

BRIDGING THE GAP

**OVERCOMING BARRIERS BETWEEN
RIM AND INFORMATION GOVERNANCE**



**Deborah Robbins, CRM
E-Records Conference 2019**

“In coordination with the Texas State Library and Archives Commission (TSLAC) and/or RMICC, agencies should create executive-level, cross-functional, internal partnerships to address electronic records management.”

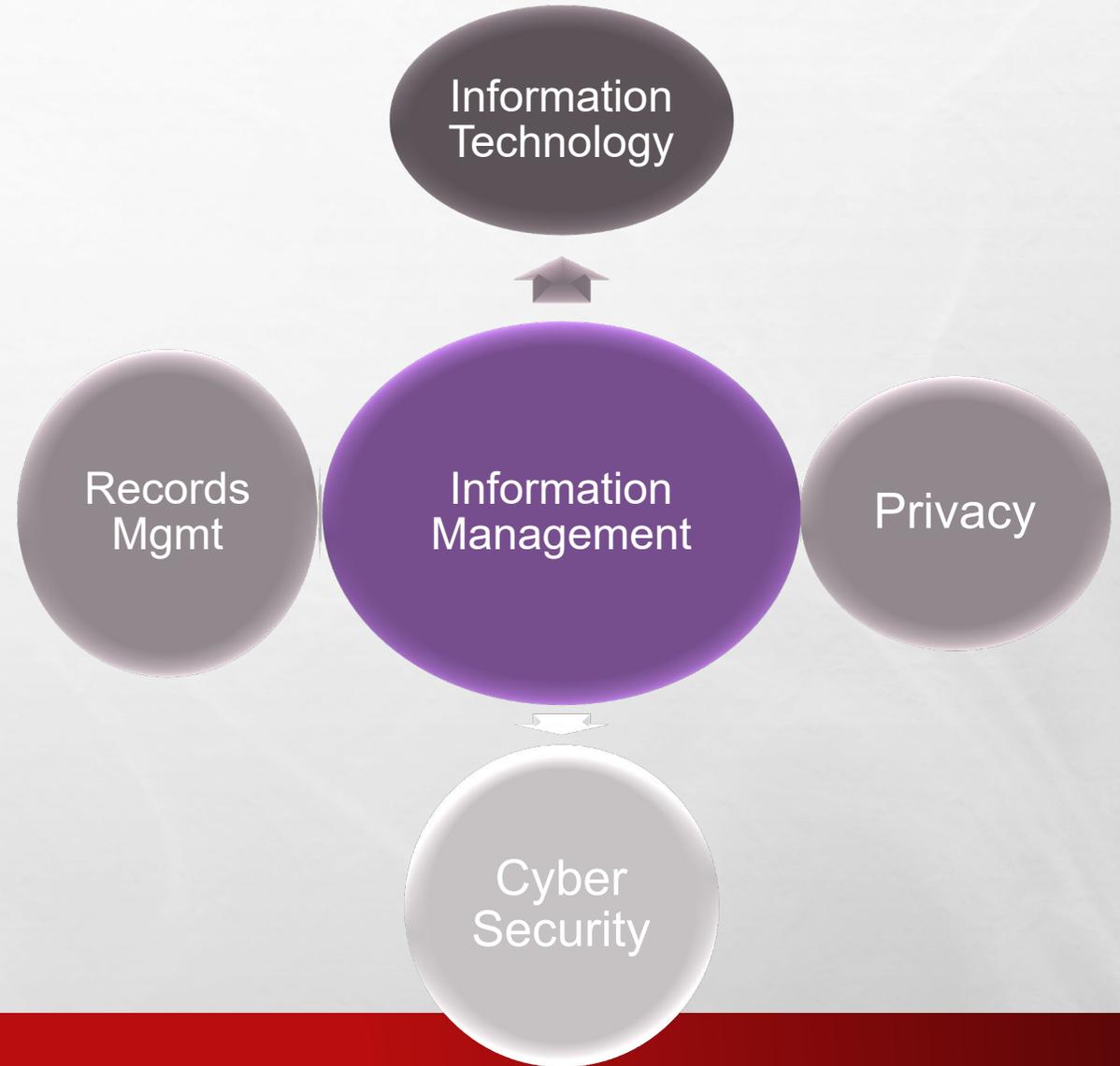
“Records Management (RM) is most effective when included from the beginning of all business processes.”

*RM standards should be incorporated into requirements language for electronic application and system procurements and into vendor requirements in contracts for service.

