

Turn your digital images into permanent archival microfilm

We are pleased to announce a recent upgrade to our equipment that will help you preserve and protect your governmental records. Recently completed hardware and software upgrades mean that we can continue to create microfilm from state and local government's digitally-stored images.

This technology is the ideal way to archive records. It writes images (TIFF files) on reference archive media (see benefits list below). Self-describing indices provide built-in audit trails and help make your reference archive repository accessible digitally through host applications. Reference archive media can be automatically searched and re-digitized for online access and retrieval to provide short-term validation and long-term storage of records—without burdening your servers. This is an important way for government to create reference archives that demonstrate responsible records management and reduce the costs of storing documents online.

Benefits:

- Creates unalterable, authoritative reference copy of governmental records
- Creates index to upload to database or tracking system
- Provides low-cost, long-term storage and easy retrieval of permanent and vital digital records
- Eliminates the ongoing costs and risks of digital-only storage systems
- Protects against technology changes (outdated hardware, software, migration, or storage media)
- Protects against disasters that could make digital records and their backups unreadable
- Reduces size of online digital libraries to speed up retrieval times, free up storage space, and reduce costs
- Captures and maintains original transaction content and context on trusted media
- Creates reference archive media: LE standard 16mm, high-quality microfilm that is ISO/ANSI-certified for a life expectancy of 500 years when properly processed and stored under controlled conditions
- Microfilm can be scanned to create new digital images in the future as technology changes

If you want to read more about what an important role microfilm plays in your records preservation and protection strategy, please read our recent blogs:

Why do we still need microfilm? <http://www.tsl.state.tx.us/slrms/blog/?p=1167>

Of Mice, Bugs, and Computer Crashes <http://www.tsl.state.tx.us/slrms/blog/?p=1386>

For more information, please contact Imaging Services at 512-475-5162 or e-mail pcortez@tsl.state.tx.us to learn more.