

# Texas State Library and Archives Commission

Wednesday, April 26, 2006

## Minutes

The Texas State Library and Archives Commission (TSLAC) met on Wednesday, April 26, 2006 at 12:00 p.m. in room 320 of the George R. Brown Convention Center, Houston, Texas.

Commissioners Present: Sandra J. Pickett, Chairman  
Sharon Carr  
Diana Rae Hester Cox  
Martha Doty Freeman  
Cruz G. Hernandez  
Sally Reynolds

Commissioners Absent: Sandra G. Holland

Staff Present: Peggy D. Rudd, director and librarian  
Edward Seidenberg, assistant state librarian  
Ava Smith, director, Talking Book Program  
Deborah Littrell, director, Library Development  
Chris LaPlante, director, Archives and Information Services  
Beverley Shirley, director, Library Resource Sharing  
Erica McKewen, public information officer  
Tracy Kuhn, executive assistant

Guests Present: Constance Matheny, Texas Comptroller of Public Accounts  
Jaeke Loumis, Texas College  
Will Howard, Will's Texana Monthly  
Hilit Kravitz, Encyclopedia Britannica  
Chris Manriquez, R.R. Bowker  
Dede Montenegro, NewsBank  
Patricia L. Hernandez, El Paso Public Library  
Ivonne R. Jimenez, El Paso Public Library  
Laura K. Alfaro, San Antonio Independent School District  
Susanna Garza, Region 20, Educational Service Center  
Steven L. Brown, North Richland Hills Public Library  
Amy Trost, Sunset Commission

A quorum being present, Chairman Pickett called the meeting to order at 12:14 p.m. Chairman Pickett welcomed commissioners, staff and guests.

### **1. APPROVE MINUTES OF FEBRUARY 13, 2006 COMMISSION MEETING.**

After corrections noted, Commissioner Carr moved to approve the minutes, as amended. Commissioner Reynolds seconded. **Motion Passed.**

### **2. PUBLIC COMMENT.**

There was no public comment at this time.

### **3. REVIEW OF CONSENT AGENDA: NON-SUBSTANTIVE CORRECTIONS IN OTHER AGENDA ITEMS SUCH AS SPELLING, NUMBERING, PUNCTUATION, GRAMMATICAL, OR OTHER REVISIONS.**

Non-substantive corrections to other agenda items were noted.

**4. CONSIDERATION OF COMMEMORATIVE RESOLUTIONS.**

Chairman Pickett read a resolution honoring Yvonne Sutherlin, author, historian, archivist and library supporter from Southeast Texas. Commissioner Cox moved to adopt the resolution. Commissioner Reynolds seconded. **Motion passed.**

**5. REPORT OF THE DIRECTOR AND LIBRARIAN.**

Peggy Rudd addressed the commission and reported on the following:

- *The activities of the Archives and Information Services, State and Local Records Management, Library Development, Library Resources Sharing and Information Resources Technologies*
- *75<sup>th</sup> anniversary ceremony and event of the Talking Book Program and other division activities including outreach and public awareness and work to convert to digital talking books*
- *Filing of two lawsuits to attempt recovery of certain documents once housed in the archives*
- *Key meetings, activities, conferences and speeches*

**6. REVIEW AND APPROVE ACCEPTANCE OF GIFTS GREATER THAN \$500.**

Peggy Rudd informed the commission of gifts greater than \$500 received for the period ending April 10, 2006:

The State and Local Records Management Program received two checks from Cingular/AT&T Wireless Service in the amount of \$4,840 on March 1, 2006 and \$1,445.84 on March 30, 2006. These are donations to the agency relating to their cellular phone tower on agency property located at 4400 Shoal Creek Blvd., in Austin, Texas. The donations are in conjunction with an easement and lease agreement made with the General Land Office.

Commissioner Carr moved to approve acceptance; Commissioner Reynolds seconded. Motion Passed.

