




**TEXAS STATE LIBRARY
AND
ARCHIVES COMMISSION**


**FY 2018
TSLAC Competitive Grant
Opportunities**

Presented by
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January 2017*




What we'll cover

- TSLAC funding overview
- Competitive grant programs
- Great expectations
- Next steps
- Grant resources




FUNDING OVERVIEW




Funding overview

- Offered annually subject to the availability of funds
- FY 2018 — \$1.8 million
- Federal funds
 - Institute of Museum and Library Services (IMLS)
 - Grants to States Program (CFDA #: 45.310)
 - Library Services and Technology Act (LSTA)




Funding overview

- State fiscal year
September 1-August 31
- Program related
 - No operations
 - No equipment
 - No collection development
- No match or cost sharing required




Library Services & Technology Act (LSTA)

- Funds TSLAC services through IMLS
- 5-year plan (FFY 2013-2017)
www.tsl.texas.gov/ld/pubs/lstaplan/5yearplan.html
- Guides TSLAC activities
- Texas needs
 - Digital Inclusion
 - Literacy and Educational Attainment
 - Economic Development



FY 2018 Timeline

- **January 2017** Guidelines released
- **February 10, 2017** Draft proposals due
- **March 6, 2017** Applications due
- **March-May 2017** Applications reviewed
- **June 2017** Recommendations released
- **August 2017** Commission approves grants
- **August 2017** Contracts issued
- **September 1, 2017** Projects begin
- **August 31, 2018** Projects end



Eligible applicants


- Varies by program
- Basic requirement
 - Accredited Texas public libraries
 - Accredited Texas academic libraries
 - Nonprofit organizations applying on behalf of eligible Texas entities
 - School districts are excluded.
- Single or multiple entities (collaborative projects)



Eligible applicants — multiple


Cooperative/collaborative projects (2 or more partners)

- Lead applicant must be accredited and member of TexShare or applying on behalf of eligible members.
- All parties to contribute resources (time, staff, etc.) that go above and beyond their usual operating activities.
- Contractual/vendor relationships are not considered cooperative relationships.




System for Award Management (SAM.gov)

- Federal requirement for payment
- Must be active at time of submission, award, and throughout grant period
- Also applies to vendors and service providers
- Requires D-U-N-S® Number
- Renewed annually
- FREE (www.sam.gov)
- Contact your financial office to verify




Eligible expenses

- Personnel – staff salaries, wages, benefits
- Consultant fees (including travel, accommodation, support services hired)
- Equipment/property*
- Supplies/materials (including computers)
- Professional services
- Travel for project staff
- Indirect costs




Ineligible expenses

1. Building construction, renovation, or repair, including fixtures and services
2. Food, beverages, or food delivery equipment or services
3. Awards, honoraria, prizes, or gifts
4. Equipment or technology not specifically needed to carry out the goals of the grant



Ineligible expenses

5. Transportation/travel for participants or non-grant funded personnel
6. Databases currently offered or similar to ones offered by TSLAC (i.e., a magazine index database may not be purchased if a comparable one is provided by TSLAC)




Ineligible expenses

7. Collection development purchases not targeted directly to the grant goals nor integral to the service program
8. Advertising or public relations costs not directly related to promoting awareness of grant-funded activities
9. Performers or presenters whose purpose is to entertain rather than to educate
10. Other expenses as excluded in the guidelines






**COMPETITIVE
GRANT PROGRAMS**




Grant programs


- Texas Reads
- Impact
- TexTreasures
- Library Cooperation
- Special Projects



Texas Reads Grant




State Library exhibit,
"Traveling Library
from the Texas State
Library," Texas State
Exposition, Austin,
October 6-11, 1924.
*Prints & Photographs
Collection, #0001/103-
140, Texas State
Library and Archives
Commission.*



Texas Reads Grant


To promote reading and literacy in local communities, specifically through public libraries



Texas Reads Grant

Programs targeted to the entire community or a segment of the community

- Reading promotion
- Basic and family literacy
- English proficiency



Texas Reads Grant

Sample expenses

- Library materials/supplies — computers, printers, books, software, DVDs/CDs, paper, posters, labels, etc.
- Professional services — speaker fees, temporary/contract personnel
- Staff



Texas Reads Grant

Possible programs

- Book talks or clubs (for multiple age groups)
- Author visits
- Día (El Día de los niños/El día de los libros)*
- Born to Read or Every Child Ready to Read*
- One book, one community
- English literacy classes (ESL)
- Summer reading



