

## TEXAS HISTORICAL RECORDS ADVISORY BOARD

David B. Gracy II  
Distinguished Archival Service Award  
Nomination Form

The Texas Historical Records Advisory Board is accepting nominations for the Distinguished Service Award. The award recognizes an individual, archival institution, education program, or nonprofit/government organization that has provided outstanding leadership, service or contribution to the archives profession in Texas.

Distinguished Service Award Nomination (Please check one):  Institution  Individual

Nominee's Name/Institution: \_\_\_\_\_

Organization Name (for Individual) \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Please include the following items in the nomination package:

1. **David B. Gracy II Distinguished Archival Service Award Nomination Form**
2. **Statement of Work Accomplished** (not to exceed two-pages, typed) addressing the following:
  - a. What is the activity, project or program for which the individual or institution is being nominated?
  - b. When and where was the work carried out?
  - c. Describe any supporting materials included with nomination package.
3. **Two Letters of Support** (not to exceed one page, typed) from individuals familiar with the institution or individual's work
4. **Supporting Materials** may be submitted and may include finding aids, promotional materials, press releases, etc.

Nominated by:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Send one complete nomination packet to Jelain Chubb, ATTN: THRAB Awards, Texas State Library and Archives Commission, P.O. Box 12927, Austin, TX 78701 or email at [thrab@tsl.texas.gov](mailto:thrab@tsl.texas.gov).