- **UNDERSTANDING COMMUNICATION BARRIERS**
- **BUILDING A COMMON LANGUAGE**
- **SUSTAINING A GROWTH MINDSET**

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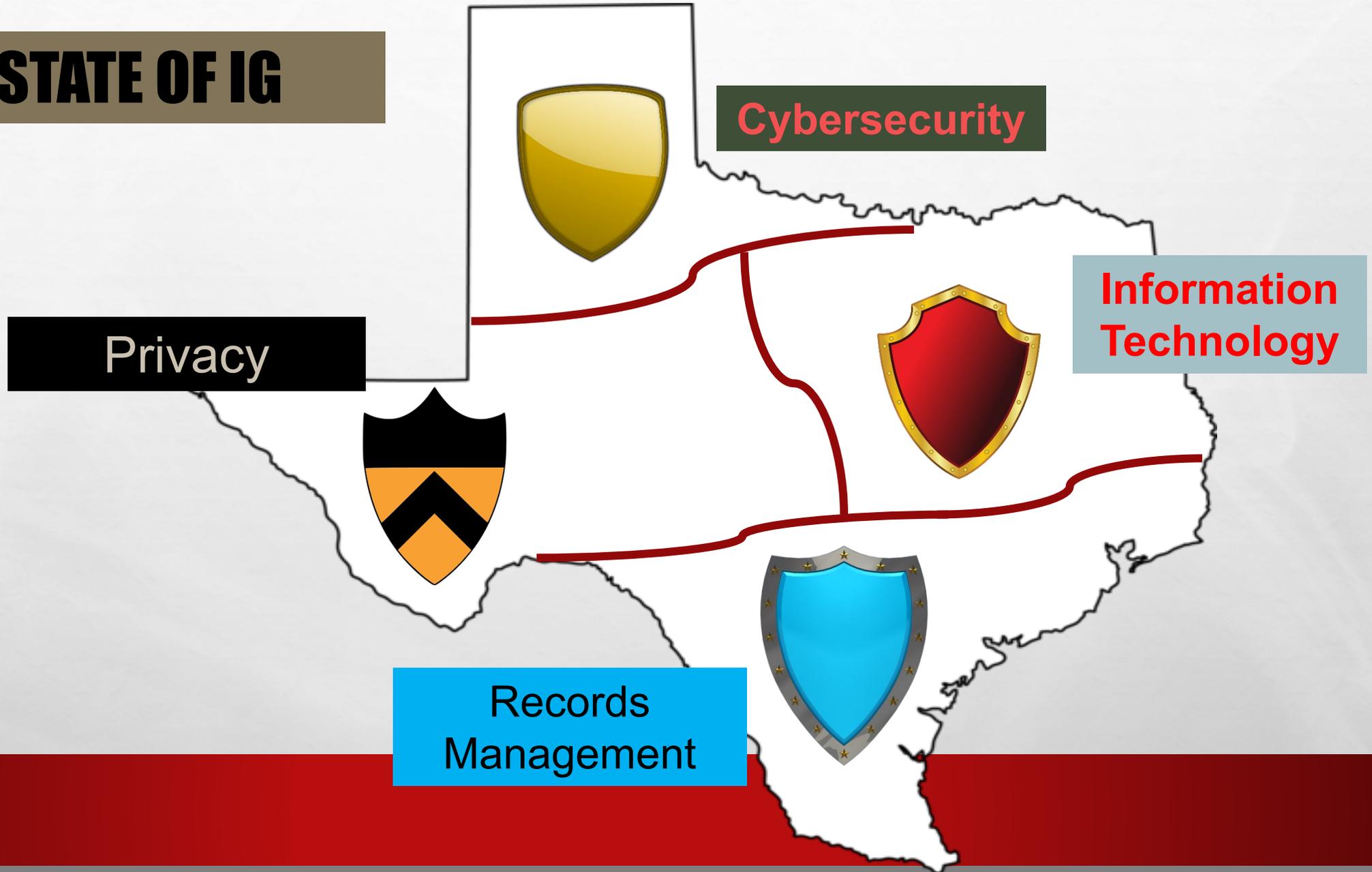
**ARMA International's
Information Governance Core Concepts**