Texas Reads Grant


- Funding expected = Up to \$50,000 total
- Maximum award = **\$5,000**
- No consecutive awards for the same or similar program
- 2017 applications
 - 10/12 funded; \$43,624 total
 - Range: \$1,500-\$5,000 (6)
 - Average: \$4,362



Impact Grant




Street scene in Desdemona, TX, during oil boom, ca. 1919. Photo by John D. Waring, Jr. *Prints & Photographs Collection, #1966/160-1, Texas State Library and Archives Commission.*




Impact Grant

To encourage libraries to create or expand their programming and services in innovative ways that directly impact the lives of Texans



Impact Grant


- Seed money; sustainable beyond first year
- Impact/outcome driven
- Focus areas
 - Business/Workforce Development; Digital Literacy (Impact 1)
 - Family and Early Childhood Literacy (Impact 2)
 - E-content Access and Delivery (Impact 3)



Impact 1

Business/Workforce Development and Digital Literacy


- To enhance Texas business and workforce development, including entrepreneurial endeavors
- To improve technology skills of Texans so that they may use computers and online/electronic resources



Impact 1

Business and Workforce Development / Digital Literacy


- Sample expenses
 - Equipment
 - Supplies
 - Staff
 - Training for staff and patrons
- Possible programs
 - Computer/software training
 - Job search



Impact 2

Family & Early Childhood Literacy


- To help Texans build a strong foundation for early learning, success in school, and lifelong learning
- Use of best practices is encouraged
 - Día (El Día de los niños/El día de los libros)* (dia.ala.org)
 - Born to Read — It's Never Too Early to Start!* (www.ala.org/alsc/issuesadv/bortoread)
 - Every Child Ready to Read* (www.everychildreadytoread.org/)
 - Other model library programs



Impact 2

Family & Early Childhood Literacy

- Sample expenses
 - Staff or contract personnel to provide programming
 - Staff training
 - Curriculum
 - Supplies to provide training (i.e., early literacy computers and programs)
- Possible programs
 - Books for Babies
 - Story time
 - E-books and e-readers




Impact 3

E-content Access and Delivery

To enhance patrons' access to electronic information and materials


- Sample expenses
 - Staff or contract personnel
 - Staff training for patron assistance
 - Supplies/materials — computers, tablets, e-readers, and mobile devices
 - E-content



Impact 3

E-content Access and Delivery

- Possible programs
 - Mobile technology
 - E-content circulation
 - Digital collection development
 - Roving reference
 - Electronic petting zoos
 - E-content creation
 - Enhanced children's and youth services



Impact Grant

- Funding expected = \$250,000 total
- Maximum award = **\$10,000**
- Can apply for more than 1 focus area in single year
- No consecutive awards for same focus area or similar type of program
- 2017 applications
 - 17/22 funded; \$149,554 total
 - Range: \$2,870-\$10,000 (7)
 - Average: \$8,797






TexTreasures Grant



German Saengerfest, arch and streetcars on Congress Avenue looking towards Capitol Building, Austin, 1889. *Mabel H. Brooks Photograph Collection, #1952/005-80, Texas State Library and Archives Commission.*



TexTreasures Grant

To make special or unique collections more accessible to library users and researchers across Texas and beyond



TexTreasures Grant

- Part of TexShare program; must be a member
- Public and academic libraries
- 2 programs: Basic and Original
- Possible activities: organizing, cataloging, indexing, or digitizing local materials with local, regional, or statewide significance



TexTreasures Grant

TexTreasures Basic


- Maximum award: **\$7,500**
- Small libraries (up to 25,000 pop.) with little or no experience
- Collections of local or regional significance
- Sample expenses
 - Professional services — indexing, microfilming, cataloging, digitization, etc.
 - Supplies/materials



TexTreasures Grant

TexTreasures Original


- Maximum award
 - Single entity - **\$25,000**
 - Multiple entities (collaborative) — **\$35,000**
- Collections with statewide significance
- Sample expenses
 - Professional services — indexing, microfilming, cataloging, digitization, etc.
 - Equipment
 - Supplies/materials



TexTreasures Grant

Eligible expenses

- Staff or contract personnel/services
- Professional services — consulting, indexing, microfilming, cataloging, digitization, etc.
- Software
- Equipment
- Supplies/materials
- No content creation
- One program; cannot apply for both




TexTreasures Grant

Possible projects

- Texas history — newspapers, letters, yearbooks, postcards, etc.
- Texas industry — oil/petroleum, agriculture, etc.
- Political figures and events
- Social and cultural figures and events

Note: Complete collections are preferred over partial or piecemeal projects.



