

DEPARTMENT OF INFORMATION RESOURCES
(Continued)

- 14. Sunset Contingency.**²⁰ Funds appropriated above for fiscal year 2013 for the Department of Information Resources are made contingent on the continuation of the Department of Information Resources by the Eighty-second Legislature. In the event that the agency is not continued, the funds appropriated for fiscal year 2012 or as much thereof as may be necessary are to be used to provide for the phase out of agency operations.
- 15. Reporting Requirements for Cost Recovery Activities.**²¹ In the event that House Bill 2499 or Senate Bill 664 or similar legislation relating to the reporting of administrative fees set by the Department of Information Resources is not enacted by the Eighty-second Legislature, Regular Session, 2011, out of funds appropriated above, the Department of Information Resources (DIR) shall submit a report detailing all revenues and expenditures out of the DIR Clearing Fund, Telecommunications Revolving, and the Statewide Technology accounts, respectively; estimated unexpended and unobligated balances remaining at the end of each fiscal year out of these accounts; and any expenditures that would exceed the amounts appropriated in DIR's bill pattern out of these accounts. The report shall include the fees charged to state agencies and other users of DIR's cooperative contracts, telecommunications, and data center services, and the methodology DIR used to evaluate and set the respective fees.

The report shall be submitted to the Governor and the Legislative Budget Board no later than November 1 each fiscal year.

²⁰ SB 1, §23.02, 82nd Legislature, 1st Called Session, passed and continues the agency until September 1, 2013.
²¹ SB 664, 82nd Legislature, Regular Session, did not pass. HB 2499, 82nd Legislature, Regular Session, passed, but was vetoed by the Governor.

LIBRARY & ARCHIVES COMMISSION

| | For the Years Ending | |
|---|----------------------|----------------------|
| | August 31, 2012 | August 31, 2013 |
| Method of Financing: | | |
| General Revenue Fund ¹ | \$ 7,293,688 | \$ 6,944,827 |
| <u>Federal Funds</u> | | |
| Federal Funds | 314,226 | 314,125 |
| Federal Public Library Service Fund No. 118 ¹ | 11,455,787 | 4,126,846 |
| Federal American Recovery and Reinvestment Fund | 1,732,169 | 25,512 |
| Subtotal, Federal Funds | \$ 13,502,182 | \$ 4,466,483 |
| <u>Other Funds</u> | | |
| Appropriated Receipts | 1,648,628 | 1,436,260 |
| Interagency Contracts | 2,775,851 | 2,781,538 |
| Subtotal, Other Funds | \$ 4,424,479 | \$ 4,217,798 |
| Total, Method of Financing | \$ 25,220,349 | \$ 15,629,108 |
| This bill pattern represents an estimated 95.1% of this agency's estimated total available funds for the biennium. | | |
| Number of Full-Time-Equivalents (FTE): ² | 169.4 | 169.4 |
| Schedule of Exempt Positions: | | |
| Director-Librarian, Group 3 | \$104,500 | \$104,500 |

¹ Incorporates Article IX, §17.01, of this Act, relating to reductions in appropriations and capital budget authority for data center services, in the amount of \$58,588 in General Revenue Funds and \$64,843 in All Funds in FY 2012 and \$70,104 in General Revenue Funds and \$77,590 in All Funds in FY 2013.

² Appropriations were not made to the Texas Education Agency for the purpose of contracting with the Library and Archives Commission to acquire online research and information resources for public school libraries, resulting in a decrease of 1.5 FTEs each fiscal year included in "Number of FTEs in Riders."

LIBRARY & ARCHIVES COMMISSION

(Continued)

Items of Appropriation:

A. Goal: DELIVERY OF SERVICES

Improve the Availability of Library and Information Services.

| | | |
|--|----------------------|---------------------|
| A.1.1. Strategy: LIBRARY RESOURCE SHARING SERVICES | \$ 8,710,989 | \$ 5,823,915 |
| Share Library Resources Among Libraries Statewide. | | |
| A.1.2. Strategy: AID TO LOCAL LIBRARIES | \$ 7,937,497 | \$ 1,782,600 |
| Aid in the Development of Local Libraries. | | |
| A.2.1. Strategy: DISABLED SERVICES | <u>\$ 2,099,676</u> | <u>\$ 1,921,861</u> |
| Provide Direct Library Services by Mail to Texans with Disabilities. | | |
| Total, Goal A: DELIVERY OF SERVICES | <u>\$ 18,748,162</u> | <u>\$ 9,528,376</u> |

B. Goal: PUBLIC ACCESS TO GOV'T INFORMATION

Public Access to Government Information.

| | | |
|---|--------------|--------------|
| B.1.1. Strategy: PROVIDE ACCESS TO INFO & ARCHIVES | \$ 2,120,526 | \$ 1,855,542 |
| Provide Access to Information and Archives. | | |

C. Goal: MANAGE STATE/LOCAL RECORDS

Cost-effective State/Local Records Management.

| | | |
|---|--------------|--------------|
| C.1.1. Strategy: MANAGE STATE/LOCAL RECORDS | \$ 2,325,000 | \$ 2,330,000 |
| Records Management Services for State/Local Government Officials. | | |

