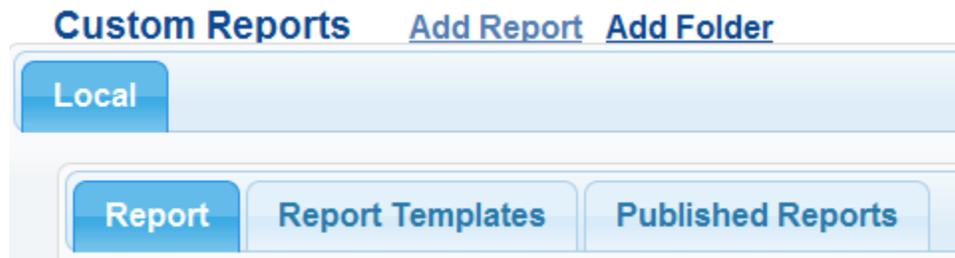


Reports

On the Reports page you will find a Local tab. Under the Local tab you will find at least three tabs; Reports, Report Templates, and Published Reports.



Report contains locally created reports, ones that you and/or your library have created/ modified.

Report Templates contains report templates that are shared with all users in your organization, for creating their own custom Report based on the settings defined in the Template.

Published Reports contain URL(s) to Report(s) previously published. Each Published Report has a unique URL assigned. This URL is a “perma-link” to the report outputs that can be shared with others via email or posting on a website. Access to a published report does not require a secure login, enabling you to easily share your results with a wider audience.

The green navigation bar includes links to Library Trend and Ranking Reports.



Library Trend:

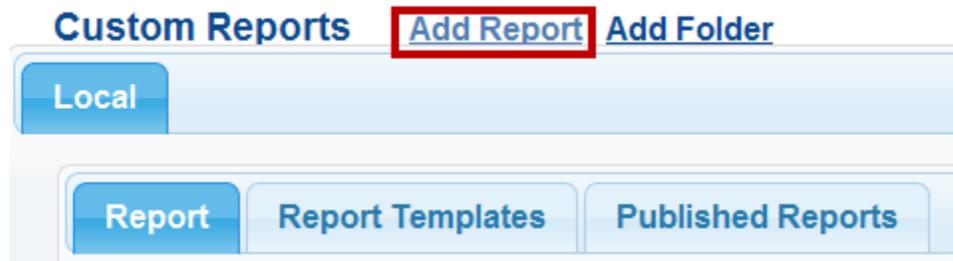
- Trend reports highlight the trend of results for the selected Collection, Period(s) and Data Elements. The Library Trend report shows a summary trend of the data for the selected periods and the percentage difference (gap) of results.

Ranking Report:

- Ranking Reports summarize the results for your organization and/or location versus other organizations/locations. The Ranking Report includes Minimum, Average, and Maximum values for all reporting institutions/locations for ease of comparing your results.

Managing Reports:

The **Report Management Screen** is an on-line filing cabinet with folder tabs for organizing reports. By default, you have access to the folders as shown above. New reports can be created using the "**Add Report**" link or by selecting an existing **Report Name (or Report Template)** and then Saving the report settings as a New Report.



Create a New Report

To create and set-up a new report, click on the "**Add Report**" link (highlighted above.) This opens the "**Report Settings**" screen (shown below) where you can define the Performance Indicators (PIs), Collections, Periods and other settings for the report.

[1] Begin by selecting a Collection from the list of available Collections, e.g. Texas Public Libraries Annual Report, as shown below. Once a Collection is selected the screen will refresh with the list of available PIs [4] for the selected Collection. To expedite the selection of specific PIs to include in the Report, you can specify a Group/Section name from the available list. Select one or more PIs (click the PI name to highlight,) then click "**Add**". You can also multi-select PIs by holding down the control key (or command key for Apple users) when selecting PIs. You can also add PIs from more than one Collection. To do so, simply select a different Collection from the available list and then Add the PIs as appropriate. The Options tab features various settings including the Min, Max, Mean, Median, Total, and Quartile settings.

Report Settings

Collection: Texas Public Libraries Annual Report 1 Select a Collection and Period.

Period: 2011

Report Name: Staffing Report 2 Name it. Describe it.

Description:

Title:

4 Select a Report Type

Report Type: Table

Run Save Save as New Report Publish Report

5 Run it. Modify it or Publish it.

Locations Filters

Locations Save after every update.

