

Texas State Library and Archives Commission
TexShare Advisory Board

Tocker Learning Center, 2nd Floor
Lorenzo de Zavala State Archives and Library Building
1201 Brazos Street
Austin, TX

May 4, 2018
10:00 AM

Meeting Minutes - FINAL

1. Welcome and Introductions

Meeting called to order at 10:15 a.m.

2. Public Comment

No public comment

3. Approve Minutes from May 5, 2017 meeting

Diane Graves moved to accept the previous meeting's minutes with no corrections. Stephanie Fulton seconded. The motion carried.

4. Report on THECB Open Educational Resources Stakeholders Meeting, May 2, 2018

At its February 2, 2018 meeting, the TexShare Advisory Board created a task force to identify ways that TLSAC and the TSAB might assist the Texas Higher Education Coordinating Board to move forward with their feasibility study of Open Educational Resources. THECB convened a meeting of stakeholders on May 2, 2018. Task force members Danielle Plumer, Kristi Parks, and Carrie Git attended along with Karen Blankenship and other members of the Texas library community.

Dr. Rex Peebles of THECB confirmed that the feasibility report will be complete prior to the July meeting of the Coordinating Board. It will be drafted by Judith Sebesta, who plans to contact stakeholders for follow-up. Dr. Peebles also noted that the request for applications for their faculty OER grant program should be released as soon as today.

5. Discuss and Approve TexShare fee schedule for FY2019

At its meeting on May 5, 2017, the TexShare Advisory Board approved changes to the TexShare Cost Sharing Fee Formula. Those changes included a maximum amount of any year to year fee increase of 10%. To partially offset a budget cut enacted during the 85th legislative session in 2017, the Texas State Library and Archives Commission proposed an increase to TexShare

participation fees of 10% for State Fiscal Year 2019, with increases for individual institutions capped as a percentage of collection expenditures. This would result in an estimated additional \$200,000 in participation fee revenue assuming all participating institutions continue in the program.

Edward Melton moved to approve a TexShare participation fee increase of up to 10%. Gretchen McCord seconded the motion. The board was reluctant to approve the increase, noting that libraries, particularly those affected by Hurricane Harvey, would find it difficult to cover the increase. Sharon Strover abstained. The motion carried.

6. Discuss and Approve TexShare Administrative Rule Changes

The Texas State Library and Archives Commission has undertaken to review Texas Administrative Code for all TSLAC programs. A review of Chapter 8, "TexShare Library Consortium," is expected to be begun by August and completed by November 2018. Danielle Plumer brought some suggested revisions to the TexShare Advisory Board for review and suggestions, and requested action on the following items:

- 1. Approve the revised definition of non-profit library in rule §8.1 to allow eligible non-profit libraries incorporated outside of Texas but having campuses or locations in Texas to become TexShare members.**

Gretchen Pruettt moved to approve the revised definition. June Koelker seconded the motion. The motion was unanimously denied. The Chair recommended that the motion be tabled pending further discussion of the wording.

- 2. Approve the revised definition of institution of higher education in rule §8.1 to restrict TexShare members to individual public and private academic institutions and to exclude university systems, museums, and other entities listed as "Other agency of higher education" in Texas Education Code 61.003(6).**

Gretchen McCord moved to approve the revised definition as stated. Diane Graves seconded the motion. The motion carried.

- 3. Appoint a task force to review the definition of Library of Clinical Medicine in rule §8.1.**

Diane Graves moved to appoint a task force for the stated purpose. June Koelker seconded the motion. The motion carried.

- 4. Approve listed changes to TexShare affiliate membership in rule §8.3.**

Gretchen Pruettt moved to remand the action item back to TSLAC for further edits, to be reviewed again at a future meeting. Stephanie Fulton seconded the motion. The motion carried.

5. **Approve the change in definition of “Annual Report Survey” to “TexShare Annual Report Survey” in rule §8.1 and to specify that it is a satisfaction survey change and to change the date for submission in rule §8.3 as well as to soften the suspension of membership language to allow greater discretion by TSLAC.**

Edward Melton moved to approve the action item as stated. Cody Gregg seconded the motion. The motion carried.

