$418	\$301	\$200
2003	CONSUMABLE SUPPLIES	\$39,115	\$602,930	\$71,750
2004	UTILITIES	\$23,270	\$19,164	\$36,920
2005	TRAVEL	\$37,445	\$20,078	\$28,500
2006	RENT - BUILDING	\$50,652	\$134,189	\$2,000
2007	RENT - MACHINE AND OTHER	\$11,824	\$60,091	\$15,000
2009	OTHER OPERATING EXPENSE	\$286,489	\$285,724	\$282,526
5000	CAPITAL EXPENDITURES	\$119,286	\$569,816	\$637,723
TOTAL, OBJECT OF EXPENSE		\$2,540,789	\$3,535,301	\$3,161,756

Method of Financing:

1	General Revenue Fund	\$2,177,728	\$3,175,494	\$2,637,738
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$2,177,728	\$3,175,494	\$2,637,738

Method of Financing:

118	Fed Pub Library Serv Fd			
45.310.000	STATE LIBRARY SERVICES	\$332,092	\$311,644	\$425,986
CFDA Subtotal, Fund	118	\$332,092	\$311,644	\$425,986
555	Federal Funds			
89.003.000	National Historical Publi	\$11,296	\$25,333	\$46,346
CFDA Subtotal, Fund	555	\$11,296	\$25,333	\$46,346

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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 2 Public Access to Government Information
 OBJECTIVE: 1 Improve Information Provided to the Public and Others
 STRATEGY: 1 Provide Access to Information and Archives

Service Categories:

Service: 04 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
SUBTOTAL, MOF (FEDERAL FUNDS)		\$343,388	\$336,977	\$472,332
Method of Financing:				
666	Appropriated Receipts	\$15,351	\$21,830	\$35,780
777	Interagency Contracts	\$4,322	\$1,000	\$15,906
SUBTOTAL, MOF (OTHER FUNDS)		\$19,673	\$22,830	\$51,686
TOTAL, METHOD OF FINANCE :		\$2,540,789	\$3,535,301	\$3,161,756
FULL TIME EQUIVALENT POSITIONS:		35.9	38.2	37.0

3.A. Strategy Level Detail

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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 3 Cost-effective State/Local Records Management
OBJECTIVE: 1 Achieve Record Retention Rate for State/Local Government
STRATEGY: 1 Records Management Services for State/Local Government Officials

Service Categories:
Service: 05 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
Objects of Expense:				
1001	SALARIES AND WAGES	\$1,073,909	\$1,020,276	\$1,260,282
1002	OTHER PERSONNEL COSTS	\$50,286	\$48,131	\$33,660
2001	PROFESSIONAL FEES AND SERVICES	\$37,437	\$643	\$274,050
2002	FUELS AND LUBRICANTS	\$3,919	\$3,348	\$7,500
2003	CONSUMABLE SUPPLIES	\$24,976	\$69,056	\$46,200
2004	UTILITIES	\$89,662	\$131,764	\$97,410
2005	TRAVEL	\$12,964	\$7,635	\$16,500
2006	RENT - BUILDING	\$110	\$120	\$12,000
2007	RENT - MACHINE AND OTHER	\$6,198	\$6,696	\$13,800
2009	OTHER OPERATING EXPENSE	\$440,284	\$355,295	\$782,853
5000	CAPITAL EXPENDITURES	\$345	\$125,412	\$27,700
TOTAL, OBJECT OF EXPENSE		\$1,740,090	\$1,768,376	\$2,571,955
Method of Financing:				
1	General Revenue Fund	\$565,193	\$519,620	\$558,945
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$565,193	\$519,620	\$558,945
Method of Financing:				
666	Appropriated Receipts	\$118,315	\$203	\$171,757
777	Interagency Contracts	\$1,056,582	\$1,248,553	\$1,841,253
SUBTOTAL, MOF (OTHER FUNDS)		\$1,174,897	\$1,248,756	\$2,013,010
TOTAL, METHOD OF FINANCE :		\$1,740,090	\$1,768,376	\$2,571,955
FULL TIME EQUIVALENT POSITIONS:		26.3	24.6	34.0

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Automated Budget and Evaluation System of Texas (ABEST)

Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 4 Indirect Administration
OBJECTIVE: 1 Indirect Administration
STRATEGY: 1 Indirect Administration

Service Categories:

Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
Objects of Expense:				
1001	SALARIES AND WAGES	\$1,600,100	\$1,688,341	\$1,857,849
1002	OTHER PERSONNEL COSTS	\$70,591	\$71,421	\$51,455
2001	PROFESSIONAL FEES AND SERVICES	\$356,684	\$461,532	\$532,897
2002	FUELS AND LUBRICANTS	\$920	\$482	\$1,600
2003	CONSUMABLE SUPPLIES	\$63,939	\$23,767	\$40,000
2004	UTILITIES	\$8,551	\$6,816	\$7,000
2005	TRAVEL	\$34,781	\$30,270	\$40,500
2006	RENT - BUILDING	\$1,637	\$4,454	\$3,400
2007	RENT - MACHINE AND OTHER	\$7,394	\$10,646	\$11,000
2009	OTHER OPERATING EXPENSE	\$137,318	\$125,709	\$223,734
5000	CAPITAL EXPENDITURES	\$349	\$113	\$24,466
TOTAL, OBJECT OF EXPENSE		\$2,282,264	\$2,423,551	\$2,793,901
Method of Financing:				
1	General Revenue Fund	\$2,015,180	\$2,205,046	\$2,221,056
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$2,015,180	\$2,205,046	\$2,221,056
Method of Financing:				
118	Fed Pub Library Serv Fd			
45.310.000	STATE LIBRARY SERVICES	\$74,524	\$71,653	\$139,418
CFDA Subtotal, Fund	118	\$74,524	\$71,653	\$139,418
SUBTOTAL, MOF (FEDERAL FUNDS)		\$74,524	\$71,653	\$139,418
Method of Financing:				
666	Appropriated Receipts	\$850	\$0	\$50,000

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Agency code: **306** Agency name: **Library & Archives Commission**

GOAL: 4 Indirect Administration
 OBJECTIVE: 1 Indirect Administration
 STRATEGY: 1 Indirect Administration

Service Categories:

Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	EXP 2016	EXP 2017	BUD 2018
	777 Interagency Contracts	\$191,710	\$146,852	\$383,427
SUBTOTAL, MOF (OTHER FUNDS)		\$192,560	\$146,852	\$433,427
TOTAL, METHOD OF FINANCE :		\$2,282,264	\$2,423,551	\$2,793,901
FULL TIME EQUIVALENT POSITIONS:		28.6	29.6	34.0

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SUMMARY TOTALS:

OBJECTS OF EXPENSE:	\$28,767,153	\$30,969,807	\$33,024,484
METHODS OF FINANCE :	\$28,767,153	\$30,969,807	\$33,024,484
FULL TIME EQUIVALENT POSITIONS:	152.4	155.0	169.5