


**TEXAS STATE LIBRARY
AND
ARCHIVES COMMISSION**

**FY 2018
TSLAC Rebuilding Texas
Libraries Grant**

Presented by
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September 27, 2017*




What we'll cover

- TSLAC Funding Overview
- Grant program
- Next steps
- Award
- Resources




FUNDING OVERVIEW



Funding overview
Source of Funds

- FY 2018 — \$300,000
- Federal funds
 - Institute of Museum and Library Services (IMLS)
 - Grants to States Program (CFDA #: 45.310)
 - Library Services and Technology Act (LSTA)




Funding overview

- Expenses eligibility
 - August 28, 2017-January 31, 2018
 - All funds must be encumbered by Jan.31
- No match or cost sharing required




GRANT PROGRAM




Timeline

- **September 18, 2017** Guidelines released
- **October 16, 2017** Applications due
- **Late October 2017** Applications reviewed
- **November 3, 2017** Awards announced
- **November 2017** Contracts issued
- **January 31, 2018** Projects end
- **February 28, 2018** Requests for funds and performance report due



Libraries in counties declared disaster areas

- Angelina
- Aransas
- Atascosa
- Austin
- Bastrop
- Bee
- Brazoria
- Brazos
- Burleson
- Caldwell
- Calhoun
- Cameron
- Chambers
- Colorado
- Comal
- DeWitt
- Fayette
- Fort Bend
- Galveston
- Goliad



Libraries in counties declared disaster areas

- Gonzales
- Grimes
- Guadalupe
- Hardin
- Harris
- Jackson
- Jasper
- Jefferson
- Jim Wells
- Karnes
- Kerr
- Kleberg
- Lavaca
- Lee
- Leon
- Liberty
- Live Oak
- Madison
- Matagorda
- Milam



Libraries in counties declared disaster areas


- Montgomery
- Newton
- Nueces
- Orange
- Polk
- Refugio
- Sabine
- San Augustine
- San Jacinto
- San Patricio
- Trinity
- Tyler
- Victoria
- Waller
- Walker
- Washington
- Wharton
- Willacy
- Wilson



Libraries in counties declared Sheltering Jurisdictions*


- Bexar
- Dallas
- Tarrant
- Travis

* Funding only for programming for displaced populations.




Eligible library type

- Public, school, and academic libraries— through their governing authorities
- Basic requirement
 - Accredited Texas public libraries
 - Texas academic libraries (TexShare members)
 - School districts (eligible to participate in TexQuest)
 - One application per school district




Eligible expenses

- Audio-visual materials
- Books
- Computer hardware (inc. mobile devices)
- Computer software (inc. mobile apps)
- Office equipment
- Office furniture
- Office supplies
- Periodicals
- Wi-Fi Hotspot (and service through Jan. 31)




Eligible expenses

- Contract temporary help
- Equipment rental
- Equipment repair
- Professional services, such as workshop speakers, promotional activities, graphic design
- Indirect costs




Ineligible expenses

- Capital expenditures related to the purchase of real property, buildings, or motor vehicles
- Capital expenditures related to the construction or expansion of facilities, including fixtures and services
- Capital expenditures related to renovation costs, including fixtures and services
- Food, beverages, or food delivery equipment or services
- Awards, honoraria, prizes, or gifts

 **Ineligible expenses**

- Equipment or technology not specifically associated with the disaster-related services and programs.
- Transportation/travel for participants or library personnel
- Databases currently offered or similar to ones offered by the agency (i.e., a magazine index database may not be purchased if a comparable one is provided by the agency)
- Collection development purchases not specifically associated with the disaster-related services and programs


 **Ineligible expenses**

- Advertising or public relations costs not specifically associated with the disaster-related services and programs
- Performers or presenters whose purpose is to entertain rather than to educate
- Staffing or fringe benefit costs




NEXT STEPS



FY 2018 Timeline

• September 18, 2017	Guidelines released
• October 16, 2017	Applications due
• Late October 2017	Applications reviewed
• November 3, 2017	Awards announced
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Next steps

- Download and read notice of funding opportunity (grant guidelines)
- Download and complete application
 - TSLAC website
<https://www.tsl.texas.gov/rebuilding-texas-libraries>



Next steps

- Double-check DUNS number and SAM registration (FREE)
 - City/county/ISD administration or business office
 - System for Award Management (SAM) www.sam.gov
- Find out who is authorized to sign contracts in your organization




Application

- Application and grant proposal (2 pages)
 - Signed by individual authorized to enter into contracts on behalf of library (i.e., city manager, county judge, governing board chair, superintendent, etc.)
 - Narrative (limited to 1500 characters)
- Children’s Internet Protection Act (CIPA) certification form (1 page)
 - May be signed by library director




Application

- Due October 16
 - E-mail: grants@tsl.texas.gov
 - Fax: 512.936.2306
 - Mail: Rebuilding Texas Libraries Grant
Texas State Library and Archives Commission
Library Development & Networking Division
P.O. Box 12927 (1201 Brazos)
Austin, TX 78711 (78701)




System for Award Management (SAM.gov)

- Federal requirement for payment
- Must be active at time of award, and throughout grant period
- Requires D-U-N-S® Number
- Renewed annually
- FREE (www.sam.gov)
- Contact your financial office to verify
- Contact us if you do not have it



AWARD



Upon Award

- Webinar
 - What's Next? Managing TSLAC Grants: What You Need to Know*
 Wednesday, November 8, 2017, 10-11:00 a.m.
- Contract will be sent for execution
- Grant application and any documentation will be entered into online Grant Management System (GMS) by TSLAC staff
- TSLAC staff will work with grantees for user access to GMS



Award requirements

- Program/project implementation
 - Activities ending January 31, 2018
 - Encumbered by January 31, 2018
- Online reporting via GMS
 - Performance and financial reports/documentation
 - Due February 28, 2018
- Document retention (12/31/2021)




Guidance

- Compliance with federal and state guidance
 - Texas Uniform Grants Management Standards (UGMS)
<https://comptroller.texas.gov/purchasing/grant-management/>
 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR §200 and §3187 (Supercircular))
<https://federalregister.gov/a/2013-30465>




RESOURCES



Grant Resources


Webinar

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Grant Resources

- Funding Information Center (Texas Dept. of State Health Services)
<https://www.dshs.texas.gov/fic/>
- The Foundation Center – Funding Information Network
<http://foundationcenter.org/ask-us/funding-information-network>
- The Grantsmanship Center
<https://www.tgci.com/resources>




Emergency Resources

- Texas Library Association
Recovery Connection
www.tla.org/news/2017/09/texas-library-recovery-connection
- Texas Library Association
Disaster Relief Assistance
<http://www.txla.org/disaster-relief-assistance-form>




Emergency Resources

- American Library Association Grants
www.ala.org/awardsgrants/awards/browse/grnt
- American Library Association Disaster Resources
www.ala.org/alcts/preservationweek/resources/disasterrecovery



Emergency Resources

- National Endowment for the Humanities
<https://www.neh.gov/news/press-release/2017-09-07>
- Texas Cultural Emergency Response Alliance
<https://txcera.org/>
- National Heritage Responders
<https://www.conservation-us.org/emergencies/national-heritage-responders#.Waa0LIGQy71>



Contact

www.tsl.texas.gov
| For Libraries
| Grants & Funding
| Rebuilding Texas Libraries

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