Indicators	Value	% Filter Low	>=	<=	Filter High	Sequence	Remove
Texas Public Libraries Annual Report							
Section 8: Library Staffing and Salaries							
<input checked="" type="checkbox"/> 8.1 ALA-MLS Hours		300	<input type="text"/>	<input type="text"/>		1	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> 8.2 Other Librarians Hours		10%	<input type="text"/>	<input type="text"/>		2	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> 8.3 All Other Paid Employees Hours			<input type="text"/>	<input type="text"/>		3	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> 8.4 Total Paid Employees Hours			<input type="text"/>	<input type="text"/>		4	<input checked="" type="checkbox"/>

Add filters on any data value or location. High and/or low value ranges or percentage filters can be added on numeric values. Click on a text filter and a pop-up will appear that allows text filter options to be set.

Group: Section 8: Library Staffing and Salaries

- 3 Select data elements/Performance Indicators (PIs) and Add them.
- Section 8: Library Staffing and Salaries
 - 8.1 ALA-MLS Hours
 - 8.2 Other Librarians Hours
 - 8.3 All Other Paid Employees Hours
 - 8.4 Total Paid Employees Hours
 - 8.5 Volunteer hours
 - 8.6 Head Librarian's annual rate of salary

Add

Tips Click on the Report name to open the associated Report Settings Screen. Select “Run” to generate the results. Reports may contain additional links to embedded content that enables drill-downs to additional views or levels of detail such as pop-up charts/graphs and results download. Content in chart/graphic format are represented by a graph icon. Clicking on a graph icon will present the chart/graph in a subsequent pop-up window.

Additionally, export/download icons indicate the file format for the information that can be saved. Clicking on these links will produce a downloadable file for viewing in the corresponding target program (e.g., Excel, Word, etc.).

Report Options

The Options tab reveals the various settings that are available (see below)

Seq	Prompt	Summary
1	Total	<input type="checkbox"/> Total
2	N	<input type="checkbox"/> Responses (N)
3	Avg	<input checked="" type="checkbox"/> Avg
4	Max	<input type="checkbox"/> Max
5	Min	<input type="checkbox"/> Min
6	Median	<input checked="" type="checkbox"/> Median
7	25th Percentil	<input type="checkbox"/> 25th Percentile
8	75th Percentil	<input type="checkbox"/> 75th Percentile

The various report Options enable settings for what should be included/excluded from the results. Use the Option settings to include/exclude details, summary data (e.g., Mean, Median, Max, Min, Total, N), Notes, Definitions, Null Entries, 0 Values, and more.

Results Filtering

Locations		Filters			
Locations		BUTT-HOLDSWORTH MEMORIAL LIBRARY CONVERSE PUBLIC LIBRA			
Indicators	Value	% Filter Low >=	<= Filter High	Sequence	Remove
Texas Public Libraries Annual Report					
Texas Annual Report					
<input checked="" type="checkbox"/> Metropolitan Status Code	NC			5	
Section 8: Library Staffing and Salaries					
<input checked="" type="checkbox"/> 8.1 ALA-MLS Hours	65,702.00	5%		1	
<input checked="" type="checkbox"/> 8.2 Other Librarians Hours	24,542.00	40	80	2	

Any PI added to a Report can be used for filtering results. Percentages (%), Minimum and/or Maximum values can be defined. Filter settings ensure that only locations matching the defined filter criteria are included in the results. The “% Filter Low >=” field can also be used to set a percentage range filter. By setting the Filter Low value to 5% for example, the system will filter values based on comparing the value for the current user’s location, such that only locations within +/-5% of the data values for this location are included in the report output. You can also filter text elements (.g., Library name, County, etc.). Click your cursor while hovering over the associated text input fields to get to a pop-up window that enables you to select the choices matching your filter criteria.

Remember to click Update when you are done.

Is phone listed?

	<input type="checkbox"/> Include my location
--All-- Yes	
<input type="button" value="Update"/>	

Report Types

LibPAS features many different Report Types, providing you with different views of the results. Most tabular report types feature graph icons to pop-up graphs for the selected results and downloadable Excel files enabling you to explore the results off-line.

PI – Performance Indicator

Table Report – A Table report provides a summary view of the data by reporting location for a given period. The resulting report features interactive column sorting, pagination options, and feature graph icons and an Excel download. Results for your location are highlighted (displayed using a different color) in the tabular and graph outputs, for ease of comparison. Options include the inclusion of; summary data (e.g., Avg, Median, Max, Min, Total, N), notes, group names, definitions, etc. or the exclusion of; Null Entries, 0 Values, Header, etc.

