

Legal Entity Identification Information

Questions 1.32 - 1.36

This information is being collected through the Texas Public Library Annual Report to assist in the administration of disbursement of federal pass-through funds. If your library receives or may receive money from the State Library (such as in the competitive grant program or ILL reimbursement), we are required to collect these identification numbers. This information will not be published, but will be kept on file for the library. **This information is for the library's legal entity** (city, county, board president, etc) and is filled in if it is already on file at TSLAC. If the information is incorrect, please contact TSLAC staff.

These number assignments are available free of charge.

The numbers are not related to accreditation, and supplying them to us is voluntary.

1.32 EIN - Employer Identification Number

Employer Identification Numbers are issued for the purpose of tax administration, available through the IRS. This is a nine-digit number.

<http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed/Apply-for-an-Employer-Identification-Number-%28EIN%29-Online>

1.33 TINS - Texas Identification Number System

Before payees can receive payments from the state, they must first be set up in TINS with a unique 11-digit Texas Identification Number (TIN), available through the State Comptroller.

The 11-digit TIN is made up of three components:

- The appropriate one-digit prefix
- The nine-digit base number
- A one-digit check digit

<https://fmx.cpa.state.tx.us/fmx/payment/resources/tin.php>

1.34 DUNS – Data Universal Number System

Created in 1962, the Data Universal Numbering System or D-U-N-S® Number is Dun & Bradstreet's (D&B) copyrighted, proprietary means of identifying business entities on a location-specific basis and is assigned and maintained solely by D&B, it is unique nine-digit identification number, available through D&B at no charge.

<http://fedgov.dnb.com/webform>

1.35 SAM – System for Award Management

Official U.S. Government database in which recipients of federal money are required to complete a one-time registration to provide basic information. It must be updated or renewed annually to maintain an active status. There is no charge to register.

<https://www.sam.gov/>

1.36 Legal Establishment of Record

This question reflects the legal establishment of the library, according to documentation received by the State Library. This is the legal entity which will receive any funding. If it is not correct, please contact us. Updated documentation will be need to be provided.
