FY 2020 Funding Opportunities — TSLAC Competitive Grants

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What we’ll cover
- TSLAC funding overview
- Competitive grant programs
- Grant expectations
- Next steps
- Grant resources

FUNDING OVERVIEW
Funding overview

- Federal funds
  - Institute of Museum and Library Services (IMLS)
  - Grants to States Program (CFDA #: 45.310)
  - Library Services and Technology Act (LSTA)
- Offered annually subject to the availability of funds

Library Services & Technology Act (LSTA)

- 5-year plan (FFY 2019-2022)
  - www.tsl.texas.gov/id/pubs/lstaplan/5yearplan.html
- Guides TSLAC activities
- Texas needs
  - Digital Inclusion
  - Literacy and Educational Attainment
  - Workforce and Economic Development

Funding overview

- SFY 2020 — $1.7 million
- State fiscal year
  - September 1-August 31
- Program-based
  - No operations
  - No equipment*
  - No collection development*
- No match or cost-sharing required
Funding overview

- Collaborative initiatives
  - Multiple libraries
  - Diverse disciplines and entities
  - Letters of cooperation and support
- Community engagement
  - Meeting needs of the community (application needs assessment)
  - Not outreach

Community engagement

- Committed to or involved in your community
- Asking what is needed vs. telling what you have to offer
- Public relations + program management + cheerleading
- Easier than you think! (tip sheet)

Resources

- Community Engagement and Libraries – TSLAC
  [https://www.tsl.texas.gov/ld/engagement](https://www.tsl.texas.gov/ld/engagement)
- “Community Engagement: It’s Easier Than You Think” tip sheet
Eligible applicants

• Varies by program
• Basic requirement
  – Accredited Texas public libraries
  – Accredited Texas academic libraries
  – Nonprofit organizations applying on behalf of eligible Texas entities
  – School districts are excluded, but can partner.
• Single or multiple entities (collaborative projects)

Eligible applicants — multiple

Cooperative/collaborative projects (2 or more partners)
• Lead applicant must be accredited and member of TexShare or applying on behalf of eligible members.
• All parties to contribute resources (time, staff, etc.) that go above and beyond their usual operating activities.
• Contractual/vendor relationships are not considered cooperative relationships.

System for Award Management (SAM.gov)

• Federal requirement for payment
• Must be active at time of submission, award, and throughout grant period
• Also applies to contractors
• Requires D-U-N-S® Number
• Renewed annually
• FREE (www.sam.gov)
• Contact your financial office to verify
Eligible expenses

• Personnel – staff salaries, wages, benefits
• Consultant fees (including travel, accommodation, support services hired)
• Equipment/property*
• Supplies/materials (including computers)
• Services
• Travel for project staff
• Indirect costs

Ineligible expenses

1. Building construction, renovation, or repair, including fixtures and services
2. Food, beverages, or food delivery equipment or services
3. Awards, honoraria, prizes, or gifts
4. Equipment or technology not specifically needed to carry out the goals of the grant

Ineligible expenses

5. Transportation/travel for participants or non-grant funded personnel
6. Databases currently offered or similar to ones offered by TSLAC
7. Collection development purchases not targeted directly to the grant goals nor integral to the service program
Ineligible expenses

8. Advertising or public relations costs not directly related to promoting awareness of grant-funded activities
9. Performers or presenters whose purpose is to entertain rather than to educate
10. Other expenses as excluded in the guidelines

FY 2020 Timeline

- January 2019: Guidelines released
- February 13, 2019: Draft proposals due
- March 8, 2019: Applications due
- March-May 2019: Applications reviewed
- June 2019: Recommendations released
- August 2019: Commission approves grants
- August 2019: Contracts issued
- September 1, 2019: Projects begin
- August 31, 2020: Projects end
COMPETITIVE GRANT PROGRAMS

Grant programs

- Texas Reads
- TexTreasures
- Regional ILS Cooperative
- Special Projects – INVITATION ONLY
- Library Cooperation – INVITATION ONLY
- Library Grantsmanship Academy

Texas Reads Grant
Texas Reads Grant

To promote reading and literacy in local communities, specifically through public libraries

Texas Reads Grant

Programs targeted to the entire community or a segment of the community
- Reading promotion
- Basic and family literacy
- English proficiency