Table Report Tips:

Display more libraries: Increase the number of displayed rows at the bottom of the report.

Sorting: Click on the arrow at the top of any column to sort libraries, i.e. by population size, etc.

Printing: For larger print-outs adjust your "Page Setup" i.e. "Legal" or "Landscape" or download the results into Excel and further adjust the format.

Bar graphs: To enlarge a bar graph click on "Expand" icon toward bottom right of graph (Windows). To print or embed bar graphs in other documents, right-click on the graph and Save to a local folder or use the copy image feature (if available with your browser) to copy-and-paste into another document.

Staffing Report

Collection: **Texas Public Libraries Annual Report** Period: **2011, Start 2011-01** Months: **12**

Locations (6)	ALA-MLS Hours	Other Librarians Hours	All Other Paid Employees Hours	Total Paid Employees Hours
FORT BEND COUNTY LIBRARIES	2,080.00	1,520.00	5,305.00	8,905.00
RICHARDSON PUBLIC LIBRARY	672.00	380.00	780.00	1,832.00
BRYAN+COLLEGE STATION PUBLIC LIBRARY SYSTEM	620.00	0.00	860.00	1,480.00
NORTH RICHLAND HILLS PUBLIC LIBRARY	358.00	0.00	745.00	1,103.00
FLOWER MOUND PUBLIC LIBRARY	320.00	0.00	460.00	780.00
WESTBANK COMMUNITY LIBRARY	300.00	40.00	324.00	664.00
				
Total	4,350.00	1,940.00	8,474.00	14,764.00
Avg	725	323	1,412	2,461
Max	2,080.00	1,520.00	5,305.00	8,905.00
Min	300.00	0.00	324.00	664.00
Median	489.00	20.00	762.50	1,291.50

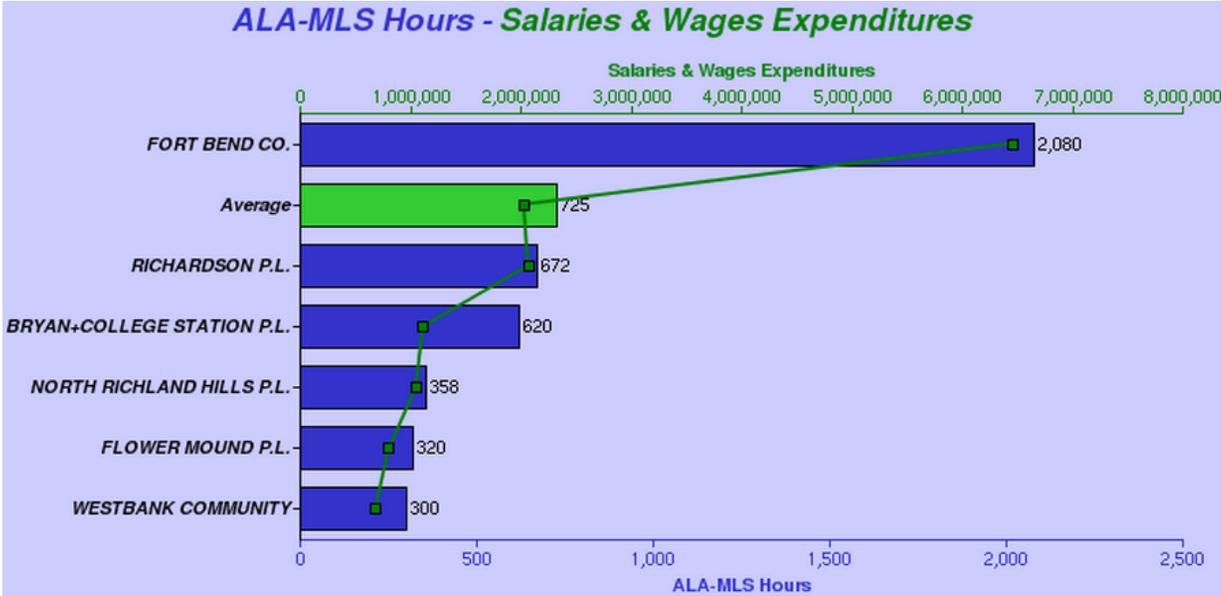
PI Report – PI Reports summarize the results for the selected PIs (performance indicator) and Period. By default, the output includes the Average (mean), Total, Variances and Quartiles for the selected PI(s) (see the example below). Use the Options tab to change the Summary settings, including the sequence and prompts used, as required.

