

Donation Letter to Studios



South Regional Library

2101 Lake Robbins Drive
The Woodlands, Texas 77380

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January 15, 2008

To Whom It May Concern:

My name is Natasha D. Benway and I am the Young Adult Librarian at South Regional Branch Library located in the Woodlands. I am contacting you to request information about scheduling an outreach opportunity with _____ Ballet.

As part of my job I work with teens, and I have made it my goal to help bring the fine arts to teens through interaction at their local library. I have done this in a number of ways including a teen writing contest, and a teen art contest. Now I am in the process of developing a new program, a dance workshop.

The dance workshop theme will be the mind/ body connection, i.e. teaching teen dancers about the importance of educating both their mind and their body. This will be an all day event that will start around 9:00 AM and last until about 6:00 PM at night. The day will revolve around 4 areas which will include a three to four hour master class, a 45 minute speaker, a 30 minute presentation by the library to help highlight to teen dancers the resources they can use in their own library, and two local colleges with dance majors that will briefly perform and speak to students about their college dance program.

I am specifically interested in seeing if the _____ Ballet can provide a person willing to teach the 3 to 4 hours master class and be the speaker as well. This speaker needs to be there from around 9:00 AM until 2:00 or 3:00 PM.

Due to the generosity of our Friends of the Library group and the local community, this event will be free for all teens who wish to attend the workshop. The dance workshop will be limited to 50-75 teens, and teens will be provided with breakfast munchies, a lunch, and afternoon snack.

This dance workshop will take place on a Saturday towards the end of September and the beginning of October 2008.

Please respond to me at your earliest convenience as I am trying to get this organized before recitals start this spring and students break for the summer. Thank you for time and consideration with this project.

Natasha D. Benway
Young Adult Librarian

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Woods Mitchell Library
The Woodlands

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