



Accreditation in the Texas State Library System

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Texas State Library and Archives Commission
Library Development and Networking Division
2019



Why Accreditation?

Criteria from peers

Community assurance

National Public Library
Data Collection System

Why Accreditation?

Promote financial stability

Voluntary local decision

Non-profit-established
libraries most vulnerable



ACCREDITATION BENEFITS

Interlibrary Loan



<https://www.tsl.texas.gov/landing/ill.html>

Competitive Grant Program



TexTreasures Grant

<https://www.tsl.texas.gov/landing/libfunds.html>

Library Grantsmanship

Academy

NEW for 2020!

E-Rate

Federal Communication
Commission discount program

Covers Internet, broadband
costs

Assistance with application
process available



**E-rate Discount
for Public Libraries**

<https://www.tsl.texas.gov/ld/tech>



Referencia Latina™

ProQuest
HeritageQuest®

Hobbies & Crafts
Reference
Center™

ERIC®

EBSCO
HOST

Health Source®:
Consumer
Edition

Business Source®
Complete Enhanced

LearningExpress
LIBRARY™

GALE

ProQuest
Digital Sanborn Maps®
1867-1970

C/E/C CREDO

TeachingBooks.net

High School
Equivalency

Small Business
Reference
Center™

GALE

Adult Core
Skills Center

CHILTON
LIBRARY

LEGALFORMS

ProQuest
Science & Technology
Ebook Subscription

Job and Career
Accelerator®

MedicLatina™



TexShare Databases



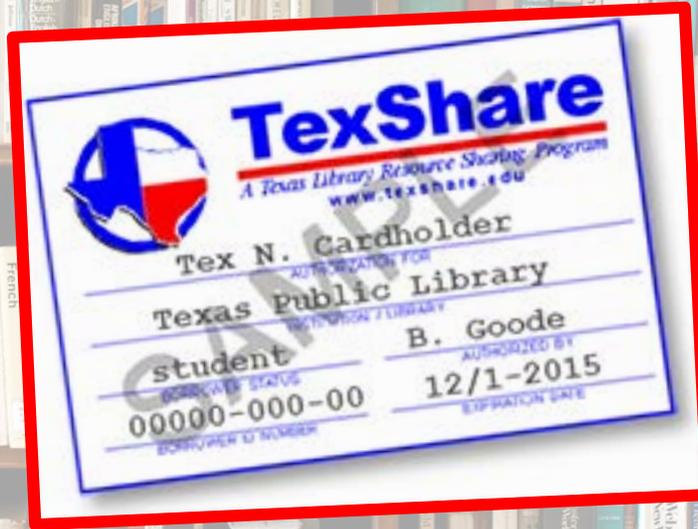
Small Engine
Repair Reference
Center™

GALE IN CONTEXT

OPPOSING
VIEWPOINTS

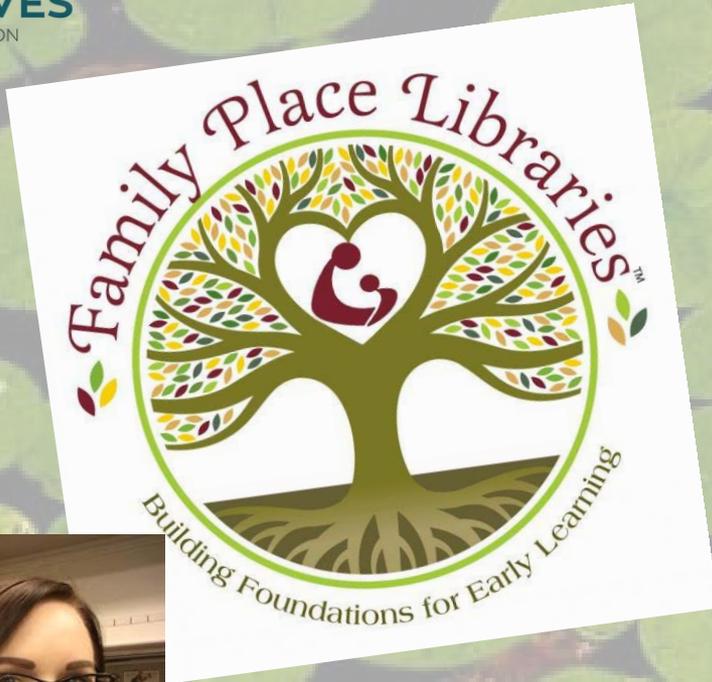


<https://www.tsl.texas.gov/textshare/card>



TexShare Card Program

Other Funding Opportunities



Youth Services Consultant
Bethany Wilson

<https://www.tsl.texas.gov/ldn/familyplace>



Technology Consultant
Cindy Fisher

<https://www.tsl.texas.gov/ld/tech/managingtech>



WHAT EVERY PUBLIC LIBRARY DIRECTOR SHOULD KNOW





Legal establishment of library



Non-Profit Libraries

Current contract required with each local government that provides library revenue.

Copy kept by TSLAC.
Must be kept current!

All Public Libraries

Track government-funded expenditures.

This aides in making case for the library when negotiating the contract.



