



TEXAS STATE LIBRARY
AND
ARCHIVES COMMISSION

TSLAC Community Advancement Packages (CAP) Grants

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What we'll cover

- ❑ Program Overview
- ❑ Funding
- ❑ Eligibility
- ❑ NOFO and Application
- ❑ Review and Award Process
- ❑ Grant Expectations
- ❑ TSLAC Grant Resources

Program Overview

The background features abstract geometric shapes in shades of red and blue, overlapping and creating a dynamic, modern aesthetic. The shapes are primarily triangles and polygons, with varying opacities and orientations, set against a white background.

Community Advancement Packages (CAP) - Overview

What are Community Advancement Packages?

- ❑ Packages of items to help libraries respond directly to community needs.
- ❑ Items that will support and advance community development through library sponsored programming and services.
- ❑ Each Community Advancement Package is designed to include eligible items in four specified areas (*programming & services, technology, special collection development, and critical needs*).

Community Advancement Packages (CAP) - Goals

How do we define *community advancement* ?

- ❑ Services, programs, and community development activities designed to build stronger and more resilient communities.
- ❑ Library services and programs that center on addressing identified community needs.
- ❑ Community can include library users and nonusers, library staff, and stakeholders.
- ❑ Library programs or services that promote participation, build new paths for access and opportunity, remove barriers or address inequities, or build relationships and community.

Community Advancement Packages (CAP) - Goals

Assist libraries as they expand community services in the following areas:

- ❑ Programming and Services
- ❑ Technology
- ❑ Special Collection Development
- ❑ Critical Needs

For package descriptions, please review Part A of the [TSLAC CAP Grant Notice of Funding Opportunity](#).

<https://bit.ly/CAPGrants22>

TSLAC Goals

- ❑ Texans will have access to shared library resources to meet their educational and informational needs.
- ❑ Texans and Texas communities will have access to Internet connected resources and services through Texas libraries to meet community and personal goals and the support needed to use the resources and services successfully.
- ❑ Texans will have access to library services that support literacy and educational attainment, especially early childhood and family literacy, digital literacy, and lifelong learning.
- ❑ Texans will enhance their workforce readiness, including business and entrepreneurial endeavors, through use of materials and services at their libraries.
- ❑ Texans will receive library services that effectively respond to community needs.

Funding

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Funding Overview

- ❑ Funding source
 - ❑ American Rescue Plan Act
 - ❑ Federal funds
 - ❑ Institute of Museum and Library Services (IMLS)
 - ❑ Administered under same rules as the Library Services and Technology Act (LSTA) funds
 - ❑ Grants to States Program (Assistance Listing: 45.310)

Program Guidance

▶ State

- ▶ Texas Uniform Grants Management Standards (TxGMS)
(www.comptroller.texas.gov/purchasing/grant-management/)
- ▶ Texas Administrative Code (13 TAC §2.110-2.119)

▶ Federal

- ▶ Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR §200 and §3187 (Supercircular))
(federalregister.gov/a/2013-30465)

Eligibility

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Eligible Applicants

- ❑ Basic requirement
 - Accredited Texas public libraries (through governing authority)
 - Local public library systems
 - Libraries that are members of the TexShare Library Consortium
 - Nonprofit organizations applying on behalf of eligible Texas entities
- ❑ Interested applicants must serve a population of 60,000 persons or less to qualify for this opportunity.

Eligible Expenses

- ❑ All items must be tangible
- ❑ Check package details for a list of items eligible for purchase
- ❑ Lists are not exhaustive. Modifications permitted with TSLAC permission
- ❑ Contact Grants Team at grants@tsl.texas.gov

Ineligible Expenses

This grant will NOT fund intangible items such as salaries, subscriptions, services, support costs, etc. Additionally, this grant will NOT fund the following costs:

