

## **What Can NCL and Community Volunteers Do?**

*If you are just arriving please put on a volunteer shirt before you begin working. At the end of your shift please place your volunteer shirt in the room where the food is being stored.*

*Parents are not allowed to attend/watch their teen during this event due to space limitations. Kindly ask parents to wait outside the building for their teen(s) unless the parent urgently needs to speak with their teen(s).*

8:00-9:00— Put on volunteer shirt, Set up tables, Hang signs in building, Post signs at street corners, Hang banner outside of library, Set up breakfast munchies-muffins-napkins-small plates—two containers of juice on table, set up press release and sign in sheet on sign in table, Place trash bags near food tables, Place extra toilet paper and hand soap in bathrooms,

9:00-10:00— Put on volunteer shirt, Have volunteer at corner directing traffic into parking lot, Have someone outside the building handing out press releases to parents, Help teens sign in (highlight teens name on sign in sheet to show they have arrived-if you have someone show up who is not on the sign in sheet speak to Natasha Benway), Hand each teen 3 bottles of water (that is the limit per teen), Show teens where to put their dance bags, street clothes, street shoes, etc., Direct teens to help themselves to the breakfast munchies.

10:00-10:15—Put on volunteer shirt, Direct teens to enter main dance studio, Once teens are in the dance studio break down sign in table and add it to the food tables, Place breakfast munchies away, Prepare food tables for lunch, Sign in and direct any late teens

10:15-1:15— Put on volunteer shirt, Sign in or direct any late teens, Assist