TexTreasures Grant

Scoring criteria

- Significance of the collection – Will the materials be useful to persons throughout the state?
- Project design – Has the project been thought out?
- Availability – How will information be accessed?
- Cost effectiveness – Are funds used effectively?
- Evaluation – How will success be evaluated?



TexTreasures Grant

- Funding expected = \$300,000
- Maximum award
 - Basic: **\$7,500** (2017: 2)
 - Original: **\$25,000; \$35,000** (collaborative)
- Second and third-year funding is possible
- 2017 applications
 - 13/20 funded; total \$275,432
 - Range: Original \$10,075-\$34,975
 - Average: \$23,761 Original; \$7,030 Basic



Library Cooperation Grants




Lockheed Test Pilots at Modification Center, Dallas, 1944. L-r: L.P. "Cotton" Jeter; Charlee Madson; Ben Bransom, chief pilot in charge of flight operations; Jim Gray; and Royce Sletson. *Prints & Photographs Collection, #1/183-2, Texas State Library and Archives Commission.*




Library Cooperation Grant

To establish or enhance cooperative services for learning and access to information among libraries or between libraries and community organizations




Library Cooperation Grant

- Expand services for learning and access to information & educational resources in a variety of formats
- Develop library services that provide all users access to information through local, state, regional, national, & international electronic networks



Library Cooperation Grant

- Provide electronic & other linkages between and among all types of libraries
- Develop public and private partnerships with other agencies & community-based organizations



Library Cooperation Grant

Cooperative/collaborative projects

- Lead applicant must be accredited and applying on behalf of eligible members.
- All parties to contribute resources (time, staff, resources, etc.) that go above and beyond their usual operating activities.
- Contractual/vendor relationships are not considered cooperative relationships.



Library Cooperation Grant

Possible projects

- Shared automation systems
- Mobile technology
- Computer training for seniors
- Workforce-oriented training
- STEM/STEAM programs
- Resource sharing



Library Cooperation Grant

- Funding expected = \$600,000 total
- Maximum award = **\$75,000**
- Second and third-year funding is possible
- 2017 applications
 - 9/10 funded; \$483,601 total
 - Range: \$15,500-\$75,000 (3)
 - Average: \$50,146



Special Projects Grants




Hispanic wedding party posing, standing before rubble masonry wall. Big Bend Region. ca 1919. J.R. Hunnicutt Collection, #1968/29-221, Texas State Library and Archives Commission.



Special Projects Grant


To expand library services to all members of the library's community, including developing programs for populations with special needs



Special Projects Grant

Special Needs


- Diverse geographic, cultural and socioeconomic backgrounds
- Disabilities
- Limited functional literacy or information skills
- Difficulty accessing or using a library
- Underserved urban and rural communities, including children in families below the poverty line



Special Projects Grant

Possible projects

- Mobile technology
- Computer/technology classes
- Workforce training
- ESL and GED classes
- Mobile library services
- Educational computers and software
- After-school programs
- Literacy centers and classes




Special Projects Grant

- Funding expected = \$600,000 total
- Maximum award = **\$75,000**
- Second and third-year funding is possible
- 2017 applications
 - 24/27 funded; \$1,165,593
 - Range: \$10,259-\$75,000 (4)
 - Average: \$48,566



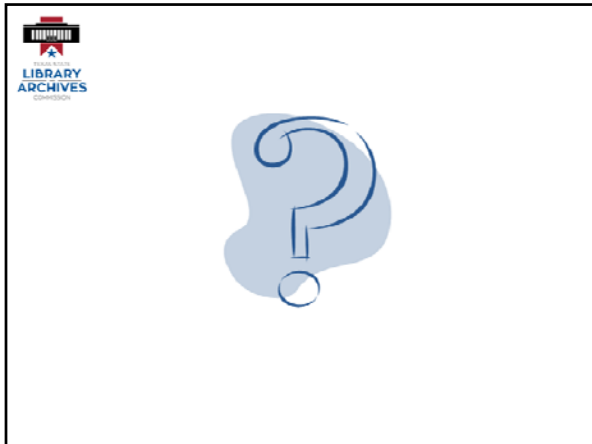
Past awards

- FY 2017
www.tsl.texas.gov/ld/funding/lsta/recipients17.html
- FY 2010-2016
www.tsl.texas.gov/ld/funding/index.html#past

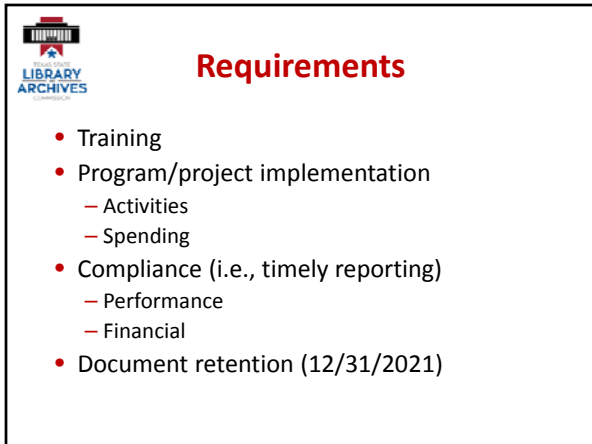



Which program?