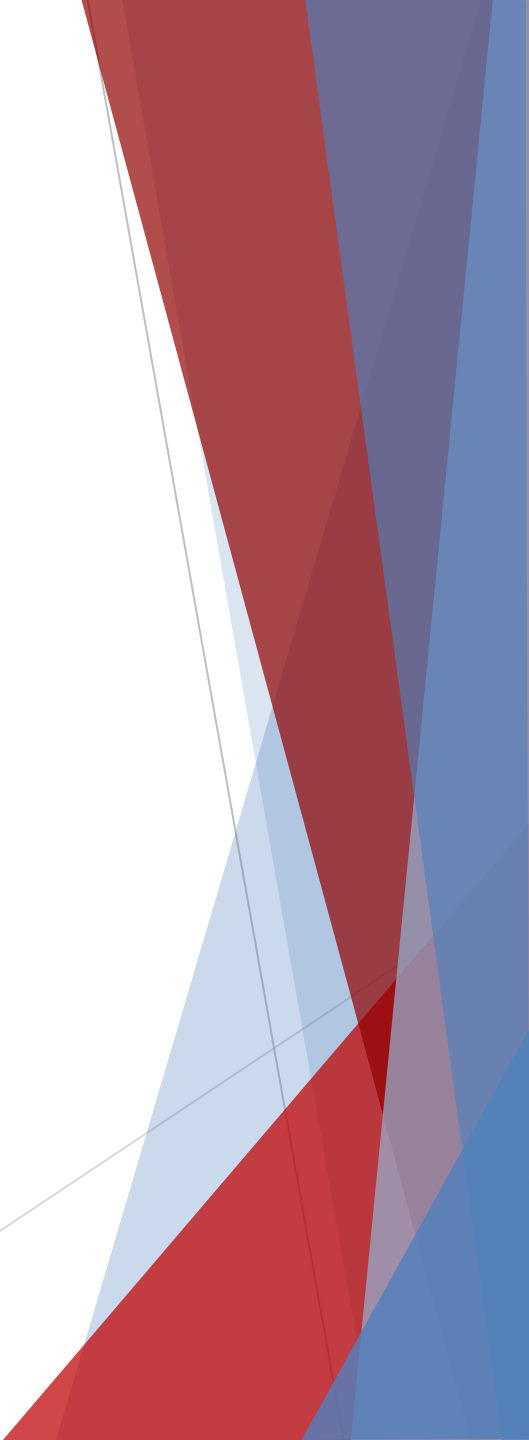
1. Building construction, renovation, or repair, including fixtures and services
2. Food, beverages, or food delivery equipment or services
3. Awards, honoraria, prizes, or gifts
4. Equipment or technology not specifically needed to carry out the goals of the grant

Ineligible Expenses

5. Transportation/travel for participants or non-grant funded personnel
6. Databases currently offered or similar to ones offered by TSLAC
7. Collection development purchases not targeted directly to the grant goals nor integral to the service program

Ineligible Expenses

8. Advertising or public relations costs not directly related to promoting awareness of grant-funded activities
9. Performers or presenters whose purpose is to entertain rather than to educate
10. Other expenses as excluded in the guidelines



NOFO and Application



Notice of Funding Opportunity (NOFO)

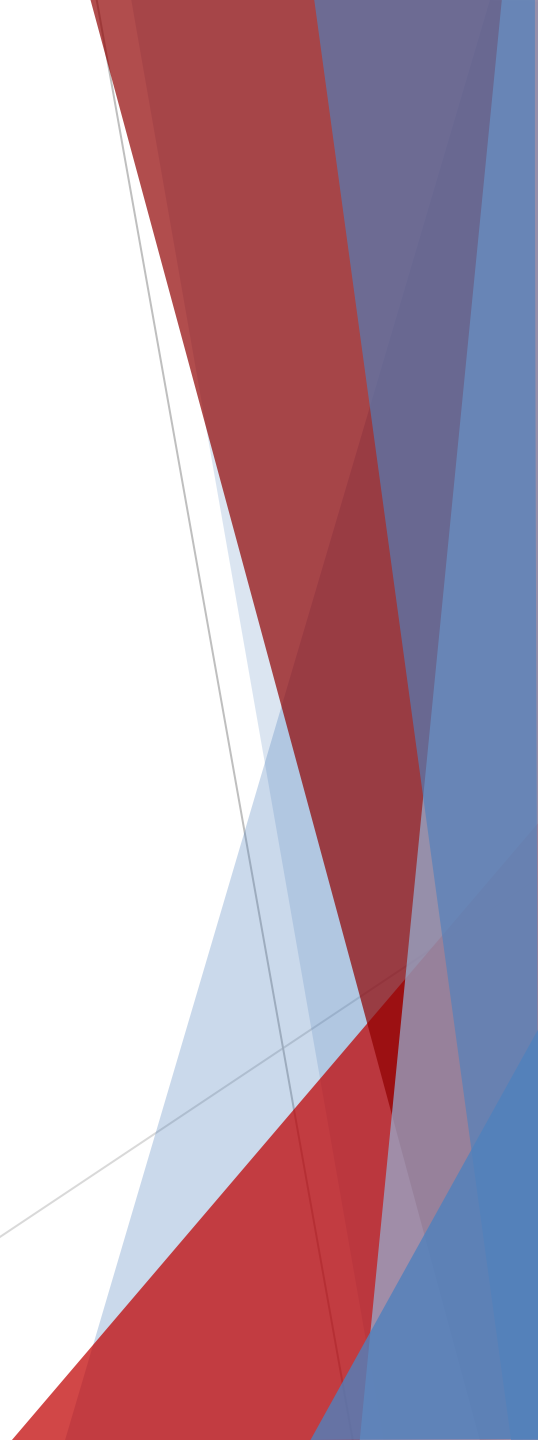
- ❑ Program guidelines
 - ❑ Program description
 - ❑ Award information
 - ❑ Eligibility
 - ❑ Application and submission
 - ❑ Review process
 - ❑ Award administration