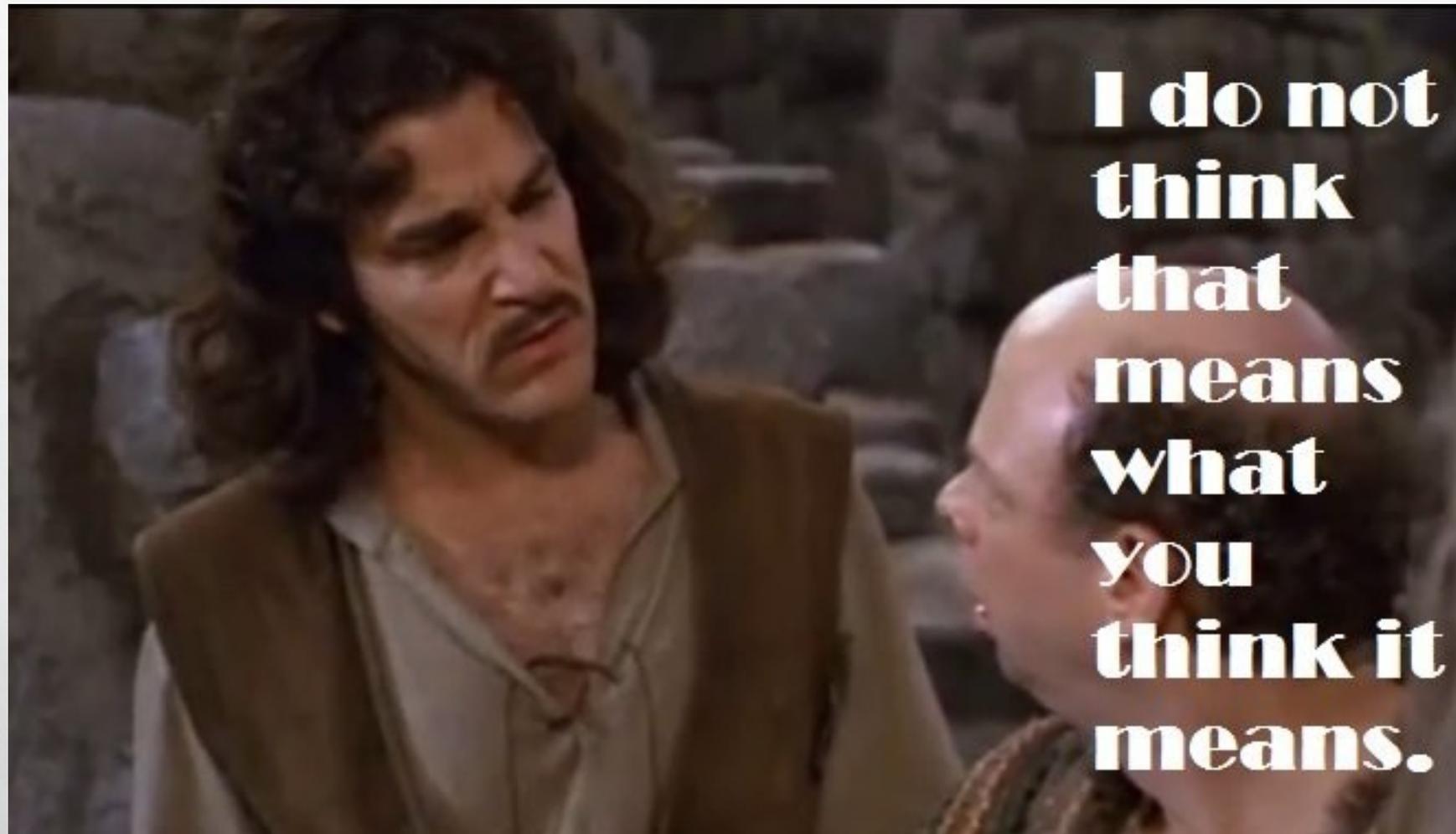


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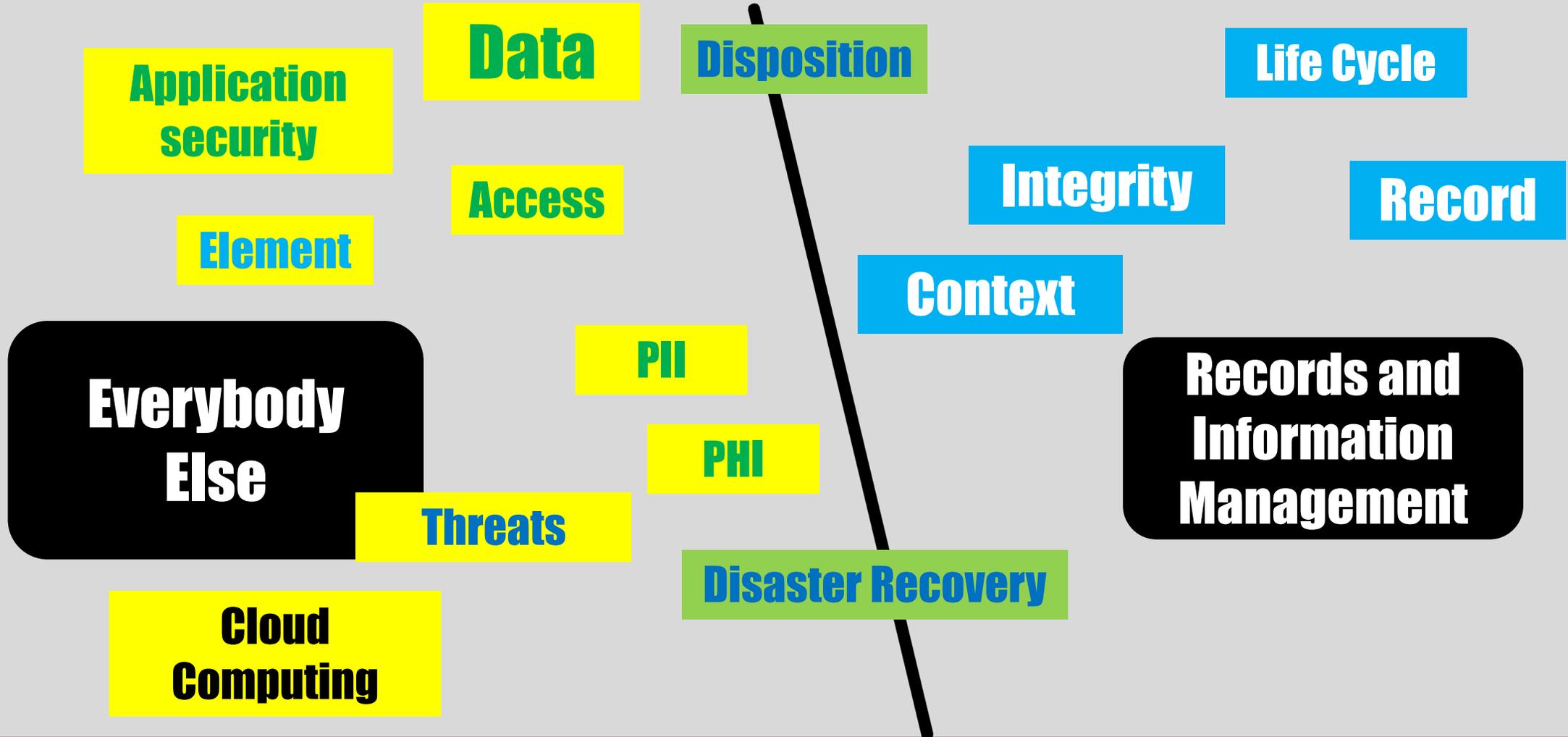
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**I do not
think
that
means
what
you
think it
means.**

THE "LANGUAGE" BARRIER



UNDERSTANDING AND DEFINING THE DIFFERENCE



TECHNOLOGY

- **Data Elements**
- **Data Lineage**
- **Dataflow**
- **Schema Matching**
- **Data Integration**

CYBERSECURITY

- **Data Security**
- **Breaches**
- **Threats**
- **Firewalls**
