

TALKING BOOK PROGRAM

Texas State Library and Archives Commission

Call toll-free: 1-800-252-9605; in Austin: 512-463-5458

tbp.services@tsl.texas.gov • www.texas Talking Books.org



DEMONSTRATION SITE APPLICATION

The Talking Book Program (TBP) at the Texas State Library and Archives Commission (TSLAC) provides library services to Texans of all ages who cannot read standard print due to a visual, physical, or reading disability. Institutions that wish to promote this free service may register as demonstration sites. To register, complete the application below and return it to the **Talking Book Program, PO Box 12927, Austin TX 78711-2927.**

Please read the additional information enclosed before completing this application.

PRINT CLEARLY OR TYPE

Name of Institution: _____

Address: _____

city

state

zip

E-Mail Address: _____

Phone: _____

Languages: ☐ English ☐ Spanish ☐ Others (specify): _____

Contact Person*: _____

Institution's Agent/Representative*: _____

(if different than contact person)

***Note: The Contact Person is the person who will oversee demonstrations; the Institution's Agent/Representative must be a person (the Library Director, for instance) who is authorized to enter into contracts on behalf of the institution.**

As a representative of the institution listed above, I understand that this institution is responsible for all reading materials and equipment provided to the institution by the Talking Book Program. I certify that books and machines will not be transferred, nor used for purposes other than demonstrations. I further certify that if, at any time, this institution no longer performs demonstrations, all materials and equipment will be returned. I will ensure that TBP be notified if the designated contact person changes. I agree to abide by TBP's rules and policies as they pertain to demonstration sites.

Signature: _____ Date: _____

Title: _____

Contact Person Signature: _____

(if different than institution's representative)