Preparing to Apply

- ❑ **READ:** Notice of Funding Opportunity (i.e., grant guidelines) www.tsl.texas.gov/ldn/cap
- ❑ **RESEARCH:** Consider community needs when looking at available packages
- ❑ **PLAN:** How will you utilize the items you will receive to assist your community?
- ❑ **SUPPORT:** Make sure you have the support of your governing authority before applying
- ❑ **LOGISTICS:** Make sure you have an active Grant Management System (GMS) account. <https://grants.tsl.texas.gov>

TSLAC CAP Grants Timeline

- ▶ **January 2022** Guidelines released
- ▶ **January 2022** GMS application opens
- ▶ **April 1, 2022** Applications due
- ▶ **April 2022** Grants awarded/Contracts issued
- ▶ **June 30, 2022** Final day to spend funds
- ▶ **August 31, 2022** Project ends
- ▶ **September 7, 2022** Final report due



Review & Award Process

Review Process

- ❑ Non-competitive process
- ❑ Internal review
 - ❑ Financial
 - ❑ Programmatic

Awards

- ❑ Awarded on first come, first served basis
 - ❑ Will receive official award letter
- ❑ Awards announced in April 2022
- ❑ Contract issued in April. Due in May.
- ❑ **QUICK TURNAROUND!**

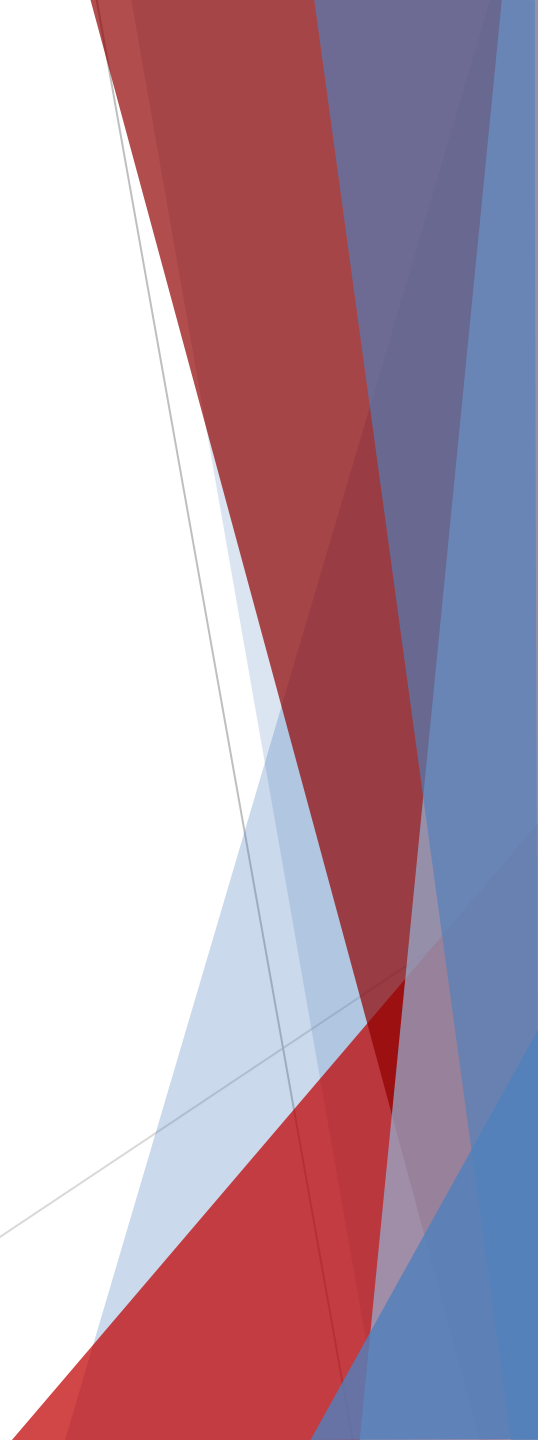
Grant Expectations

The background features abstract, overlapping geometric shapes in shades of red and blue. A prominent dark red shape is on the right side, with lighter blue and white shapes overlapping it. The overall composition is modern and minimalist.

Requirements

- ❑ Grant Management System (GMS)
 - <https://grants.tsl.texas.gov>
 - Directors/administrative contacts are responsible for submitting names to TSLAC for GMS accounts
 - Will accept file uploads

- ❑ Document retention (12/31/2026)



Grant Resources

The background features abstract geometric shapes in shades of red and blue, overlapping and creating a dynamic, modern aesthetic. The shapes are primarily triangles and polygons, with some semi-transparent areas that allow underlying colors to show through. The overall composition is clean and professional, suitable for a presentation or report.

Grant Resources

Webinars

- ❑ CAP Grants Website
(www.tsl.texas.gov/ldn/cap)
- ❑ TSLAC CAP Notice of Funding Opportunity (Grant Guidelines)

Contact information

TSLAC Grants Team

grants@tsl.texas.gov

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