

## **TexShare Advisory Board Meeting**

Tocker Learning Center, 2<sup>nd</sup> Floor  
Lorenzo de Zavala State Archives and Library Building  
1201 Brazos Street  
Austin, TX

May 12, 2017  
10:00 AM

### **Minutes - Final**

The TexShare Advisory Board may deliberate on and/or take action on any of the following agenda items, as authorized by the Open Meetings Act, Government Code Chapter 551.

#### **1. Welcome and Introductions**

Meeting called to order at 10:05 AM by June Koelker.

#### **2. Public Comment**

No Public Comment

#### **3. Approve Minutes from March 3, 2017 meeting**

Larry Ringer moved to approve the minutes. Karen Blankenship seconded. Minutes were approved.

#### **4. Discuss and Recommend revisions to TexShare Database Participation Fee Formula**

Danielle Plumer reviewed the proposals submitted by the TexShare Cost Share Working Group. There were three elements to the proposals.

##### **1. Revised guiding principles for TexShare cost share:**

- Structure of fee formula should reflect:
  - Value of the databases to the library
  - Library's ability to pay the fee
- Fee formula should be understandable and appropriate.
- "Paying" for the databases should be thought of in broad terms.
- Retention in the program should be maximized (try to keep all libraries in the program).
- Each type of library may be assessed fees based on institutional characteristics, available sources of data, and overall use of the resources.
- No institution should pay more than what they would pay for these resources if acting alone.

- The fee amount for any institution should be as stable as possible from year to year. Changes may be required due to changes in available state and federal funds, retail cost, populations served, or institutional collection expenditures.
2. Specific changes to the TexShare Core Databases Participation Fee Formula:
    - a. The fee will be based on the previous year's fee amount plus any percentage increase needed to meet the total amount required for each year. New members will be assessed fees based on population served and collection expenditures, with exact amounts per unit or population or dollar of collection expenditure similar to those for other members of its type.
    - b. The maximum amount any one institution's fees can increase from year to year will be reduced from 60% to 10%. Any decrease will also be capped at 10%; decreases over that amount will be reviewed annually by the CSWG.
    - c. The maximum percentage of collection expenditures that may be charged to any institution will be reduced from 10% to 5% for all types of libraries.
  3. Changes to TSLAC procedures:
    - a. The TexShare Cost Sharing Working Group will meet in late April or early May each year to review the total amount of cost share needed and to determine what overall percentage increase, if any, will be applied to the formula, as well as what changes to put in place in the event of changes to populations served or other institutional variables.
    - b. Based on that input, TSLAC will calculate TexShare Core Databases Participation Fees in May. Those fees may be submitted to the Cost Sharing Working Group or the TexShare Advisory Board for review as needed.
    - c. Initial fee estimates will be provided to institutions in June, barring unforeseen issues with state or federal budget determinations.

Larry Ringer suggested the language in 2b changed to reflect "may increase" instead of "can increase".

Karen Blankenship moved to approve the working group's recommendations, as revised. Gretchen Pruett seconded. Recommended revisions to TexShare Database Participation Fee Formula approved.

## **5. Review timeline for TexShare Databases core re-bid in FY2018**

Deborah Littrell reviewed the timeline for the FY2018 TexShare Databases solicitation. TexShare electronic resources are licensed as a result of an open purchasing process and periodically must be re-bid. Most TexShare core database offerings were last re-bid in 2012 with contracts beginning in summer 2013. Exceptions are Pronunciator, TeachingBooks.net, Gale Science in Context, and ProQuest Science and Technology and Ebrary resources, which were bid in 2016. A new Request for Offers (RFO) will be developed over the summer and released in the fall, with new contracts to be awarded in July 2018.

Deborah emphasized that TSLAC has federal funding through September 30, 2018. Funding after that date will depend on congressional action.