D. Goal: INDIRECT ADMINISTRATION

| | | |
|---|--------------|--------------|
| D.1.1. Strategy: INDIRECT ADMINISTRATION³ | \$ 2,026,661 | \$ 1,915,190 |
|---|--------------|--------------|

| | | |
|---|----------------------|----------------------|
| Grand Total, LIBRARY & ARCHIVES COMMISSION | <u>\$ 25,220,349</u> | <u>\$ 15,629,108</u> |
|---|----------------------|----------------------|

Object-of-Expense Informational Listing:

| | | |
|--------------------------------|----------------|----------------|
| Salaries and Wages | \$ 6,460,372 | \$ 5,920,181 |
| Other Personnel Costs | 237,572 | 236,454 |
| Professional Fees and Services | 943,635 | 628,443 |
| Fuels and Lubricants | 10,361 | 10,546 |
| Consumable Supplies | 133,974 | 129,214 |
| Utilities | 77,441 | 76,091 |
| Travel | 85,475 | 56,314 |
| Rent - Building | 10,188 | 9,312 |
| Rent - Machine and Other | 79,107 | 77,787 |
| Other Operating Expense | 7,434,078 | 5,671,185 |
| Grants | 9,555,146 | 2,623,708 |
| Capital Expenditures | <u>193,000</u> | <u>189,873</u> |

| | | |
|---|----------------------|----------------------|
| Total, Object-of-Expense Informational Listing | <u>\$ 25,220,349</u> | <u>\$ 15,629,108</u> |
|---|----------------------|----------------------|

Estimated Allocations for Employee Benefits and Debt Service Appropriations Made Elsewhere in this Act:

Employee Benefits

| | | |
|-----------------------------|---------------------|---------------------|
| Retirement | \$ 369,512 | \$ 400,304 |
| Group Insurance | 1,363,000 | 1,486,065 |
| Social Security | 511,162 | 511,162 |
| Benefits Replacement | <u>44,886</u> | <u>41,968</u> |
| Subtotal, Employee Benefits | <u>\$ 2,288,560</u> | <u>\$ 2,439,499</u> |

Debt Service

| | | |
|----------------|-------------------|-------------------|
| Lease Payments | <u>\$ 620,485</u> | <u>\$ 622,074</u> |
|----------------|-------------------|-------------------|

| | | |
|--|---------------------|---------------------|
| Total, Estimated Allocations for Employee Benefits and Debt Service Appropriations Made Elsewhere in this Act | <u>\$ 2,909,045</u> | <u>\$ 3,061,573</u> |
|--|---------------------|---------------------|

³ Incorporates Article IX, §17.01, of this Act, relating to reductions in appropriations and capital budget authority for data center services, in the amount of \$58,588 in General Revenue Funds and \$64,843 in All Funds in FY 2012 and \$70,104 in General Revenue Funds and \$77,590 in All Funds in FY 2013.

LIBRARY & ARCHIVES COMMISSION
(Continued)

1. **Performance Measure Targets.** The following is a listing of the key performance target levels for the Library & Archives Commission. It is the intent of the Legislature that appropriations made by this Act be utilized in the most efficient and effective manner possible to achieve the intended mission of the Library & Archives Commission. In order to achieve the objectives and service standards established by this Act, the Library & Archives Commission shall make every effort to attain the following designated key performance target levels associated with each item of appropriation.

| | <u>2012</u> | <u>2013</u> |
|--|-------------|-------------|
| A. Goal: DELIVERY OF SERVICES | | |
| Outcome (Results/Impact): | | |
| Percent of Eligible Population Registered for Talking Book Program Services | | |
| | 5.3% | 5.4% |
| A.1.1. Strategy: LIBRARY RESOURCE SHARING SERVICES | | |
| Output (Volume): | | |
| Number of Persons Provided Project-sponsored Services by Shared Resources | | |
| | 25,000,000 | 25,000,000 |
| A.1.2. Strategy: AID TO LOCAL LIBRARIES | | |
| Output (Volume): | | |
| Number of Persons Provided Library Project-sponsored Services | | |
| | 1,777,000 | 403,000 |
| A.2.1. Strategy: DISABLED SERVICES | | |
| Output (Volume): | | |
| Number of Persons Served | | |
| | 16,750 | 17,000 |
| B. Goal: PUBLIC ACCESS TO GOV'T INFORMATION | | |
| Outcome (Results/Impact): | | |
| Percent of Customers Satisfied with State Library Reference and Information Services | | |
| | 96% | 96% |
| B.1.1. Strategy: PROVIDE ACCESS TO INFO & ARCHIVES | | |
| Output (Volume): | | |
| Number of Assists with Information Resources | | |
| | 65,000 | 65,000 |

2. **Capital Budget.** None of the funds appropriated above may be expended for capital budget items except as listed below. The amounts shown below shall be expended only for the purposes shown and are not available for expenditure for other purposes.