**7. REVIEW AND APPROVE CONTRACTS GREATER THAN \$100,000.**

Beverly Shirley requested the commission's approval of the following contracts greater than \$100,000:

1. EBSCO Industries, Inc., providing a core package of 38 databases including basic packages for all age groups, health-related information and business information at a cost of \$3,184,200 plus public school library costs estimated at \$.49 per student.
2. Thomson Gale (Gale Research), providing a Health and Wellness Resource Center package at a cost of \$2,100.
3. ProQuest Information and Learning Company, access fees of \$550,000 to 20<sup>th</sup> Century Poetry access, HeritageQuest (authoritative source for genealogy materials), Sanborn Texas Digitized Maps and Elibrary Curriculum.
4. OCLC World Cat, a worldwide union catalog created and maintained collectively by more than 9,000 member institutions at a cost of \$880,000.
5. TDNET, an electronic journals management system providing a searchable list of all the full-text journal titles available to TexShare users from all the different TexShare database providers, at a cost of \$10,000.

The total amount of each contract will be determined by the number of libraries subscribing to TexSelect offerings for each vendor but will not exceed the amounts approved.

Commissioner Carr moved to approve the contracts; Commissioner Cox seconded. Motion Passed.

**8. CONSIDER ADOPTING AMENDMENTS TO RULE 13 TAC 8.1 AND 8.5 REGARDING GROUP PURCHASING FOR DESIGNATED PUBLIC SCHOOL LIBRARIES.**

Beverly Shirley requested the commission approve adoption of amended rules 13 TAC 8.1 and 8.5, establishing criteria for public school libraries to participate in group purchasing agreements provided by the TexShare Consortium as specified in SB 483, enacted by the 79<sup>th</sup> Legislature. Commissioner Hernandez moved to approve; Commissioner Carr seconded. **Motion passed.**

**9. CONSIDER ADOPTING AMENDMENTS TO RULE 13 TAC 1.77 REGARDING PUBLIC LIBRARY LOCAL GOVERNMENT SUPPORT.**

Deborah Littrell requested the commission approve adoption of amended rule 13 TAC 1.77, regarding minimum standards for accreditation of public libraries in the State Library System. Commissioner Reynolds moved to approve; Commissioner Cox seconded. **Motion Passed.**

**10. DISCUSSION OF THE TEXAS RESPONDS GRANT PROGRAM.**

Deborah Littrell informed the commission that the agency had received eight applications for Texas Responds grants, an emergency grant program to assist public libraries in the wake of Hurricane Katrina in September 2005. Over \$180,000 of grant money has been awarded to seven libraries. No action required.

**11. DISCUSSION OF PLANS TO RENOVATE AND MODERNIZE THE LORENZO DE ZAVALA STATE ARCHIVES AND LIBRARY BUILDING.**

Ray Bailey and Mark Boone, of Bailey Architects, Houston, informed the commission of the progress of work on the renovation of the state archives and library building. Mr. Boone reported that the firm is finishing the predesign stage. The renovation's first goal, he said, is to create the proper environment for the archival materials and to provide for the predicted growth of the archives for the next 20 years. The second major goal is to improve the way the public interacts with the facility and to better organize and create a more efficient flow of the goods and materials that come into the building. One of the design goals also is to open up the space and make it more inviting to the public.

Another major goal is to bring all the mechanical and electrical infrastructure into current standards. The architects and contractor are fine-tuning the numbers to determine the cost of the project. Mr. Boone indicated that the next phase of the project is when the architects prepare the schematic drawings.

**12. DISCUSSION OF DRAFT AGENCY STRATEGIC PLAN FOR FISCAL YEARS 2007-2011.**

Ed Seidenberg presented the agency's draft Strategic Plan for Fiscal Years 2007-2011. Commissioner Freeman asked agency staff to review some of the language to emphasize how what this agency does is different from other state agencies. The final version will be approved at the June 9 meeting. No action required.

**13. DISCUSSION OF TIMELINES AND OTHER ISSUES RELATED TO THE PREPARATION OF THE LEGISLATIVE APPROPRIATIONS REQUEST FOR FISCAL YEARS 2008-2009.**

Ed Seidenberg presented a schedule for preparing the Legislative Appropriations Request for the Legislature that convenes January 2007. Estimated due date for submission is Aug. 15, 2006. No action required.

There being no further business, Chairman Pickett adjourned the meeting at 2:09 p.m.

Respectfully submitted,

Peggy D. Rudd  
Director and Librarian

PDR:tck