CALENDAR

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
	6	7	8	9	10	11
	12	13	14	15	16	17
	18	19	20	21	22	23
	24	25	26	27	28	29
	30	31				

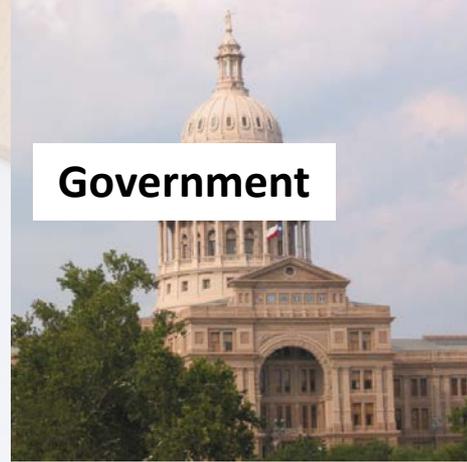
Local fiscal year



Library Stakeholders



Library



Government



Business

Budgeting Process

Sources of Revenue

Operating vs Capital Expenditures

Operating vs Capital

Operating Expenditures			Capital Expenditures
Attorney fees	Downloadable Materials	Replacement of Shelving	Computer Server
Audiobooks	DVD's	Roof Replacement	Library Automation System
Binding Supplies	E-Books	Salaries	New Roof
Books	Employee Benefits	Service contracts	New Vehicles
CD's	Equipment Repair	TexShare Fees	One-time Major Project
Computer Software	Furnishing Replacement	Unemployment	Opening Day Collection
Consultant Fees	Office Supplies	Wages	Purchase of building
Contracts for Services	OverDrive Fee	Worker's Compensation	Purchase of land
Costs for Library Programs	Reference Tools		Renovations costs



Edge Assessment

National coalition of libraries, local government and non-profits.

Provides tool which aligns technology to community priorities.

<http://www.libraryedge.org/>

Guides libraries to set goals for digital inclusion

TSLAC goal: 100% Texas Public Library participation

Contact Technology Consultant Cindy Fisher
cfisher@tsl.texas.gov; 512-463-4855

Consortium



Log-in credentials

Website

ILS

Security system

TSLAC



Important Dates

January	February	March	April
Jan 3 rd – Apr 30 th Texas Public Libraries Annual Report submission window			
Mid-Jan– Early Mar Competitive Grant application window E-rate initial application window		Mar - May Family Place Training	Mid-Apr – Mid-July ILL Reimbursement application
May	June	July	August 31st End of State Fiscal Year
Mar - May Family Place Training	Mid-Apr – Mid-July ILL Reimbursement application window		Mid-Aug – Mid-Sept Summer Reading Program Survey
September 1st Start of State Fiscal Year	October	November	December
Mid-Aug – Mid-Sept Summer Reading Program Survey	Mid-Oct – Mid-Nov Summer Reading Order Form Open	Early Nov – Mid-Dec Family Place Libraries application window	End of Aug –Early Sept TexShare Database Invoices TexShare Card Usage Report
End of Aug –Early Sept TexShare Database Invoices TexShare Card Usage Report	Oct - Nov Family Place Training	Early Nov – Mid-Dec TexShare Annual Report	





ACCREDITATION CRITERIA



Texas Administrative Code

<u>TITLE 13</u>	CULTURAL RESOURCES
<u>PART 1</u>	TEXAS STATE LIBRARY AND ARCHIVES COMMISSION
<u>CHAPTER 1</u>	LIBRARY DEVELOPMENT
<u>SUBCHAPTER C</u>	MINIMUM STANDARDS FOR ACCREDITATION OF LIBRARIES IN THE STATE LIBRARY SYSTEM

Rules

- [§1.71](#) Definition of Population Served
- [§1.72](#) Public Library Service
- [§1.73](#) Public Library: Legal Establishment
- [§1.74](#) Local Operating Expenditures
- [§1.75](#) Nondiscrimination
- [§1.77](#) Public Library: Local Government Support
- [§1.79](#) Provisional Accreditation of Library
- [§1.80](#) Probational Accreditation of Library
- [§1.81](#) Quantitative Standards for Accreditation of Library
- [§1.82](#) Accreditation Based on Current Operating Budget
- [§1.83](#) Other Requirements
- [§1.84](#) Professional Librarian
- [§1.85](#) Annual Report
- [§1.86](#) Standards for Accreditation of Libraries Operated by Public School Districts, Institutions of Higher Education, Units of Local, State, or Federal Government, Accredited Non-Public Elementary or Secondary Schools, or Special or Research Libraries

