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Community Advancement Packages (CAP) - Overview

What are Community Advancement Packages?

- ❑ Packages of items to help libraries respond directly to community needs.
- ❑ Items that will support and advance community development through library sponsored programming and services.
- ❑ Each Community Advancement Package is designed to include eligible items in four specified areas (*programming & services, technology, special collection development, and critical needs*).

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Community Advancement Packages (CAP) - Goals

How do we define *community advancement* ?

- ❑ Services, programs, and community development activities designed to build stronger and more resilient communities.
- ❑ Library services and programs that center on addressing identified community needs.
- ❑ Community can include library users and nonusers, library staff, and stakeholders.
- ❑ Library programs or services that promote participation, build new paths for access and opportunity, remove barriers or address inequities, or build relationships and community.

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Community Advancement Packages (CAP) - Goals

Assist libraries as they expand community services in the following areas:

- ❑ Programming and Services
- ❑ Technology
- ❑ Special Collection Development
- ❑ Critical Needs

For package descriptions, please review Part A of the TSLAC CAP Grant Notice of Funding Opportunity.
<https://bit.ly/CAPGrants22>

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TSLAC Goals

- ❑ Texans will have access to shared library resources to meet their educational and informational needs.
- ❑ Texans and Texas communities will have access to Internet connected resources and services through Texas libraries to meet community and personal goals and the support needed to use the resources and services successfully.
- ❑ Texans will have access to library services that support literacy and educational attainment, especially early childhood and family literacy, digital literacy, and lifelong learning.
- ❑ Texans will enhance their workforce readiness, including business and entrepreneurial endeavors, through use of materials and services at their libraries.
- ❑ Texans will receive library services that effectively respond to community needs.

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Funding

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Funding Overview

- ❑ Funding source
 - ❑ American Rescue Plan Act
 - ❑ Federal funds
 - ❑ Institute of Museum and Library Services (IMLS)
 - ❑ Administered under same rules as the Library Services and Technology Act (LSTA) funds
 - ❑ Grants to States Program (Assistance Listing: 45.310)

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Program Guidance

- ▶ State
 - ▶ Texas Uniform Grants Management Standards (TxGMS) (www.comptroller.texas.gov/purchasing/grant-management/)
 - ▶ Texas Administrative Code (13 TAC §2.110-2.119)
- ▶ Federal
 - ▶ Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR §200 and §3187 (Supercircular)) (federalregister.gov/a/2013-30465)

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Eligibility

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Eligible Applicants

- ❑ Basic requirement
 - Accredited Texas public libraries (through governing authority)
 - Local public library systems
 - Libraries that are members of the TexShare Library Consortium
 - Nonprofit organizations applying on behalf of eligible Texas entities
- ❑ Interested applicants must serve a population of 60,000 persons or less to qualify for this opportunity.

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System for Award Management (SAM.gov)

- ▶ Federal requirement for payment
- ▶ Must be active at time of submission, award, and throughout grant period
- ▶ Requires D-U-N-S® Number
- ▶ Renewed annually
- ▶ FREE (www.sam.gov)
- ▶ Contact your financial office to verify

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Eligible Expenses

- ❑ All items must be tangible
- ❑ Check package details for a list of items eligible for purchase
- ❑ Lists are not exhaustive. Modifications permitted with TSLAC permission
- ❑ Contact Grants Team at grants@tsl.texas.gov

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Ineligible Expenses

This grant will NOT fund intangible items such as salaries, subscriptions, services, support costs, etc. Additionally, this grant will NOT fund the following costs:

1. Building construction, renovation, or repair, including fixtures and services
2. Food, beverages, or food delivery equipment or services
3. Awards, honoraria, prizes, or gifts
4. Equipment or technology not specifically needed to carry out the goals of the grant