PI – Performance Indicator

ALA-MLS Hours		
1	FORT BEND COUNTY LIBRARIES	2,080.00
2	RICHARDSON PUBLIC LIBRARY	672.00
3	BRYAN+COLLEGE STATION PUBLIC LIBRARY SYSTEM	620.00
4	NORTH RICHLAND HILLS PUBLIC LIBRARY	358.00
5	FLOWER MOUND PUBLIC LIBRARY	320.00
6	WESTBANK COMMUNITY LIBRARY	300.00
Total		4,350.00
Avg		725.00
Max		2,080.00
Min		300.00
Median		489.00
Variance - 25% above average		906.25
Variance - 25% below average		543.75

Example PI Report

Graph/PI – Displays the values for the PIs in a bar graph sorted by PI value. This report type supports the use of overlays (see example shown).



PI – Performance Indicator

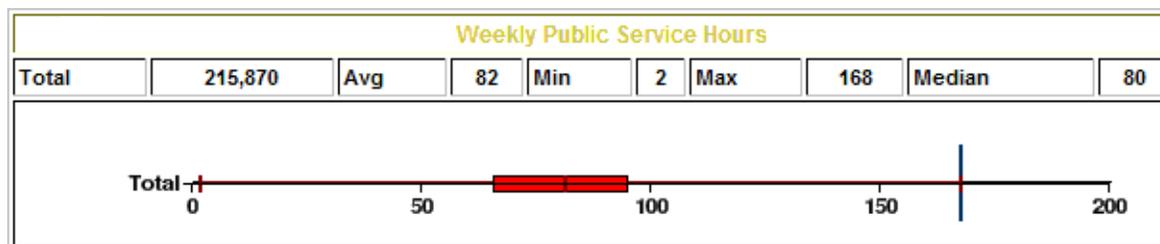
Graph/PI Overlays

The Graph/PI report type provides a setting for an “Overlay” that can be displayed on each generated bar graph. The overlay results appear as a line superimposed on the generated bar graph, with the scale for the overlay along the top axis, and the scale for the bar graph along the bottom. This “cross-tabulation” can help to convey the relationship between values of two PIs. To create an overlay, simply click in the appropriate Overlay field to get to the pop-up screen where you can select the desired PI to overlay. In the example (below) the PI for “Total Staff Hours” (TOTSTAFF_HRS) has been added as an Overlay to the PI for “ALA-MLS Hours”.

Locations	Sort	Filters						
Locations								
Indicators	Sort	Value	% Filter Low >=	<= Filter High	Overlay	Sequence	Remove	
Texas Public Libraries Annual Report								
Texas Annual Report								
<input checked="" type="checkbox"/>	Outlet Type Code	↑	CE				4 <input type="text"/>	<input checked="" type="checkbox"/>
Section 8: Library Staffing and Salaries								
<input checked="" type="checkbox"/>	8.1 ALA-MLS Hours	↑	65,702.00	5%		TOTSTAFF_HRS	1 <input type="text"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	8.2 Other Librarians Hours	↑	24,542.00	40	80		2 <input type="text"/>	<input checked="" type="checkbox"/>

Summary – Summary reports display a summary of all selected locations for the chosen PIs and period. Data is shown for the PI total, min, max, average and median.

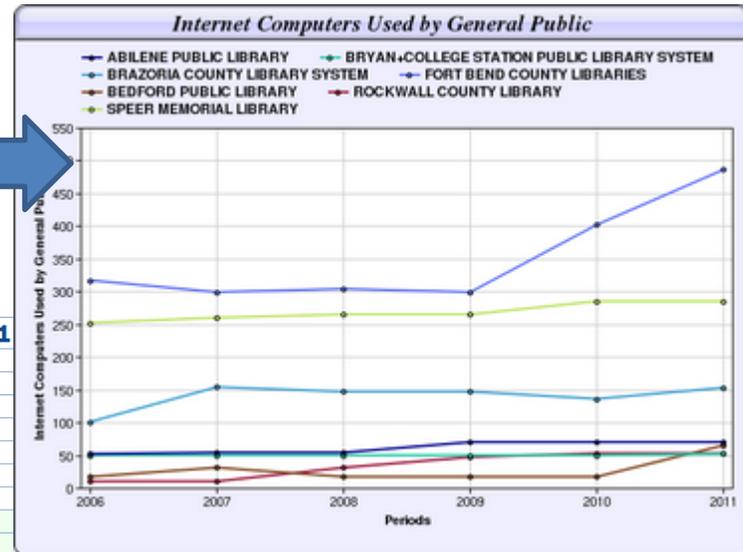
Summary Graphs – Summary graph reports present an overall picture of the selected PI(s) for a given period. There is a marker for minimum, maximum, and median values. The red marker in the middle represents where 50% of the results fall. See below.



