

# GUIDE FOR ZOOM PARTICIPANTS

## **Before the webinar:**

Please take a moment between now and the webinar training start time to download any necessary software to view and participate in the Zoom training.

**Please note, depending on the security settings and firewalls in place for your agency, you may need assistance from your agency's IT/ITS department.**

- [Zoom Quick Start Guide for New Users](#)
- [System requirements for Windows, macOS, and Linux](#)
- [System requirements for iOS, iPadOS, and Android](#)

## **Do you need an account to use Zoom?**

A Zoom account is not required if you are strictly joining Zoom Meetings as a participant. If someone invites you to their meeting, you can join as a participant without creating an account.

## **During the webinar:**

Please expect to join the webinar 15 minutes beforehand to account for being “let in” from the waiting room and any other technical issues.

You will be using the Q&A feature to pose any questions you wanted answered, particularly on air.

The chat feature will be available for asynchronous discussion and interaction with fellow attendees. If you have a question, make sure you pose in the Q&A pane.

There will be an amount of interaction via polls and activities. Please make sure you have those materials available to you. They will be emailed to you and will also be available on the class webpage.

## **After the webinar:**

You will be taken to a post-training survey through Wufoo. We would appreciate your feedback.

If you have any Zoom-specific questions or concerns, here is a guidance document and [FAQ](#) provided by Zoom.

If you have any training-related questions or concerns, please reach out to [RM\\_trng@tsl.texas.gov](mailto:RM_trng@tsl.texas.gov) for assistance.