Texas Reads Grant

Sample expenses
- Library materials/supplies — computers, printers, books, software, DVDs/CDs, paper, posters, labels, etc.
- Professional services — speaker fees, temporary/contract personnel
- Staff
Texas Reads Grant

Possible programs
- Book talks or clubs (for multiple age groups)*
- Author visits*
- Día (El Día de los niños / El día de los libros)
- Born to Read or Every Child Ready to Read
- One book, one community
- English literacy classes (ESL)
- Summer reading

Funding expected = Up to $50,000 total
- Maximum award = $10,000
- No consecutive awards for the same or similar program; limited to 2 awards
- 2019 applications
  - 12/12 funded; $92,431 total
  - Range: $4,391–$10,000
  - Average: $7,700

TexTreasures Grant

- Funding expected = Up to $50,000 total
- Maximum award = $10,000
- No consecutive awards for the same or similar program; limited to 2 awards
- 2019 applications
  - 12/12 funded; $92,431 total
  - Range: $4,391–$10,000
  - Average: $7,700
TexTreasures Grant

To make special or unique collections more accessible to library users and researchers across Texas and beyond.

- Part of TexShare program; must be a member
- Public and academic libraries
- 2 programs: Basic and Original
- Possible activities: organizing, cataloging, indexing, or digitizing local materials with local, regional, or statewide significance

TexTreasures Basic

- Maximum award: $7,500
- Small libraries (up to 25,000 pop.) with little or no experience
- Collections of local or regional significance
- Sample expenses
  - Professional services — indexing, microfilming, cataloging, digitization, etc.
  - Supplies/materials
TexTreasures Grant

TexTreasures Original
- Maximum award
  - Single entity — $25,000
  - Multiple entities (collaborative) — $35,000
- Collections with statewide significance
- Sample expenses
  - Professional services — indexing, microfilming, cataloging, digitization, etc.
  - Equipment
  - Supplies/materials

Eligible expenses
- Staff or contract personnel/services
- Professional services — consulting, indexing, microfilming, cataloging, digitization, etc.
- Software
- Equipment
- Supplies/materials
- No content creation
- One program; cannot apply for both

Possible projects
- Texas history — newspapers, letters, yearbooks, postcards, etc.
- Texas industry — oil/petroleum, agriculture, etc.
- Political figures and events
- Social and cultural figures and events

Note: Complete collections are preferred over partial or piecemeal projects.
TexTreasures Grant

- Funding expected = $300,000
- Maximum award
  - Basic: $7,500 (2019: 0)
  - Original: $25,000; $35,000 (collaborative)
- Second and third-year funding is possible
- 2019 applications
  - 9/20 funded; total $244,723
  - Range: Original $16,993-$34,975
  - Average: $27,191

Regional ILS Cooperative Grant

To provide electronic and other linkages between and among all types of libraries. Specifically, to support the establishment of shared integrated library systems (ILS) between multiple library jurisdictions.
Regional ILS Cooperative Grant

- Funding expected = $100,000 total
- Maximum award = $75,000
- Second and third-year funding is possible

BY INVITATION ONLY

Special Projects Grant
To expand library services to all members of the library's community, including developing programs for populations with special needs

Library Cooperation Grant
To establish or enhance cooperative services for learning and access to information among libraries or between libraries and community organizations

BY INVITATION ONLY

- Guidelines e-mailed directly to current program managers
- Current 2019 subrecipients; no new projects accepted
- Maximum award = $75,000
- Consecutive second and third-year funding
- Competitive
- Same criteria as initial first-year grant
- Final year of Library Cooperation Grant
Past awards

FY 2010-2019
www.tsl.texas.gov/ld/funding/index.html#past

Which program?

• Deciding factors
  – Grant program goals and needs
  – Local needs and desired impact
  – Audience and partners
  – Scope
  – Budget
  – Capacity
LIBRARY GRANTSMANSHIP ACADEMY

To educate and prepare local library staff to write and manage grant proposals to win funding to support local library programming.