PI – Performance Indicator

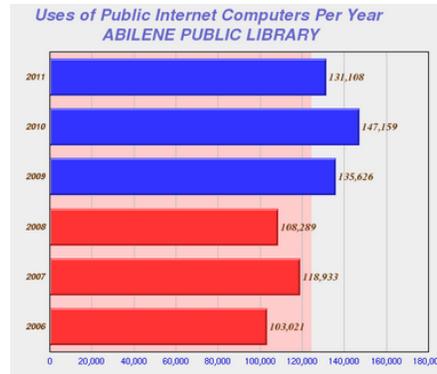
Trend/PI – The Trend/PI report displays the data for the chosen PIs over the selected periods. This report also features a click only graph of the data.

Internet Computers Used by General Public	2006	2007	2008	2009	2010	2011
ABILENE PUBLIC LIBRARY	52	54	54	70	70	70
BRYAN+COLLEGE STATION PUBLIC LIBRARY SYSTEM	50	50	50	50	50	52
BRAZORIA COUNTY LIBRARY SYSTEM	101	154	147	147	136	153
FORT BEND COUNTY LIBRARIES	317	299	304	299	402	486
BEDFORD PUBLIC LIBRARY	17	31	17	17	17	65
ROCKWALL COUNTY LIBRARY	10	10	31	47	53	53
SPEER MEMORIAL LIBRARY	252	260	265	265	285	285
TOTAL	799	858	868	895	1,013	1,164
AVG	114	123	124	128	145	166



PI – Performance Indicator

Trend Reports – Trend reports enable comparison of results over multiple periods. The reports feature pop-up graphs (graph icon), as per the example shown below. You can include as many time periods as are available. Trend reports support various Options including: details and summary data such as the number of respondents (N), the Average (mean), Min and Max values, Median and Total values. In the example Trend graph (below) the pale red shading in the background represents the average. Above average results are shown by the Blue bars, while below average results are shown in red.



The Trend report can include different report options, select the Options Tab to customize trend reports.

Collection: **Texas Public Libraries Annual Report** 

Trend

	2006	Diff(%)	2007	Diff(%)	2008	Diff(%)	2009	Diff(%)	2010
Section 10: Internet and Electronic Services									
Uses of Public Internet Computers Per Year									
ABILENE PUBLIC LIBRARY 	103,021	15.45%	118,933	-8.95%	108,289	25.24%	135,626	8.5%	147,159
BRYAN+COLLEGE STATION PUBLIC LIBRARY SYSTEM 	80,815	23.32%	99,665	-4.14%	95,542	4.01%	99,373	10.17%	109,482
BRAZORIA COUNTY LIBRARY SYSTEM 	179,147	22.03%	218,607	33.13%	291,032	8.6%	316,054	6.88%	337,804
FORT BEND COUNTY LIBRARIES 	402,370	13.68%	457,425	-14.71%	390,136	-0.39%	388,595	8.71%	422,433
BEDFORD PUBLIC LIBRARY 	2,718	1491.54%	43,258	10.28%	47,704	0.92%	48,143	15.62%	55,663
ROCKWALL COUNTY LIBRARY 	15,984	9.02%	17,426	-14.46%	14,906	136.47%	35,248	45.09%	51,142
SPEER MEMORIAL LIBRARY 	178,080	64.21%	292,428	-22.67%	226,123	-34.68%	147,714	-11.73%	130,381

