

TEXAS HISTORICAL RECORDS ADVISORY BOARD

Distinguished Service Award Nomination Form

Application Deadline: August 10, 2020

The Texas Historical Records Advisory Board is accepting nominations for the Distinguished Service Award. The award recognizes an individual, archival institution, education program, or nonprofit/government organization that has provided outstanding leadership, service or contribution to the archives profession in Texas.

Distinguished Service Award Nomination (Please check one): Institution Individual

Nominee's Name/Institution: _____

Organization Name (for Individual) _____

Work Phone: _____ Home Phone: _____

Email Address: _____

Mailing Address: _____

Please include the following items in the nomination package:

- 1. Distinguished Service Award Nomination Form**
- 2. Statement of Work Accomplished** (not to exceed two-pages, typed) addressing the following:
 - a. What is the activity, project or program for which the individual or institution is being nominated?
 - b. When and where was the work carried out?
 - c. Describe any supporting materials included with nomination package.
- 3. Two Letters of Support** (not to exceed one page, typed) from individuals familiar with the institution or individual's work
- 4. Supporting Materials** may be submitted and may include finding aids, promotional materials, press releases, etc.

Nominated by:

Name: _____ Position: _____

Phone: _____ Email: _____

Mailing Address: _____

Send one complete nomination packet to Jelain Chubb, ATTN: THRAB Awards, Texas State Library and Archives Commission, P.O. Box 12927, Austin, TX 78701 or email at thrab@tsl.texas.gov.