| | <u>2012</u> | <u>2013</u> |
|---|--------------|--------------|
| a. Acquisition of Information Resource Technologies | | |
| (1) Acquisition of New or Replacement Computer Resources for Desktop Workstations and Network Equipment | | |
| | \$ 81,000 | \$ 81,000 |
| (2) Data Center Consolidation ⁴ | | |
| | \$ 562,407 | \$ 539,036 |
| Total, Acquisition of Information Resource Technologies | | |
| | \$ 643,407 | \$ 620,036 |
| b. Acquisition of Capital Equipment and Items | | |
| (1) Library Collection Materials and Public Access Information Resources | | |
| | 74,000 | 74,000 |
| (2) TexShare Database Subscriptions | | |
| | \$ 4,661,000 | \$ 4,374,523 |
| Total, Acquisition of Capital Equipment and Items | | |
| | \$ 4,735,000 | \$ 4,448,523 |
| Total, Capital Budget | | |
| | \$ 5,378,407 | \$ 5,068,559 |
| Method of Financing (Capital Budget): | | |
| General Revenue Fund ⁴ | | |
| | \$ 1,611,862 | \$ 1,589,722 |
| Federal Public Library Service Fund No. 118 ⁴ | | |
| | 1,715,745 | 1,428,037 |
| <u>Other Funds</u> | | |
| Appropriated Receipts | | |
| | 1,239,260 | 1,239,260 |

⁴ Incorporates Article IX, §17.01, of this Act, relating to reductions in appropriations and capital budget authority for data center services, in the amount of \$58,588 in General Revenue Funds and \$64,843 in All Funds in FY 2012 and \$70,104 in General Revenue Funds and \$77,590 in All Funds in FY 2013.

LIBRARY & ARCHIVES COMMISSION

(Continued)

| | | |
|--------------------------------|------------------|------------------|
| Interagency Contracts | 811,540 | 811,540 |
| Subtotal, Other Funds | \$ 2,050,800 | \$ 2,050,800 |
| Total, Method of Financing | \$ 5,378,407 | \$ 5,068,559 |

3. **Unexpended Balances: Imaging and Storage Fees.** Any unexpended balances on hand as of August 31, 2012, from fees collected by the Texas State Library and Archives Commission for the purpose of cost recovery of imaging state and local government records on film and/or electronic storage media, and from state agencies for the storage of state records, as authorized by Government Code § 441.182, are hereby appropriated to the Texas State Library and Archives Commission for the fiscal year beginning September 1, 2012.

4. **Cash Flow Contingency.** Contingent upon reimbursements from state agencies and other governmental and private entities for imaging and records storage services, the agency may temporarily utilize General Revenue funds, not to exceed \$200,000. These funds shall be utilized only for the purpose of temporary cash flow needs. The transfer and reimbursements of funds shall be made under procedures established by the Comptroller of Public Accounts to ensure all borrowed funds are reimbursed to the Treasury on or before August 31, 2013.

5. **Report of Reports.** By January 1, 2013, the Texas State Library and Archives Commission, with the assistance of all agencies, shall prepare a complete and detailed written report indexing all statutorily required reports prepared by and submitted to a state agency as defined by Government Code 441.180 (9) and providing detail about the preparing agency, title of report, legal authority, due date, recipient, and a brief description. The report shall provide indexes by (1) preparing agency, (2) title of report, and (3) report recipient, and the detail section shall be arranged by preparing agency. This report shall include an assessment from each receiving agency for each statutorily required report affirming or denying its continued usefulness to that agency. This report shall be provided to the Governor and the Legislative Budget Board and be made available to the public.

6. **Appropriation of Receipts and Unexpended Balances of TexShare Membership Fees and Reimbursements.** The Library and Archives Commission is hereby authorized to collect fees from the members of the TexShare Library Resource Sharing consortium (estimated to be \$1,209,260 each fiscal year in Appropriated Receipts and \$790,740 each fiscal year in Interagency Contracts and included above in Strategy A.1.1, Library Resource Sharing Services) from revenue generated during the biennium beginning September 1, 2011, as authorized by Government Code § 441.224 for costs associated with the TexShare program.

Any unexpended balances as of August 31, 2011 (estimated to be \$0), in amounts collected from TexShare members for TexShare services or programs are hereby appropriated for the same purpose for the biennium beginning September 1, 2011. Any unexpended balances as of August 31, 2012, are hereby appropriated for the same purpose for the fiscal year beginning September 1, 2012.

7. **Contingency for K-12 TexShare Database Program.**⁵ Contingent on appropriations made to the Texas Education Agency (TEA) for the purpose of contracting with the Library and Archives Commission to acquire online research and information resources for libraries in public schools, and for administrative expenses related to this service, in addition to amounts appropriated above to the Library and Archives Commission there is hereby appropriated all Interagency Contract amounts transferred from TEA for the purposes stated herein. In addition, the "Number of Full-Time-Equivalents (FTE)" figure for the Library and Archives Commission is increased by 1.5 each fiscal year.

⁵ Appropriations were not made to the Texas Education Agency for the purpose of contracting with the Library and Archives Commission to acquire online research and information resources for public school libraries, resulting in a decrease of 1.5 FTEs each fiscal year included in "Number of FTEs in Riders."