- **Access**

RIM

- **Identify Records**
- **Identify Repositories**
- **Retention**
- **Legal Holds**
- **Disposition**

Better Communication

- **Know what you want and be honest about it**
- **Know that there is a solution**
- **Find common ground**
- **Actually listen**
- **Avoid the word “you”**
(& we - it is camouflage for you)

Visualizing the Solution

NECESSARY

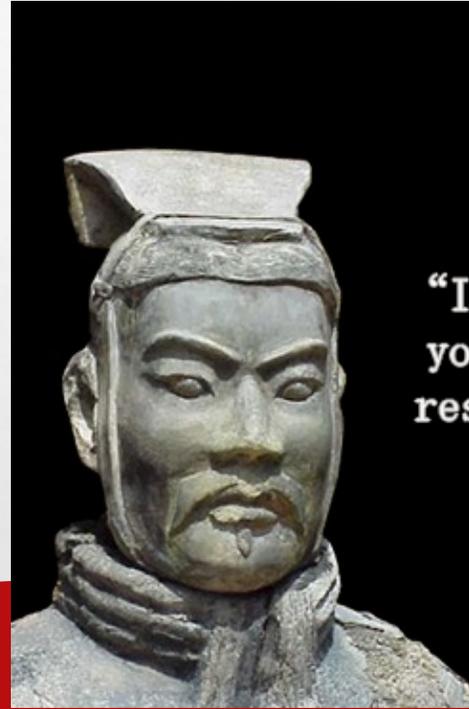
- **METADATA**
- **ACCESS CONTROLS**
- **RRS MAPPING**
- **INHERITANCE RULES**
- **DISPOSITION**

