

**Texas State Library and Archives Commission
TexShare Advisory Board**

Tocker Learning Center, 2nd Floor
Lorenzo de Zavala State Archives and Library Building
1201 Brazos Street
Austin, TX

June 15, 2018
9:00 AM

Meeting Minutes – FINAL

1. Welcome and Introductions

Jeanne Standley called the meeting to order at 9:05 AM

2. Public Comment

No public comment

3. Approve Minutes from May 4, 2018 meeting

One correction to the previous meeting's minutes was offered. Gloria Meraz was listed as having attended the meeting, but she was not present.

Gretchen Pruett moved to approve the minutes as amended. Karen Blankenship seconded the motion. The motion carried.

4. Discuss and Approve TexShare Administrative Rule Changes

The advisory board members were asked to consider the Texas State Library and Archives Commission's proposed changes to the Texas Administrative Code that apply to TexShare programs. The first draft of the proposed changes will be presented to TSLAC's Commission on August 1st, and the final version is expected to be complete by November 2018.

Actions Requested:

- Approve the revised definition of non-profit library in rule §8.1 to allow eligible non-profit libraries incorporated outside of Texas but having campuses or locations in Texas to become TexShare members and approve changes to TexShare affiliate membership in rule §8.3.

Topics of discussion included:

- Would the proposed requirement that the library employs a library director for at least 20 hours per week in library duties be an impediment to Texas Tribal libraries who may wish to join TexShare?

The board consulted Russlene Waukechon, TexShare E-Resources Coordinator, who has worked with the Tribal libraries in the past. She indicated that she did not believe this would be a problem for the two Tribal libraries in Texas.

- Do the revised requirements mandate that a library must have a physical library location in Texas, and how would this affect institutions who are entirely online?

Danielle Plumer responded that the proposed revised rules do not specify that libraries must have physical collections to be eligible for TexShare membership. Participation in the TexShare Card program, however, does require physical materials and locations at this time.

- How does the 20 hour requirement apply in the case of school districts who might apply for TexShare Affiliate membership? If membership is at the district level, are the librarian hours counted per campus, as an average, or cumulative?

Danielle Plumer suggested that the board could vote to exempt school districts from this requirement, or to remove the rule altogether, if they so chose.

Stephanie Fulton moved to approve the proposed changes to rules §8.1 and §8.3 as presented by TSLAC, with no changes. Bella Gerlich seconded the motion. The motion carried.

- Approve the revised composition of the TexShare Advisory Board in rule §8.4 to provide greater specificity in the requirement that the board composition be “representative” of the various types of libraries by requiring that the Board include a minimum of 1 each of the following:
 - Public library representative
 - 2-year college representative
 - 4-year college representative
 - Public school district representative

Topics of discussion included:

- Should the rules further require that the board have at least one member each from a public and private university?

Other board members opined that the difference in needs between public and private institutions was very small, and they generally shared similar core needs with regards to electronic resources.

- It was pointed out that there was no requirement for a representative from a medical institution. Danielle Plumer responded that it was beneficial to leave membership flexible, to be filled according to need, as when Stephanie Fulton was appointed to the board to address concerns about how best to serve Libraries of Clinical Medicine.

Stephanie Fulton moved to approve TSLAC’s proposed changes to rule §8.4 as stated. June Koelker seconded. The motion carried.

5. Discussion of July 11, 2018 meeting at Texas Library Association Annual Assembly

The board discussed meeting at Annual Assembly. TLA has offered a room. Danielle Plumer will send out a Doodle poll to see if there would be a quorum of the Advisory Board.

The meeting adjourned at 10:05 AM

In Attendance:

By Telephone:

Board Members

Jeanne Standley, University of Texas at Tyler
Stephanie Fulton, UT MD Anderson Cancer Center
Karen M. Blankenship, San Jacinto College
Bella Karr Gerlich, Texas Tech University Libraries
Cody Gregg, Del Mar College
June Koelker, Texas Christian University
Gretchen McCord, Digital Information Law
Edward Melton, Harris County Public Library
Gretchen Pruett, New Braunfels Public Library
Sharon Stover, University of Texas at Austin

In Person:

Texas State Library and Archives Staff

Mark Smith, Director and Librarian
Gloria Meraz, Assistant State Librarian
Jennifer Peters, Library Development and Networking
Danielle Plumer, Library Development and Networking
Russlene Waukechon, Library Development and Networking
Kate Reagor, Library Development and Networking

Guests

Pamela Ward, Texas Woman's University
Christine Peterson, Amigos