Online Technology Training Resources for Librarians

Computer Basics

http://www.gcflearnfree.org – Offers very clear online tutorials on a variety of technology topics, including how to set up a new computer, basic maintenance and security issues, iPad basics, various social media platforms and more…Tutorials are also available in Spanish!: http://www.gcfaprendelibre.org

http://www.connectedtx.org/every-community-online - This training portal utilizes GCF LearnFree tutorials and tracks student progress. Participants who complete this training and a survey will be entered into a sweepstakes to win a new laptop computer and will have access to other offers including low-cost computers and broadband Internet service.

http://play.typeracer.com/ - An addictive little game to improve your typing skills. Practice on your own or go head-to-head with other typists from around the world!

Internet/Social Media/Cyber Safety

http://club-digital.com – Offers creative online tutorials covering the many ways that we use the Internet for personal and entertainment purposes, such as online shopping, online communication and managing money online. Tutorials are also available in Spanish!: http://club-digital.com/category/lessons?lang=es_es

http://www.passwordmeter.com/ - Think you have a strong, clever password? Use this web site to analyze and strengthen your password in more ways than you thought possible!

Microsoft Office

http://office.microsoft.com/en-us/training-FX101782702.aspx - Directly from the Microsoft web site, here you can find video tutorials covering the new Microsoft Office 2013 Suite along with older editions.

http://www.youtube.com/playlist?list=PLB4EA9BEB8A758B9C – This series of 11 videos presents some of the most commonly used tasks in Microsoft Word, Excel and PowerPoint. Remember, YouTube in general is a great resource for visual tutorials!

http://www.gcflearnfree.org/windows8/1 - Is Windows 8 really as scary and difficult to use as everyone says? This tutorial details the major differences between the newer operating system compared to older Microsoft versions and demystifies its new look and set up.

General

http://digitallearn.org/ - A brand-new site with video tutorials covering the basics for first-time users. The site will also offer a community of practice for technology trainers to share ideas and best practices with other trainers, to exchange resources and build curriculum and to form groups locally.

http://www.digitalliteracy.gov/ - A Federally-sponsored digital literacy portal that collects and organizes digital literacy curriculum from libraries, educators and non-profits nationwide. Digitalliteracy.gov invites technology trainers to share their content and ideas to make the portal more robust and to fulfill its role as a destination for practitioners devoted to enhancing digital opportunity for all Americans.

http://www.connectcommunity.org/curriculum-center/ - Training materials and professional staff development training materials are made available with a Creative Commons License in easily accessible formats. Topics include Introduction to Broadband, Computer Literacy, Digital Literacy, HomeConnect (getting and setting up a home computer) and electives, which include workforce development topics like online job searching.

http://www.webjunction.org/ - WebJunction provides a collection of technology training resources and workforce resources, including the Project Compass Curriculum Workbook.

- To access WebJunction continuing education courses for librarians, visit: http://www.webjunction.org/partners/texas.html/

https://www.tsl.state.tx.us/ld/workshops/webinars/archived.html - A series of archived webinars covering a wide range of tech topics with accompanying handouts and presentations for use in your library and as supplements to your own technology courses.