

Texas State Library and Archives Commission Agenda

April 14, 2015 – 8:30 a.m.

1201 Brazos Street, Austin, Texas

The Library and Archives Commission may deliberate on and/or take action on any of the following agenda items. The commission may go into executive session on any agenda item, as authorized by the Open Meetings Act, Gov't Code Chapter 551.

1. Welcome, introductions and general announcements.
2. Consideration of commemorative resolutions.
3. Approve minutes of February 6, 2015 Audit Committee and Commission meetings.
4. Public Comment.
5. Conflict of interest disclosures.
6. Review of consent agenda: non-substantive corrections in other agenda items such as spelling, numbering, punctuation, grammar, or other revisions.
Tracy Lash
7. Review and approve contracts greater than \$100,000, and contract renewals.
Donna Osborne
8. Review and approve acceptance of grants, and gifts greater than \$500.
Mark Smith
9. Recognition of John Nau.
Mark Smith
10. Report of the Director & Librarian: may include information or updates on agency programs (Talking Book, Library Resource Sharing, Library Development, Information Resources Technologies, State and Local Records Management, Archives & Information Services, Administrative Services, and Communications Office). Also includes key meetings and activities, Friends of Libraries & Archives of Texas, dashboard metrics, and the status of other new or ongoing issues.
Mark Smith
11. Report on General Land Office request regarding archival holdings.
Craig Kelso
12. Authorization to propose amendments to 13 TAC 7.125, regarding local government records retention schedule GR (Records Common to All Local Governments).
Craig Kelso
13. Authorization to propose rule review of Chapter 7 (Local Records).
Craig Kelso
14. Approval of Preliminary Records Storage and Imaging fee schedules for 2016.
Jelain Chubb
15. Authorization to propose amendments to 13 TAC 2.51 regarding public record fees.
Donna Osborne
16. Authorization to propose rule review of Chapter 2 (General Policies and Procedures).
Donna Osborne
17. Authorization to adopt new rules 13 TAC 2.10, 2.11, 2.12, 2.61, and 2.75 regarding dual office holding, merit selection principles, sick leave pool, private donors, and contract monitoring requirements, respectively.
Donna Osborne
18. Report on agency financial information.
Donna Osborne
19. Discussion of travel policies and procedures.
20. Executive session, as authorized by Texas Government Code §551.071, §551.074, and §551.076, regarding consultations with attorney, personnel matters, and security devices respectively.