6. **Approve the addition of a method for institutions to request suspension or revocation of their membership in the TexShare Library Consortium and a method for them to be re-instated as members in rule §8.3.**

Gretchen McCord moved to approve the action item as written. Cody Gregg seconded. The motion carried.

7. **Approve the revised composition of the TexShare Advisory Board in rule §8.4 to provide greater specificity in the requirement that the board composition be “representative” of the various types of libraries by combining the places designated for representatives from 4-year academic and private institutions higher education and reducing the number from four to two; adding one place for a public library representative, increasing the total number from two to three; and adding one place for a representative from an affiliate member.**

Sharon Stover moved to table this item and remand it back to TSLAC staff to refine the language and further consider ways to make the TexShare Advisory Board more inclusive. Gretchen McCord seconded the motion. The motion carried.

7. Agency Update

Mark Smith presented an agency update to the board.

- a. At the April 3rd Commission Meeting, the commission approved all proposed TexShare’s core database contracts and renewals. Mark commended Danielle Plumer, Russlene Waukechon, and all Resource Sharing staff for their hard work on the TexShare Core rebid process.
- b. The agency is currently undergoing a review by the Sunset Commission. Their report is expected towards the end of June, with a hearing to follow in August, after which they will give their formal recommendations.
- c. TSLAC is in the process of completing the agency strategic plan. The final draft of the plan will be presented at the June commission meeting. The agency has also started the

process of crafting LARs for the upcoming 2019 regular legislative session and is considering possible exceptional item requests for state fiscal years 2020-2021. Some items under consideration include:

- i. Resources to expand storage capacity for the State Records Center and the Archives
 - ii. Pay increases for staff
 - iii. Resources to increase the agency's cyber-security
 - iv. Resources to support Archives staff in handling large volumes of public information requests
 - v. Support for creating a coordinated statewide outreach program that integrates all agency programs
 - vi. Funds for TexShare and TexQuest
- d. The agency is looking at ways they might request authority to advertise TSLAC services, in the interest of furthering outreach about agency programs that are available to the public.
- e. The Broadband project for public libraries, Libraries Connecting Texas, has been a success, with 84 libraries participating in the first year. The goal had been for 100 libraries to participate over two years. E-rate estimates that broadband speeds for participants have increased by 900-1,000% overall.
- f. Finally, Mark congratulated the Georgetown Public Library for winning the National Medal for Museum and Library Service from the Institute of Museum and Library Services (IMLS). This is the first medal to go to a Texas library since 2006, and only the second public library to ever win.

8. Administrative Report

Jennifer Peters presented the Library Development and Networking Division administrative report, including updates on training and outreach, the TexShare Electronic Information Working Group, the TexShare Annual Report, TexQuest, ILL, competitive grants, the Public Library Annual Report, Continuing Education and Consulting, and services for prison libraries.

9. Advisory Board meeting dates for 2018

The board agreed to schedule a virtual meeting around the end of May or early June to further discuss administrative rule changes. There may be a meeting or public forum at the TLA Annual Assembly, pending board members' availability.

The next Advisory Board meeting afterwards will be held after October 30th. Danielle Plumer will poll members to set a date.

Meeting adjourned at 1:20 PM

Attending:

Board Members:

June Koelker, Texas Christian University
Jeanne Standley, University of Texas at Tyler
Sharon Strover, University of Texas at Austin
Cody Gregg, Del Mar College
Bella Karr Gerlich, Texas Tech University (left at 12:55)
Diane Graves, Trinity University
Stephanie Fulton, UT MD Anderson Cancer Center
Gretchen Pruett, New Braunfels Public Library
Edward Melton, Harris County Public Library
Gretchen McCord, Digital Information Law

Texas State Library and Archives Staff

Mark Smith, Director and Librarian
Jennifer Peters, Library Development and Networking
Danielle Plumer, Library Development and Networking
Kate Reagor, Library Development and Networking
Liz Philippi, Library Development and Networking
Ann Griffith, Library Development and Networking
Vanessa Valdez, Library Development and Networking

Guests

Christine Peterson, Amigos Library Services
Wendy Woodland, Texas Library Association
Abby Pfeiffer, Sunset Commission
Tamara Schiff, Sunset Commission
Kristi Park, Texas Digital Library