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Ineligible Expenses

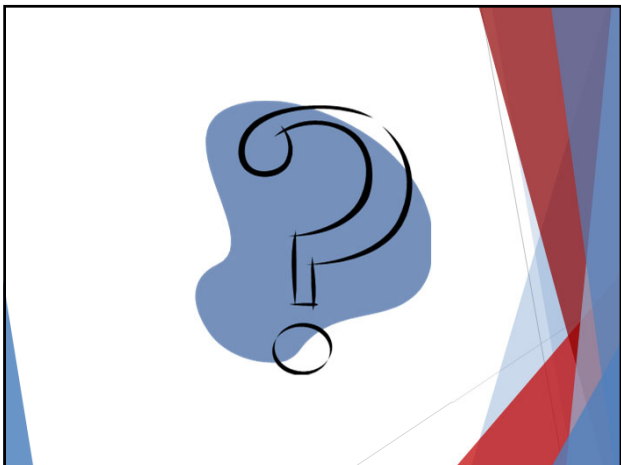
- 5. Transportation/travel for participants or non-grant funded personnel
- 6. Databases currently offered or similar to ones offered by TSLAC
- 7. Collection development purchases not targeted directly to the grant goals nor integral to the service program

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Ineligible Expenses

- 8. Advertising or public relations costs not directly related to promoting awareness of grant-funded activities
- 9. Performers or presenters whose purpose is to entertain rather than to educate
- 10. Other expenses as excluded in the guidelines

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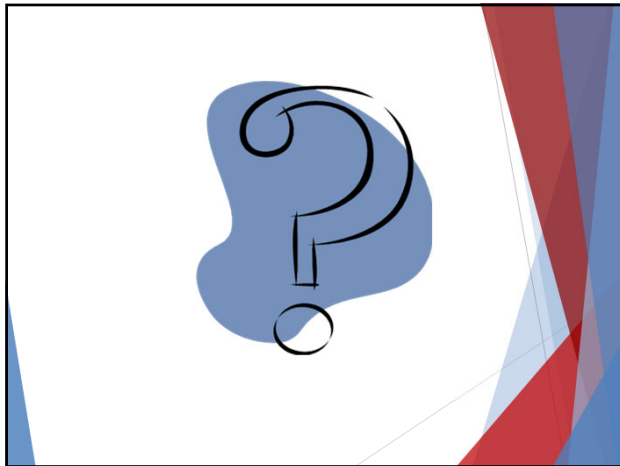


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TSLAC CAP Grants Timeline

- ▶ January 2022 Guidelines released
- ▶ January 2022 GMS application opens
- ▶ April 1, 2022 Applications due
- ▶ April 2022 Grants awarded/Contracts issued
- ▶ June 30, 2022 Final day to spend funds
- ▶ August 31, 2022 Project ends
- ▶ September 7, 2022 Final report due

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Review & Award Process

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Review Process

- ❑ Non-competitive process
- ❑ Internal review
 - ❑ Financial
 - ❑ Programmatic

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Awards

- ❑ Awarded on first come, first served basis
 - ❑ Will receive official award letter
- ❑ Awards announced in April 2022
- ❑ Contract issued in April. Due in May.
- ❑ QUICK TURNAROUND!

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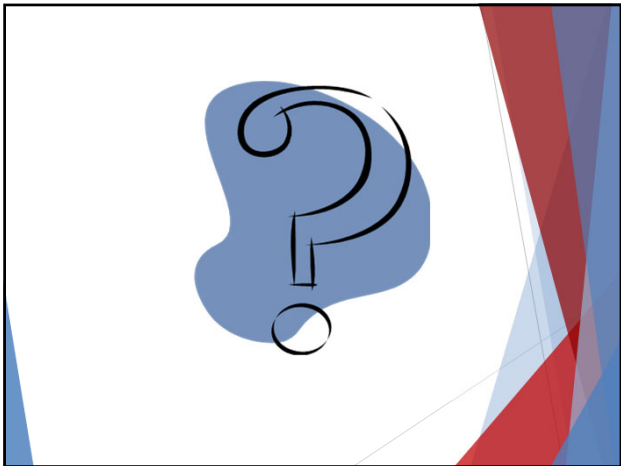
Grant Expectations

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Requirements

- ❑ Grant Management System (GMS)
 - <https://grants.tsl.texas.gov>
 - Directors/administrative contacts are responsible for submitting names to TSLAC for GMS accounts
 - Will accept file uploads
- ❑ Document retention (12/31/2026)

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Grant Resources

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Grant Resources

Webinars

- CAP Grants Website
www.tsl.texas.gov/ldn/cap
- TSLAC CAP Notice of Funding Opportunity (Grant Guidelines)

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Contact information

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