Preparing for the 2019 Texas Public Libraries Annual Report

Stacey Malek, LSTA/Accreditation Program Coordinator
Valicia Greenwood, Library Statistics Specialist

Texas State Library and Archives Commission
Library Development and Networking Division
November 12, 2019
What We’ll Cover

“The Basics”
Financials
Services
Accreditation
What Every Public Library Director Needs to Know

THE BASICS
Legal establishment of library

Who is its governing authority?

City
County
Non-Profit Corporation
Library District
Legal Establishment of Texas Public Libraries

- City: 57%
- County: 19%
- City-County: 2%
- Library District: 3%
- Multi-jurisdictional: 2%
- Non-profit: 17%
Non-Profit Libraries

Current contract required with each local government that provides library revenue.

Copy kept by TSLAC. Must be kept current!
# Budget Cycle

**Driven by Governing Authority**

- Assists in planning library management
- Assists in planning for accreditation requirements

<table>
<thead>
<tr>
<th>Legal Establishment</th>
<th>Contact</th>
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</thead>
<tbody>
<tr>
<td>City</td>
<td>City Accounting Staff</td>
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<tr>
<td>County</td>
<td>County Auditor</td>
</tr>
<tr>
<td>Non-profit Library District</td>
<td>Board Treasurer</td>
</tr>
</tbody>
</table>
All Public Libraries

Track government-funded expenditures.
This aides in making case for the library when negotiating budgets, contracts, etc.
Local fiscal year
Population Assignment

NOT based on geography.
Assigned by sources of local government funding: city, county, school district, according to 13 TAC §1.71.

http://tinyurl.com/PopSrvd
Log-in Credentials

Website

ILS

Security system

TSLAC
Edge Assessment

National coalition of libraries, local government and non-profits.

Provides tool which aligns technology to community priorities.

http://www.libraryedge.org/

Guides libraries to set goals for digital inclusion

TSLAC goal: 100% Texas Public Library participation

Contact Technology Consultant Cindy Fisher
cfisher@tsl.texas.gov; 512-463-4855
## Important Dates

<table>
<thead>
<tr>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
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<td>Mid-Jan– Early Mar</td>
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<td>Mid-Apr – Mid-July</td>
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<td><strong>Competitive Grant</strong> application window</td>
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<td><strong>ILL Reimbursement</strong> application</td>
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<tr>
<td><strong>E-rate</strong> initial application window</td>
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<th>May</th>
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<th>July</th>
<th>August 31st</th>
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<td>Mar - May</td>
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<td>End of State Fiscal Year</td>
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<td><strong>Family Place</strong> Training</td>
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<tr>
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<td></td>
<td>Mid-Aug – Mid-Sept</td>
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<td>Summer Reading Program Survey</td>
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<td></td>
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<td>End of Aug – Early Sept</td>
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<td>TexShare Database Invoices</td>
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<td>TexShare Card Usage Report</td>
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<th>October</th>
<th>November</th>
<th>December</th>
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<td>Start of State Fiscal Year</td>
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<td>Early Nov – Mid-Dec</td>
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<td><strong>Family Place Libraries</strong> application window</td>
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<td>Early Nov – Mid-Dec</td>
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<td>TexShare Annual Report</td>
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<td>Oct - Nov</td>
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<td></td>
<td><strong>Family Place</strong> Training</td>
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</table>
Reporting Revenue and Expenditures

FINANCIALS
Non-Local Grant Funds

Federal Funds

Foundation or Corporate Funds

State Funds

Ladd & Katherine Hancher Library Foundation

Texas Commission on the Arts
Investing in a Creative Texas
## Operating vs Capital