Trend

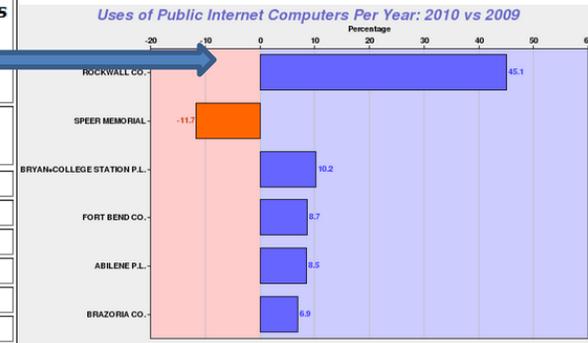
	2006	Diff(%)	2007	Diff(%)	2008	Diff(%)	2009	Diff(%)	2010	Diff(%)	2011
Section 10: Internet and Electronic Services											
Internet Computers Used by General Public											
TOTAL	799	7.38%	858	1.17%	868	3.11%	895	13.18%	1,013	14.91%	1,164
N	7	0%	7	0%	7	0%	7	0%	7	0%	7
AVG	114	7.38%	123	1.17%	124	3.11%	128	13.18%	145	14.91%	166
MAX	317	-5.68%	299	1.67%	304	-1.64%	299	34.45%	402	20.9%	486
MIN	10	0%	10	70%	17	0%	17	0%	17	205.88%	52

Include 'Details' to display the Trend Report with location details, as shown above. Use Filters before running this report to narrow the results.

The Trend Report (featured above) displays the results without any Details. You can choose to add a filter to this report or run the report without a filter to show the results for all respondents. This is a summary Trend Report.

Period Comparison – Period comparison reports compare results for two selected periods. This Report Type shows Values for each Period and the Gap (difference). Various Graph icons exist for generating graphs displaying the results of each period and or the differences between each period, including Plus/Minus and Comparative bar charts.

Locations – 6	Internet Computers Used by General Public (Section 10: Internet and Electronic Services)		Uses of Public Internet Computers Per Year (Section 10: Internet and Electronic Services)		How many persons were trained in the use of electronic resources (Section 10: Internet and Electronic Services)				
	2010	2009	2010	2009	2010	2009			
FORT BEND COUNTY LIBRARIES	402	34.45%	299	422,433	8.71%	388,595	291,577	0.36%	290,522
SPEER MEMORIAL LIBRARY	285	7.55%	265	130,381	-11.73%	147,714	19,557	-11.73%	22,157
BRAZORIA COUNTY LIBRARY SYSTEM	136	-7.48%	147	337,804	6.88%	316,054	18,976	-8.49%	20,736
ABILENE PUBLIC LIBRARY	70	0.00%	70	147,159	8.50%	135,626	42,558	109.79%	20,286
ROCKWALL COUNTY LIBRARY	53	12.77%	47	51,142	45.09%	35,248	463	3.12%	449
BRYAN+COLLEGE STATION PUBLIC LIBRARY SYSTEM	50	0.00%	50	109,482	10.17%	99,373	310	-15.76%	368



PI Gap – The PI Gap Report is useful in comparing two data elements. The paired ordering of PIs in the report output is determined by their Sequence value in the Report settings screen. The PI Gap Report features downloadable Excel results, and click-only icons to pop-up graphs.

Locations – 12	ALA-MLS Hours vs Other Librarians Hours		
	ALA-MLS Hours	Other Librarians Hours	Percentage
HARRIS COUNTY PUBLIC LIBRARY	4,580.00	227.1%	1,400.00
DALLAS PUBLIC LIBRARY	3,600.00	462.5%	640.00
FORT BEND COUNTY LIBRARIES	2,040.00	410%	400.00
MONTGOMERY COUNTY MEMORIAL LIBRARY SYSTEM	1,880.00	408.1%	370.00
CARROLLTON PUBLIC LIBRARY	560.00	133.3%	240.00
AMARILLO PUBLIC LIBRARY	520.00	116.7%	240.00
BRAZORIA COUNTY LIBRARY SYSTEM	480.00	114.3%	224.00
PASADENA PUBLIC LIBRARY	464.00	132%	200.00
BEAUMONT PUBLIC LIBRARY SYSTEM	360.00	200%	120.00
PALESTINE PUBLIC LIBRARY	120.00	--	120.00
DUSTIN MICHAEL SEKULA MEMORIAL LIBRARY	80.00	-33.3%	120.00
MAYOR JOE V SANCHEZ PUBLIC LIBRARY	40.00	-66.7%	120.00

Example PI Gap Report

PI – Performance Indicator

Cross Tab – A Cross Tabulation Report compares a range of results for one PI versus another. You can generate several cross-tab tables in one report. Each selected PI in the report is compared against the first PI (defined by Sequence.) The Cross Tab Report provides counts and percentage values of row and column totals in each cell of the report. Cross Tab Reports also feature links, from the counts, that enable a drill-down to a listing of the corresponding locations and their values for the PIs in the Cross-Tab.