## **6. Update on agency and legislative session**

Mark Smith presented an update on some items related to TexShare that have come up in the 85<sup>th</sup> Texas Legislative session:

- SB 803 authored by Kel Seliger, “Relating to a study on the feasibility of requiring certain researchers to make research papers available to the public.” This bill was passed by the Senate and referred to the Committee on Higher Education. It directs the Higher Education Coordinating Board to conduct a feasibility study on collecting published research by research funded by state or federal money.
- SB 810 authored by Lois Kolkhorst, “Relating to the purchase and use of open educational resources.” This bill was passed by the Senate and referred to the House Committee on Higher Education. Originally, this bill directed TSLAC to prepare a report on the feasibility of a state repository of Open Educational Resources. As amended, this is now the responsibility of the Higher Education Coordinating Board.

## **7. Administrative Report**

Deborah Littrell presented the agency’s administrative report, including TexShare membership, training and outreach, reports from working groups, TSLAC grants, ILL lending reimbursements, community engagement, the Public Library Annual Report, TexQuest, and continuing education and consulting.

## **8. Recognizing outgoing members**

Outgoing members of the TexShare Advisory Board were thanked for their service to TexShare and Texas libraries:

- Mark Dolive, director of library services at the J. Ardis Bell Library at the NE Campus of Tarrant County College, will be completing his second term as a community college library representative on the TexShare Advisory Board on August 30, 2017 and will be leaving the Board.
- Larry Ringer of College Station will be completing his second term as a member of the public on the TexShare Advisory Board on August 30, 2017 and will be leaving the Board.
- Kara Spitz, retired manager of Longview Public Library, will be completing her second term as a public library representative on the TexShare Advisory Board on August 30, 2017 and will be leaving the Board.
- Jeanne Standley, director of the Robert R. Muntz Library at the University of Texas at Tyler, will be completing her first term as a public academic library representative on the TexShare Advisory Board on August 30, 2017.

Gretchen Pruettt introduced a resolution recognizing the service of Deborah Littrell, director of Library Development and Networking, to TexShare and the Texas library community:

WHEREAS Deborah Littrell began work at the Texas State Library and Archives Commission on April 1, 1999, as the TexShare Coordinator; and  
WHEREAS Deborah planned the first Strategic Planning for Resource Sharing in Texas organized by the Texas State Library and Archives Commission in 2000 and has participated in every Resource Sharing Summit since that time; and  
WHEREAS in December 2000 Deborah became the director of the Library Development Division and in that capacity oversaw many initiatives and projects related to TexShare, including online training and professional development; and  
WHEREAS Deborah led the merger of the Library Development and Library Resource Sharing divisions in 2011 and began serving as the TexShare Consortium administrator at that time; and  
WHEREAS the Library Development and Networking Division led by Deborah implemented major new programs including the TexQuest electronic resources program for public K-12 schools and Community Engagement, Edge, and Family Place programs for public libraries; and  
WHEREAS Deborah has been a valued colleague, manager, and administrator for many years, now  
THEREFORE BE IT RESOLVED that the TexShare Advisory Board honors Deborah Littrell for her leadership, vision, and commitment to Texas libraries and to the TexShare Consortium and wishes her all the best on the occasion of her retirement from the Texas State Library and Archives Commission.

#### **9. Discuss next Advisory Board meeting date**

The next TexShare Advisory Board meeting will be scheduled for the fall in the month of October. TSLAC will send out a poll to board members.

**Meeting adjourned at 11:26 am**

#### **Attendees:**

##### **Board Members:**

June Koelker, Texas Christian University  
Jeanne Standley, University of Texas at Tyler  
Gretchen Pruett, New Braunfels Public Library  
Bella Karr Gerlich, Texas Tech University  
Karen Blankenship, San Jacinto College  
Larry Ringer  
Stephanie Fulton, UT MD Anderson Cancer Center  
Mark Dolive, Tarrant County College

##### **Texas State Library and Archives Staff:**

Mark Smith, Director and Librarian  
Gloria Meraz, Assistant State Librarian  
Deborah Littrell, Library Development and Networking  
Danielle Plumer, Library Development and Networking

Rose Willrich, Library Development and Networking  
Russlene Waukechon, Library Development and Networking  
Ann Griffith, Library Development and Networking

**Other:**

Christine Peterson, Amigos Library Services  
Alexia Thompson-Young, The University of Texas at Austin  
Wendy Woodland, TLA