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Capital Expenditures</th>
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<tbody>
<tr>
<td>Attorney fees</td>
<td>Computer Server</td>
</tr>
<tr>
<td>Downloadable Materials</td>
<td>Library Automation System</td>
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<tr>
<td>Replacement of Shelving</td>
<td>Roof Replacement</td>
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<tr>
<td>Audiobooks</td>
<td>New Roof</td>
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<td>DVD’s</td>
<td>Salaries</td>
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<tr>
<td>Binding Supplies</td>
<td>Service contracts</td>
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<tr>
<td>E-Books</td>
<td>New Vehicles</td>
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<tr>
<td>Books</td>
<td>TexShare Fees</td>
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<tr>
<td>Employee Benefits</td>
<td>One-time Major Project</td>
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<tr>
<td>CD’s</td>
<td>Unemployment</td>
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<td>Equipment Repair</td>
<td>Opening Day Collection</td>
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<td>Computer Software</td>
<td>Wages</td>
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<tr>
<td>Furnishing Replacement</td>
<td>Purchase of building</td>
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<tr>
<td>Consultant Fees</td>
<td>Worker’s Compensation</td>
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<tr>
<td>Office Supplies</td>
<td>Purchase of land</td>
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<tr>
<td>Contracts for Services</td>
<td>Renovations costs</td>
</tr>
<tr>
<td>OverDrive Fee</td>
<td></td>
</tr>
<tr>
<td>Costs for Library Programs</td>
<td></td>
</tr>
<tr>
<td>Reference Tools</td>
<td></td>
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</tbody>
</table>
Library Operating Expenditures
Section 3

- Total Operating Expenditures
- Non-local grant funds
- Other Operating Expenditures
- Collection Material Expenditures
- Staff Expenditures
Library Operating Expenditures

Section 3

- Total Operating Expenditures
- Other Operating Expenditures
- Collection Material Expenditures
- Staff Expenditures

Non-local grant funds

Non-local grant funds
- Staff
- Collections
- Other
Including Indirect Costs*

*Only if needed to meet MOE or Local Government Support criteria
Maintenance of Effort (MOE)

Local Funds used for Library Operating Expenditures

\[
\frac{2016 - 4.2 + 2017 - 4.2 + 2018 - 4.2}{3} = \text{AVERAGE}
\]
Maintenance of Effort (MOE)
Local Funds used for Library Operating Expenditures

Calculated two ways.
Exempt: >$150,000; $17.50 per capita

2019 Population & MOE Planning Tool
https://www.tsl.texas.gov/ldn/annualreport
Per Capita Operating Expenditures

Total Local Operating Expenditures (4.2)

Population Assignment

Per Capita Local Operating Expenditures
Minimum Expenditures

Minimum local operating expenditures $18,000.

<table>
<thead>
<tr>
<th>LFY 2019 Library Population Assignment</th>
<th>Per Capita Minimum</th>
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<tbody>
<tr>
<td>5,000 or less</td>
<td>$3.85</td>
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<tr>
<td>5,001 – 10,000</td>
<td>$4.13</td>
</tr>
<tr>
<td>10,001 – 25,000</td>
<td>$4.42</td>
</tr>
<tr>
<td>25,001 – 50,000</td>
<td>$5.52</td>
</tr>
<tr>
<td>50,001 – 100,000</td>
<td>$8.32</td>
</tr>
<tr>
<td>100,001 – 200,000</td>
<td>$9.98</td>
</tr>
<tr>
<td>200,001 – 500,000</td>
<td>$12.07</td>
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<tr>
<td>500,001 or more</td>
<td>$13.96</td>
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</tbody>
</table>

Minimum government operating expenditures $9,000.
Questions
Downloadables, Programs, Hours

SERVICES
Consortium
Reporting Electronic (Downloadable) Materials

Is user authentication required?

- **YES**: If a library card number is required for use, include in the Annual Report.
- **NO**: If the item is in the public domain (LibriVox, Project Gutenberg), do not include in the Annual Report.

What is the ownership or payment model?

- **PAY-PER-UNIT**: Count all units to which patrons have access whether local- or consortium-acquired. eBooks (6.7), Audio (6.8) or Video (6.9) downloads such as OverDrive or 3M.
- **PAY-PER-USE**: Count only circulated items for eBooks (6.7), Audio (6.8) or Video (5.9) downloads such as Hoopla, whether acquired locally or cooperatively.
- **NO LOAN PERIOD**: Count as an Electronic Collection/Database; whether Locally (6.10) or Cooperatively Acquired (6.12). Include uses in Electronic Retrieval.