• Training and travel expenses to training for 2 staff members per library covered by TSLAC
• Participating libraries guaranteed a grant up to $25,000 each for proposal implementation in SFY 2020
Eligibility
- Libraries serving populations of 25,000 or less
- Libraries with no grant history or with staff with no grant history

Multiple phases
1. Grantsmanship training
2. Proposal development and submission to TSLAC
3. Proposal implementation (SFY 2020)

Competitive application process
- Needs assessment (community)
- Programming (management)
- Sustainability (support)
- Personnel
LIBRARY GRANTSMAINSHP ACADEMY

Requirements
• Commitment to up to 1 week of training in Austin (expenses paid by TSLAC)
• Submission of viable grant proposal
• Implementation of proposed program

LIBRARY GRANTSMAINSHP ACADEMY

Timeline (tentative)
• Spring 2019
  – Applications to participate due
  – Grantsmanship training and draft proposal development
• Summer 2019
  – Final proposal submission to TSLAC
• Fall 2019
  – Proposal implementation (SFY 2020)

LIBRARY GRANTSMAINSHP ACADEMY

Interested?
• Send e-mail to emccormick@tsl.texas.gov
• Subject: Grantsmanship Academy
GRANT EXPECTATIONS

Requirements

- Training
- Program/project implementation
  - Activities
  - Spending
- Compliance (i.e., timely reporting)
  - Performance
  - Financial
- Document retention (12/31/2026)
Requirements

- Grant management system (GMS)
  - https://grants.tsl.texas.gov
  - Directors/administrative contacts are responsible for submitting names to TSLAC for GMS accounts
  - Will accept file uploads
  - Will capture reports/forms for all grant programs

Requirements

- Applicants and contractors are required to have an active federal System for Award Management (SAM) registration throughout grant period
- IMLS budget and reporting structures
- IMLS surveys and outcomes

NEXT STEPS
FY 2020 Timeline

- January 2019: Guidelines released
- February 14, 2019: Draft proposals due
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- June 2019: Recommendations released
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Next steps

- Download and READ relevant notices of funding opportunity (grant guidelines)
  - TSLAC website
    www.tsl.texas.gov/ld/funding/index.html
  - GMS (https://grants.tsl.texas.gov)
- Determine what grant programs may be applicable to your library

Next steps

- Register for, attend, and review webinars
  - Applying for TSLAC Competitive Grants: What You Need to Know for FY 2020
    Wednesday, January 23, 2019 @ 1:30 p.m.
    https://register.gotowebinar.com/register/3568867805203474690
  - 2020 Funding Opportunities — TSLAC Competitive Grants (1/16/19; archived)
Next steps (cont’d)

• Double-check DUNS number and SAM registration (FREE)
  – City/county business/finance office
  – System for Award Management (SAM) — www.sam.gov
• Find out who is authorized to sign contracts in your organization

Next steps (cont’d)

• Determine who will be writing the proposal(s)
• Determine who will need access to GMS
• Start preparing draft proposal using template (available 1/18/19)
• Request draft review by February 13 (2/13) — not required
• Submit application and related files in GMS by 11:59 p.m. on March 8, 2019 (3/8)

GRANT RESOURCES
Grant Resources

Webinars
- Applying for TSLAC Competitive Grants: What You Need to Know for FY 2020
  Wednesday, January 23, 2019 @ 1:30 p.m.
  https://register.gotowebinar.com/register/3568867805203474690
- 2020 Funding Opportunities — TSLAC Competitive Grants (1/16/19; archived)

Grant Resources

- TSLAC Notices of Funding Opportunity (Grant Guidelines)
  www.tsl.texas.gov/ld/funding/index.html
- Grant Management System (https://grants.tsl.texas.gov)
- Previous TSLAC grantees (subrecipients)
  www.tsl.texas.gov/ld/funding/index.html#past
- TSLAC Library Science Collection
  www.tsl.texas.gov/ld/lsc

Grant Resources

- Federal and state guidance
  - Texas Uniform Grants Management Standards (UGMS)
    (www.comptroller.texas.gov/purchasing/docs/ugms.pdf)
  - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR §200 and §3187 [Supercircular])
    (federalregister.gov/a/2013-30465)
Grant Resources

- Funding Information Center (Texas Dept. of State Health Services)
  www.dshs.state.tx.us/fic/default.shtm
- The Foundation Center – Funding Information Network
  foundationcenter.org/fin/
- The Grantsmanship Center
  www.tgci.com/resources

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