WOULD BE NICE

- **RISK RATINGS**
- **AUTO DISPOSITION**
- **AUTO CLASSIFICATION**
- **IDENTIFICATION AND ALERTS FOR DUPLICATION, USE TRACKING, ETC.**

A Growth Mindset

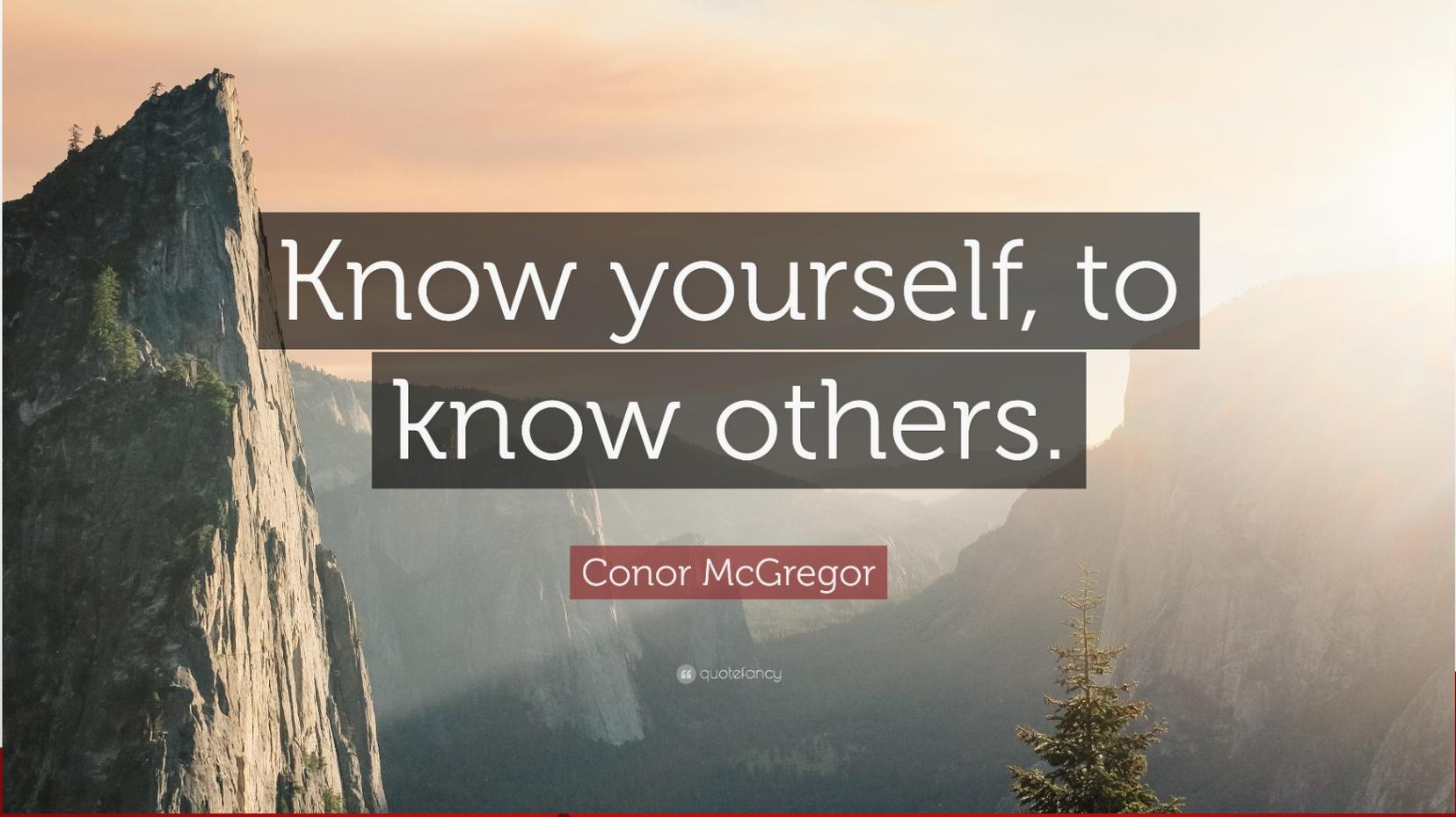
A Growth Mindset



“If you know the enemy and know yourself you need not fear the results of a hundred battles.”

– Sun Tzu





Know yourself, to
know others.

Conor McGregor

quote fancy



Growth Perspective

- **Knowledge can Increase**
- **Tools can Improve**
- **Willingness to be Positive**
- **Opportunities to Connect**