Is there a loan period?

- **YES**: Count as Circulation: Children’s Electronic Circulation (7.5) and All Other Electronic Circulation (7.7)
- **NO**: Count in Electronic Retrieval (new question)

INCLUDE IN ANNUAL REPORT

INCLUDE IN COLLECTION COUNTS Section 6

INCLUDE IN CIRCULATION Section 7
INCLUDE IN ANNUAL REPORT?

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INCLUDE IN COLLECTION COUNTS?
Section 6

What is the ownership or payment model?

PAY-PER-UNIT

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NO LOAN PERIOD

**Count** as an Electronic Collection/Database; whether Locally (6.10) or Cooperatively Acquired (6.12). Include uses in Electronic Retrieval.
INCLUDE IN CIRCULATION?
Section 7

Is there a loan period?

YES
Count as Circulation: Children’s Electronic Circulation (7.5) and All Other Electronic Circulation (7.7);

NO
Count in Electronic Retrieval (new question)
Circulation
Section 7

Include only your library’s patrons

Count:
- Physical Items
- Digital Items

Separate:

<table>
<thead>
<tr>
<th>Children</th>
<th>Age 11 years and younger</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Other Ages</td>
<td>Age 12 years and older</td>
</tr>
<tr>
<td>Target age range</td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Children</td>
<td>Age 11 years and younger</td>
</tr>
<tr>
<td>Young Adult</td>
<td>Age 12 through 18 years</td>
</tr>
<tr>
<td>Adults</td>
<td>Age 19 years and older</td>
</tr>
</tbody>
</table>
Reporting Programs
Section 7

INCLUDE IN ANNUAL REPORT

YES
Planned and advertised in advance.
Content is the library, its resources, or its services.
Library presents or facilitates program.
Open to more than one person.

NO
Library Board meetings
Library booth at a festival or parade
Drop-in format open house
Drop-in art exhibit

INCLUDE IN PROGRAM COUNTS
Section 7

EXAMPLES
- Storytime
- Formal computer classes
- Family game nights
- Movie nights
- Organized book groups/clubs
- Planned author visits
- Library-sponsored demonstrations
- Library tours

WHAT TO COUNT
Each event = one program
(example: 12-week class = 12 programs)
All planned programs, regardless of attendance.
All attendees, regardless of intended audience:
  - Children’s programming (7.9/7.10)
  - Young Adult programming (7.11/7.12)
  - Adult programming (7.13/7.14)
  (whichever is best fit)

OTHER TYPES OF EVENTS

<table>
<thead>
<tr>
<th>FOR</th>
<th>COUNT AS</th>
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<tbody>
<tr>
<td>One-on-one training</td>
<td>Reference transaction (7.1)</td>
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<td>Library visits (7.2)</td>
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<tr>
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<td>Library visits – students and tutors</td>
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Section 7

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</tbody>
</table>
Technology
Section 10

Website hits (sessions)
Report from Analytic Software

Wi-fi sessions
Report from Library Router

https://www.tsl.texas.gov/ld/librarydevelopments/?p=24095
Unduplicated Hours
Section 11

Count number of hours any library facility is open in a regular week.

<table>
<thead>
<tr>
<th>TIME</th>
<th>SUN</th>
<th>MON</th>
<th>TUES</th>
<th>WED</th>
<th>THUR</th>
<th>FRI</th>
<th>SAT</th>
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</tbody>
</table>

**DAILY TOTALS**

|      | 0.00 | 7.50 | 12.00 | 7.50 | 12.00 | 5.50 | 5.50 | 50.00 | <= WEEKLY TOTAL |

**Key:**
- Only Main open
- Only branches open
- Both open

For libraries with branches: Do not count any hour twice.
# Annual Report Tracking Tool

**Texas Public Libraries Annual Report Preparation Workbook**

Only enter information into white squares. Gray squares contain protected formulas. All blue columns contain information requested on the Annual Report and may also contain formulas.