13 T.A.C.

Accreditation

<http://tinyurl.com/TACaccreditation>

Population Assignment

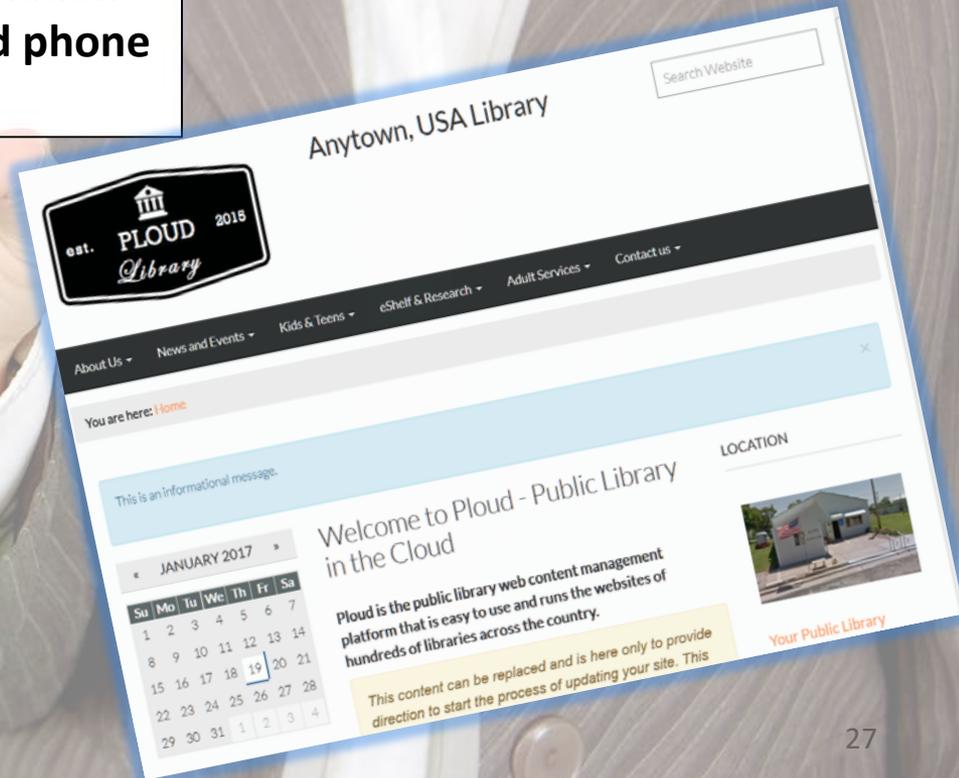
NOT based on geography.

**Assigned by sources of local government
funding:**

city, county, and/or school district.

Contact Information

Contact
information
Published phone
Website



Expenditures

Maintenance of Effort (MOE)

Expenditure Criteria

Government Support

Maintenance of Effort

Local Funds used for Library Operating Expenditures

2016 – 4.2

2017 – 4.2

2018 – 4.2

Calculated two ways.
Uses 3-year average.

Maintenance of Effort

Local Funds used for Library Operating Expenditures

2016 – 4.2

2017 – 4.2

2018 – 4.2

Exemption:

4.2 > \$150,000 and
>\$17.50 per capita

Local Government Support

Half of annual local operating expenditures per capita

Exemption amount: \$17.50 per capita

Minimum Expenditures

Minimum local operating expenditures \$18,000.

Minimum government operating expenditures
\$9,000.

LFY 2019 Library Population Assignment	Minimum Per Capita
5,000 or less	\$3.85
5,001 – 10,000	\$4.13
10,001 – 25,000	\$4.42
25,001 – 50,000	\$5.52
50,001 – 100,000	\$8.32
100,001 – 200,00	\$9.98
200,001 – 500,000	\$12.07
500,001 or more	\$13.96

Librarian Qualifications

Professional librarians (MLS) in libraries serving more than 25,000 assigned population.

Number of hours employed per week.

Continuing Education requirement:
10 hours/year.

<https://www.tsl.texas.gov/ld/workshops/index.html>

Collection

Minimum number of items in collection.

1% of collection published within last five years.

Electronically searchable catalog.

Long-Range Plan

Updated every five years,

Board approved,

Includes collection development element,

Includes technology element.

Equipment Available

For staff and public:

Photocopier

Internet-accessible computer

Interlibrary loan

Live on OCLC Navigator



Hours

Hours library
available to
public





collaborative

summer **library program**™



Any Library Completing the Texas Public Libraries Annual Report



Photo Sources

<https://www.flickr.com>

<https://www.pexels.com>

<https://unsplash.com/>

TSLAC Archives

TSLAC NAGARA Photos

<https://capitol.texas.gov/Resources/Images.aspx>



Resources

Texas State Library Annual Report Webpage

<https://www.tsl.texas.gov/landing/statistics.html>

Texas LibPAS – Data Collection Portal

<https://tx.countingopinions.com/>

Institute of Museum and Library Services, Surveys & Data

<https://www.ims.gov/research-tools/data-collection>

Interlibrary Loan (ILL)

<https://www.tsl.texas.gov/landing/ill.html>

Grant Program Information

<https://www.tsl.texas.gov/landing/libfunds.html>

TexShare Information

<https://www.tsl.texas.gov/texshare/index.html>

Continuing Education & Consulting

<https://www.tsl.texas.gov/ld/workshops/index.html>

Technology & E-Rate

<https://www.tsl.texas.gov/ld/tech>



Contact Us!

Competitive Grants

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Interlibrary Loan (ILL)

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TexShare

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Youth Services

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Contact Us!

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Accreditation & Statistics

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