To create a Cross Tab Report you will need to create a report and then setup Group breakouts for the Cross Tab report, see the image below.

Locations		Filters				
Locations						
Indicators	Value	% Filter Low >=	<= Filter High	Group	Sequence	Remove
Texas Public Libraries Annual Report						
Section 8: Library Staffing and Salaries						
<input checked="" type="checkbox"/>	8.1 ALA-MLS Hours	65,702.00	<input type="text"/>	<input type="text"/>	Group <input type="text"/>	1 <input type="text"/>
<input checked="" type="checkbox"/>	8.2 Other Librarians Hours	24,542.00	<input type="text"/>	<input type="text"/>	Group <input type="text"/>	2 <input type="text"/>

Once you click on the Group link you can set the groups you would like to use to breakout the data.

Annual Reference Transactions

Load Options
→

Section/Group Name	Low	High	Sequence	Remove
<input type="text" value="1-5,000"/>	<input type="text" value="1.00000"/>	<input type="text" value="5000.00000"/>	<input type="text" value="1"/>	<input type="button" value="x"/>
<input type="text" value="5,001-10,000"/>	<input type="text" value="5001.00000"/>	<input type="text" value="10000.00000"/>	<input type="text" value="2"/>	<input type="button" value="x"/>
<input type="text" value="10,001-25,000"/>	<input type="text" value="10001.00000"/>	<input type="text" value="25000.00000"/>	<input type="text" value="3"/>	<input type="button" value="x"/>
<input type="text" value="25,001-50,000"/>	<input type="text" value="25001.00000"/>	<input type="text" value="50000.00000"/>	<input type="text" value="4"/>	<input type="button" value="x"/>
<input type="text" value="50,001-75,000"/>	<input type="text" value="50001.00000"/>	<input type="text" value="75000.00000"/>	<input type="text" value="5"/>	<input type="button" value="x"/>
<input type="text" value="75,001-100,000"/>	<input type="text" value="75001.00000"/>	<input type="text" value="100000.00000"/>	<input type="text" value="6"/>	<input type="button" value="x"/>
<input type="text" value="100,001+"/>	<input type="text" value="100001.00000"/>	<input type="text" value="10000000000.00000"/>	<input type="text" value="7"/>	<input type="button" value="x"/>
Add				
Section/Group Name	Low	High	Sequence	Add
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="+"/>

Options

1-5,000|1.00000|5000.00000
5,001-10,000|5001.00000|10000.00000
10,001-25,000|10001.00000|25000.00000
25,001-50,000|25001.00000|50000.00000
50,001-75,000|50001.00000|75000.00000
75,001-100,000|75001.00000|100000.00000
100,001+|100001.00000|10000000000.00000

The Load Options feature can be used to update the Section/Group names and values or copy and pasted to reuse the list in other PI (performance indicator) Groupings.

PI – Performance Indicator

ALA-MLS Hours

Other Librarians Hours	0-20	21-40	41-80	81-120	121-200	201-300	301-500	501-1000	1001-2000	2001+	Row Total
0-20	<u>82</u> 37.6 22.7	<u>55</u> 25.2 61.1	<u>23</u> 10.6 57.5	<u>10</u> 4.6 58.8	<u>11</u> 5 57.9	<u>11</u> 5 73.3	<u>14</u> 6.4 66.7	<u>5</u> 2.3 45.5	<u>3</u> 1.4 60	<u>4</u> 1.8 50	218 37.1
21-40	<u>240</u> 86 66.3	<u>19</u> 6.8 21.1	<u>7</u> 2.5 17.5	<u>4</u> 1.4 23.5	<u>3</u> 1.1 15.8	<u>3</u> 1.1 20	<u>2</u> 0.7 9.5	<u>1</u> 0.4 9.1	<u>0</u> 0 0	<u>0</u> 0 0	279 47.4
41-80	<u>25</u> 54.3 6.9	<u>6</u> 1.5 6.7	<u>4</u> 8.7 10	<u>2</u> 4.3 11.8	<u>4</u> 8.7 21.1	<u>0</u> 0 0	<u>1</u> 2.2 4.8	<u>2</u> 4.3 18.2	<u>1</u> 2.2 20	<u>1</u> 2.2 12.5	46 7.8
81-120	<u>10</u> 50 2.8	<u>0</u> 0 0	<u>1</u> 5 2.5	<u>1</u> 5 5.9	<u>1</u> 5 5.3	<u>0</u> 0 0	<u>2</u> 10 9.5	<u>0</u> 0 0	<u>1</u> 5 20	<u>0</u> 0 0	20 3.4
121-200	<u>4</u> 40 1.1	<u>0</u> 0 0	<u>3</u> 30 7.5	<u>0</u> 0 0	<u>0</u> 0 0	<u>0</u> 0 0	<u>0</u> 0 0	<u>0</u> 0 0	<u>0</u> 0 0	<u>1</u> 10 12.5	10 1.7
201+	<u>1</u> 6.7 0.3	<u>2</u> 7 4.4	<u>2</u> 13.3 5	<u>0</u> 0 0	<u>0</u> 0 0	<u>1</u> 6.7 6.7	<u>2</u> 13.3 9.5	<u>3</u> 20 27.3	<u>0</u> 0 0	<u>2</u> 13.3 25	15 2.6
Column Total	362 61.6	103 19.3	40 6.8	17 2.9	19 3.2	15 2.6	21 3.6	11 1.9	5 0.9	8 1.4	588 100