All sheets are set up for printing, if desired.

Click on the titles, or directly on the tabs below to enter information.

- **Daily Counts** Use to tally measures by day of the month.
- **Financials** Obtain amounts from financial staff of governing authority monthly, quarterly, semi-annually or annually.
- **Annual Report Totals** Use this guide to complete the questions in the Annual Report. Daily counts are calculated for annual totals on this page.
- **Weekly Total Tool** Helpful for libraries with branches; useful to calculate hours open.

The formulas fields in this worksheet are protected/locked. No password has been set. Click "Unprotect Sheet" on the Review tab if there are changes that must be made to the formula or format. However, It is advisable to keep these fields locked in order for the workbook to calculate accurately.

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Valicia Greenwood, Library Statistics Specialist; Stacey Malek, Program Coordinator

accreditation@tsl.texas.gov

Library Development & Networking Division | Texas State Library and Archives Commission

512.463.5465 or 800.252.9386(toll free) | fax 512.936.2306 | PO Box 12927 Austin, TX 78711-2927


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[https://tinyurl.com/TXARPrep](https://tinyurl.com/TXARPrep)
## Tracking Tool: Daily Counts

| Day of the month: | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | Month Total |
|------------------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| OCTOBER          |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Annual Public Service Hours for Central Library | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Annual Public Service Weeks for Central Library | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Reference Transactions | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Library Visits (Gate Count) | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Childrens Programs | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Attendance at Childrens Programs | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| YA Programs | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Attendance at YA Programs | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Adult Programs | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Attendance at Adult Programs | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| ILL - received (borrowed) | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| ILL - sent out (lend) | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Computer uses | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Director Continuing Education Hours | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
| Volunteer Hours | 0 |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |
## Section 3: Expenditures

### Staff Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>2019</th>
<th>Start of local fiscal year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages Expenditures</td>
<td>3.1</td>
<td>$0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00</td>
</tr>
<tr>
<td>Employee Benefits Expenditures</td>
<td>3.2</td>
<td>$0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00</td>
</tr>
</tbody>
</table>

**Total Staff Expenditures (3.1+3.2)**

| 3.3 | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

Of library staff expenditures, how much was from non-local grant funding?

| 3.3a | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

LOCAL FUNDS used for library staff expenditures. (3.3-3.3a)

| 3.3b | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

### Collection Material Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>2019</th>
<th>Start of local fiscal year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print Materials Expenditures</td>
<td>3.4</td>
<td>$0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00</td>
</tr>
<tr>
<td>Electronic Materials Expenditures</td>
<td>3.5</td>
<td>$0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00</td>
</tr>
<tr>
<td>Other Materials Expenditures</td>
<td>3.6</td>
<td>$0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00</td>
</tr>
</tbody>
</table>

**Total Collection Expenditures (3.4+3.5+3.6)**

| 3.7 | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

Of library collection expenditures, how much was from non-local grant funding?

| 3.7a | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

LOCAL FUNDS used for collection material expenditures. (3.7-3.7a)

| 3.7b | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

### Other Operating and Total Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>2019</th>
<th>Start of local fiscal year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Operating Expenditures</td>
<td>3.8</td>
<td>$0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00</td>
</tr>
</tbody>
</table>

Of other library operating expenditures, how much was from non-local grant funding?

| 3.8a | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

LOCAL FUNDS used for other library operating expenditures. (3.8-3.8a)

| 3.8b | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |

**Total Direct Operating Expenditures (3.3+3.7+3.8)**

| 3.9 | $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 $0.00 |
# Tracking Tool: Annual Report Totals

Report for Local Fiscal Year 2019

## Section 6: Library Collection

### Physical Materials - last day of local fiscal year

- 6.4 Books in Print - Items: 0
- 6.5 Audio Materials - Physical Format - Items: 0
- 6.6 Video Materials - Physical Format - Items: 0

