

**MINUTES**  
TEXAS HISTORICAL RECORDS ADVISORY BOARD  
October 4, 2019

The Texas Historical Records Advisory Board meeting was called to order at 9:00 a.m. on October 4, 2019, in the Mayo Thomas Room of the Cushing Memorial Library & Archives at Texas A&M University, 400 Spence St. College Station, TX.

**Members Present:** Jelain Chubb, coordinator; Linda Barrett, Teri Flack, Kristy Sorensen, Melissa Gonzales

**Members Absent:** Malinda Cowen, Bob Glenn, Linda Reynolds

**Staff Support:** Peggy Price, principal assistant

**Also Present:** Francesca Marini, Outreach and Programming Librarian, Cushing Memorial Library & Archives

**1. Welcome, introductions and general announcements**

Jelain Chubb welcomed those present and introduced Francesca Marini of the Cushing Memorial Library & Archives. Francesca welcomed the board to the library and expressed interest in collaborating with THRAB in future programming. She led the group on a tour after the meeting.

Chubb requested suggestions for board members. Linda Reynolds will rotate off the board in February 2020. Bob Glenn and Linda Barrett are eligible for reappointment.

**2. Approve minutes**

Barrett moved to approve the minutes and Melissa Gonzales seconded the motion. The board voted unanimously to approve the minutes with minor corrections.

**3. Public comment**

None.

**4. Consideration of resolutions and certificates of appreciation**

None.

**5. Recognition of the 2019 THRAB Archival Award of Excellence recipients**

The board discussed the recipients of the 2019 archival awards. University of Texas, El Paso (UTEP) Special Collections won for the institutional category and the individual award went to Brenda Lincke Fisseler of the Lavaca County Archives. Chubb will present the award to Fisseler in Hallettsville on October 7 and to UTEP in El Paso on October 25. Board members discussed the selection process and avenues to promote solicitation for nominations. One suggestion was to

be more proactive about reaching out to members of the Society of Southwest Archivists (SSA) and other organizations to encourage applications.

**6. Update on National Historical Publications and Records Commission**

Chubb reported on NHPRC funding bill and programs. Chubb attended a meeting for State Historical Records Advisory Boards (SHRABs) at the Society of American Archivists (SAA)-Council of State Archivists (CoSA) joint meeting in August. While THRAB has made professional development and education for archivists a priority for grant funding over the past few years, other SHRABs have different initiatives. For instance, Montana has a traveling archivist. The board discussed how such a concept might work in a large state like Texas and the idea evolved into a promotion and advocacy program. The group discussed creating a YouTube channel with the traveling archivist as host. The archivist would carry recording gear and visit repositories around the state. Chubb suggested discussing this approach at the February meeting and the possibility of including the project in the next grant application. The program could serve as a model. Other possibilities included a digital newsletter and some version of an archives institute.

**7. Update on the Texas State Library and Archives Commission's (TSLAC) activities**

Chubb updated the board on events at TSLAC. The next Commission meeting will be held November 1 in Brownsville and the agenda will include updates on HB 1962 and HB 4181 implementation. HB 1962, the Sunset Bill, approved the agency for another twelve years with some specific provisions, like a strategic plan for the state archives. Chubb will discuss the strategic plan at the Feb. meeting for THRAB's input. HB 4181 changed the custodianship of legislative records to the Legislative Reference Library (LRL). The Regional Historical Resources Depositories (RHRD's) have been notified that any agreements regarding legislative records are null and void, as TSLAC is no longer the custodian. Legislators' records will no longer be considered public records. LRL has requested the transfer of historical legislative records, including photos and audio recordings. The request will be discussed at the Commission meeting.

**8. Discussion of Current State Board Programming Grant activities**

Chubb reported on the THRAB programs supported by 2019 NHPRC grant funding. Archives Month activities were ongoing, with the recent announcement of the awards and the publication online of the Texas Archives Month poster at the end of September. THRAB will offer two SAA Digital Archives Specialist workshops later in the year. *Privacy and Confidentiality Issues in Digital Archives* will take place at TSLAC on November 22 and *Building Advocacy and Support for Digital Archives* on December 12.

Chubb mentioned THRAB activities proposed for the 2020 grant that is currently under review. There will be online webinars on emergency planning, three Texas Archival Resources Online (TARO) workshops to develop metadata (in El Paso, Denton, San Antonio) with 15 attendees each, and the American Association of State and Local History (AASLH) Basics of Archives course will be offered to County Historical Commission members with archival responsibilities. THRAB will support Archives Bazaars, produce a digital poster, continue the awards program, support a session at the Texas State Historical Association (TSHA) meeting in Austin, participate in grant

reviews, host a brownbag at the 2020 SSA meeting in Denton and hold three board meetings.

Chubb requested that board members bring ideas for the next grant application to the February meeting. TSHA 2021 proposals are due February 1. THRAB may want to hold a meeting in conjunction with the 2021 conference and the TSHA archives committee. Some ideas mentioned as topics were the value of records that people do not typically consider “historical,” the history of HBCU collections, and promoting a better understanding of what is and is not included in municipal archives.

Future meeting dates will likely be in late February 2020 and early June in Austin, with an October meeting in a location other than Austin.

**9. Approval of Strategic Plan**

Chubb presented the Strategic Plan as discussed at the last meeting for approval. Teri Flack moved to approve the plan and Linda Barrett seconded the motion. The board voted unanimously to approve the strategic plan.

**10. Adjournment:** The meeting adjourned at 11:31 a.m.

*Approved, February 24, 2020*