- Deciding factors
 - Grant program goals and needs
 - Local needs and desired impact
 - Audience and partners
 - Scope
 - Budget
 - Capacity











Requirements

- Grant management system (GMS)
 - <https://grants.tsl.texas.gov>
 - Directors/administrative contacts are responsible for submitting names to TSLAC for GMS accounts
 - Will accept file uploads
 - Will capture reports/forms for all grant programs




Requirements

- Applicants and proposed vendors and service providers are required to have an active federal System for Award Management (SAM) registration throughout grant period
- IMLS budget and reporting structures
- IMLS outcomes




Guidance

- Compliance with federal and state guidance
 - Texas Uniform Grants Management Standards (UGMS)
(comptroller.texas.gov/procurement/catrad/ugms.pdf)
 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR §200 and §3187 (Supercircular))
(<https://federalregister.gov/a/2013-30465>)




NEXT STEPS




FY 2018 Timeline

• January 2017	Guidelines released
• February 10, 2017	Draft proposals due
• March 6, 2017	Applications due
• March-May 2017	Applications reviewed
• June 2017	Recommendations released
• August 2017	Commission approves grants
• August 2017	Contracts issued
• September 1, 2017	Projects begin
• August 31, 2018	Projects end




Next steps

- Download and read relevant notices of funding opportunity (grant guidelines)
 - TSLAC website
www.tsl.texas.gov/ld/funding/index.html
 - GMS (<https://grants.tsl.texas.gov>)
- Determine what grant programs may be applicable to your library




Next steps

- Register for and attend webinars
 - *Applying for TSLAC Competitive Grants: What You Need to Know for FY 2018*
Thursday, January 19, 2017 @ 2 p.m.
 - *Applying for TSLAC Competitive Grants Q & A*
Tuesday, February 7, 2017 @ 2 p.m.



Next steps (cont'd)

- Double-check DUNS number and SAM registration (FREE)
 - City/county business/finance office
 - System for Award Management (SAM) — www.sam.gov
- Find out who is authorized to sign contracts in your organization




Next steps (cont'd)

- Determine who will be writing the proposal(s)
- Determine who will need access to GMS
- Start preparing draft proposal using template
- Request draft review by February 10 (2/10)
- Submit application and related files in GMS by 11:59 p.m. on March 6, 2017 (3/6)



GRANT RESOURCES




Grant Resources

Webinars

- Applying for TSLAC Competitive Grants: What You Need to Know* ; Thursday, January 19, 2017, 2-3:30 p.m.
- Applying for TSLAC Competitive Grants: What You Need to Know Q & A*; Tuesday, February 7, 2017, 2-3 p.m.


To register: www.tsl.texas.gov/ld/workshops/webinars/index.html

- FY 2018 TSLAC Competitive Grant Opportunities (1/12/17)*
www.tsl.texas.gov/ld/workshops/webinars/archived.html




Grant Resources

- TSLAC Notices of Funding Opportunity (Grant Guidelines)
 - www.tsl.texas.gov/ld/funding/index.html
 - Grant Management System (<https://grants.tsl.texas.gov>)
- Previous TSLAC grantees (subrecipients)
www.tsl.texas.gov/ld/funding/lsta/recipients17.html
- TSLAC Library Science Collection
www.tsl.texas.gov/ld/lsc



Grant Resources

- Federal and state guidance
 - Texas Uniform Grants Management Standards (UGMS)
(www.comptroller.texas.gov/purchasing/docs/ugms.pdf)
 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR §200 and §3187 (Supercircular))
(federalregister.gov/a/2013-30465)



Grant Resources

- Funding Information Center (Texas Dept. of State Health Services)
www.dshs.state.tx.us/fic/default.shtm
- The Foundation Center – Funding Information Network
foundationcenter.org/fin/
- The Grantsmanship Center
www.tgci.com/resources



Grant Resources

www.tsl.texas.gov
| For Libraries & Educators
| Grants & Funding
| Competitive Grants

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800.252.9386 or 512.463.5527