### Electronic (Digital) Materials

- 6.7 Electronic Books (ebooks): 0
- 6.8 Audio Materials - Downloadable Units: 0
- 6.9 Video Materials - Downloadable Units: 0

### Electronic Collections (Databases)

- 6.10 Electronic Collections/Databases
  - Number Licensed by Main Library: 0
- 6.11 TexShare/TexSelect: State-Licensed Databases
- 6.12 Electronic Collections/Databases
  - Number Licensed through Consortium: 0
- 6.13 Total Electronic Collections/Databases: 0
- 6.14 Collection Totals - Volumes Items or Physical Units
  - (6.4+6.5+6.6+6.7+6.8+6.9+6.10+6.12): 0
- 6.15 Current Print Serial Subscriptions: 0

## Section 7: Local Library Service

- 7.1 Reference Transactions: 0
- 7.2 Library Visits: 0
- 7.3 Registered Users: 0

### Circulation

- 7.4 Children's Circulation - Physical formats: 0
Questions
Why or Why Not?

ACCREDITION
Why Accreditation?

Criteria from peers
Promote financial stability
Community assurance
Voluntary local decision
Why Accreditation?

National Public Library Data Collection System

Benefits!
Interlibrary Loan

https://www.tsl.texas.gov/landing/ill.html
Competitive Grant Program

**TexTreasures Grant**

[https://www.tsl.texas.gov/landing/libfunds.html](https://www.tsl.texas.gov/landing/libfunds.html)

**Texas Reads Grant**

**NEW for 2020!**

**Library Grantsmanship Academy**
E-Rate

Federal Communication Commission discount program
Covers Internet, broadband costs
Assistance with application process available

https://www.tsl.texas.gov/ld/tech
TexShare Card Program

https://www.tsl.texas.gov/texshare/card
Other Funding Opportunities

Youth Services Consultant
Bethany Wilson

Technology Consultant
Cindy Fisher

https://www.tsl.texas.gov/ldn/familyplace

https://www.tsl.texas.gov/ld/tech/managingtech
Any Library Completing the Texas Public Libraries Annual Report
Questions
Photo Sources

https://www.flickr.com
https://www.pexels.com
https://unsplash.com/
TSLAC Archives
TSLAC NAGARA Photos
Resources

Texas State Library Annual Report Webpage
https://www.tsl.texas.gov/ldn/annualreport

Texas LibPAS – Data Collection Portal
https://tx.countingopinions.com/

Institute of Museum and Library Services, Surveys & Data
https://www.imls.gov/research-tools/data-collection

Interlibrary Loan (ILL)
https://www.tsl.texas.gov/landing/ill.html

Grant Program Information
https://www.tsl.texas.gov/landing/libfunds.html

TexShare Information
https://www.tsl.texas.gov/texshare/index.html

Continuing Education &Consulting
https://www.tsl.texas.gov/ld/workshops/index.html

Technology & E-Rate
https://www.tsl.texas.gov/ld/tech
## Contact Us!

<table>
<thead>
<tr>
<th>Service</th>
<th>Name</th>
<th>Role</th>
<th>Email</th>
</tr>
</thead>
<tbody>
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<tr>
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<td>Sara Hayes</td>
<td>ILL Coordinator</td>
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<td>Library Technology Consultant</td>
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<td>Danielle Plumer</td>
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<td><a href="mailto:dplumer@tsl.texas.gov">dplumer@tsl.texas.gov</a></td>
</tr>
<tr>
<td>Youth Services</td>
<td>Bethany Wilson</td>
<td>Youth Services Consultant</td>
<td><a href="mailto:bwilson@tsl.texas.gov">bwilson@tsl.texas.gov</a></td>
</tr>
</tbody>
</table>
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Library Development & Networking

accreditation@tsl.texas.gov, 800-252-9386

Accreditation & Statistics

Valicia Greenwood, Library Statistics Specialist
vgreenwood@tsl.texas.gov