Note: First values in each table cell are actual location counts.
 Blue numbers in each cell are percentages(%) of row values in that cell.
 Green numbers in each cell are percentages(%) of column values in that cell.
Links enable drill-down to specific details for selected entries.

Texas Public Libraries Annual Report 2010

ALA-MLS Hours (21-40) : Other Librarians Hours (41-80)

Location	ALA-MLS Hours	Other Librarians Hours
BLANCO COUNTY SOUTH LIBRARY DISTRICT	40	44
CARNEGIE CITY-COUNTY LIBRARY	40	60
HENDERSON CNTY CLINT W MURCHISON MEMORIAL LIBRARY	40	60
LA MARQUE PUBLIC LIBRARY	40	80
LAGO VISTA PUBLIC LIBRARY	40	44
PHARR MEMORIAL LIBRARY	40	80

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Custom Format – Custom Format Reports provide you with more customizable options including the ability to style the output using Cascading Style Sheets (CSS.) Custom reports also provide a unique URL link that can be inserted into any merge document; thus providing users with a way to integrate results directly into custom formatted Documents (e.g., Word, Excel, etc.). Each time the Document is opened, the most recent data can be fetched from LibPAS. This feature is very handy for auto-creation of standard Monthly, Quarterly and Annual reports that typically include several Custom Reports throughout the Document.

Annual Counts	Total Annual Circulation	Annual Reference Transactions	Total Annual Number of Library Visits	Total Annual Number of Programs	Total Annual Program Attendance
Boston	3,615,923	2,950,142	3,806,437	11,324	212,151
Public Library of Charlotte & Mecklenburg County	7,093,974	5,297,122	5,836,636	14,487	476,498
Cleveland Public Library	6,777,902	1,110,555	3,836,924	10,333	148,662
Columbus Metropolitan Library	14,600,437	1,511,848	7,006,815	23,469	407,945
Central Library	9,292,311	560,000	3,799,914	8,500	343,712
Memphis Public Library and Information Center	1,841,552	1,428,014	2,958,666	2,076	54,619
Milwaukee Public Library	2,702,539	567,561	2,091,580	3,946	86,963
San Francisco Public Library	10,849,582	790,457	6,984,879	9,313	
Seattle Public Library	11,163,292	1,075,608	6,966,428	5,957	175,185
Vancouver Public Library	9,461,347	932,120	6,081,019	7,131	218,733
Total	<u>77,398,859</u>	<u>16,223,427</u>	<u>49,369,298</u>	<u>96,536</u>	<u>2,124,468</u>
N	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>9</u>
Average	<u>7,739,886</u>	<u>1,622,343</u>	<u>4,936,930</u>	<u>9,654</u>	<u>236,052</u>
Max	<u>14,600,437</u>	<u>5,297,122</u>	<u>7,006,815</u>	<u>23,469</u>	<u>476,498</u>
Min	<u>1,841,552</u>	<u>560,000</u>	<u>2,091,580</u>	<u>2,076</u>	<u>54,619</u>
Median	<u>8,193,143</u>	<u>1,093,082</u>	<u>4,836,780</u>	<u>8,907</u>	<u>212,151</u>

Table Report - Custom Format Report
 FILE=<http://www.countingopinions.com/pireports/report.php?rkey=8b3b8e61f4ea2b4f54cf07cba568d9d5&rid=10395>

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PI – Performance Indicator

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Circulation and Library Use	QR-Code	<code>Circulation and Library Use</code>			



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