

**Texas State Library and Archives Commission  
TexShare Advisory Board**

Tocker Learning Center, 2<sup>nd</sup> Floor  
Lorenzo de Zavala State Archives and Library Building  
1201 Brazos Street  
Austin, TX

November 30, 2018  
10:00 AM

**Meeting Minutes**

**1. Welcome and Introductions**

Vice-chair Stephanie Fulton called the meeting to order at 10:04 AM.

New board members Mikail McIntosh-Doty, Federico Salas-Isnardi, and Jennifer Rike introduced themselves and were welcomed to the board.

**2. Elect Officers**

Stephanie Fulton opened the floor for nominations.

Gretchen Pruett nominated Bella Gerlich for Chair, and Karen Blankenship for Vice-Chair. They were elected by acclamation.

**3. Public Comment**

No public comment.

**4. Approve Minutes from June 15, 2018 meeting**

Danielle Plumer offered a correction to the previous meeting's minutes. The header for the minutes stated a meeting time of 10AM, but the meeting was posted to begin at 9AM.

Stephanie Fulton moved to approve the June 15 meeting minutes as amended. Gretchen Pruett seconded. The motion carried.

**5. Report on TexShare Administrative Rules**

Proposed revisions to Texas Administrative Code Title 13, Chapter 8, TexShare Library Consortium, were approved by the agency's Commission on November 2, 2018. The rule change was posted to the November 23, 2018 edition of the Texas Register with an effective date of November 28, 2018. TexShare staff are developing procedures to handle applications for TexShare affiliate membership under the new rules.

**6. Report on and discussion of Open Educational Resources Summit, Nov. 15-16, 2018**

TSLAC and the Texas Digital Library jointly organized the Open Educational Resources Summit for institutions of higher education, hosted on Nov 15-16 by the University of San Antonio libraries.

Danielle presented the board with a preliminary report on the summit and stated that the final report was in development by the organizing committee and is expected in January 2019. Planned follow-up events include a virtual OER Symposium for K-12 libraries in spring of 2019, an as-yet-unscheduled OER Conference, and sessions at TLA and TCDL.

The major challenge in promoting statewide OER initiatives is that of coordination. Many groups are pursuing OER separately, and there is no one organization that is a natural fit for connecting or directing these efforts. A need exists to identify what infrastructure already exists and find ways to connect the silos. One plan for going forward is for TSLAC and TDL to create a coordinating committee that includes members from diverse stakeholder organizations. It is also worth looking at OER initiatives implemented in other states

Additional feedback from board members included:

- That future OER events include organizations involved in adult literacy, such as the Texas Center for the Advancement of Literacy & Learning (TCALL).
- For K-12 libraries, involve staff from Superintendents' offices as well as school librarians, as they have more authority to make substantive changes.
- For institutions of higher education, involve students as well as librarians and faculty, because students can put pressure on faculty to adopt OER resources.

## **7. Report on and discussion of TexShare Programs**

TSLAC staff presented an update on the TexShare programs.

- **TexShare Card Program:** The bulk of TexShare Card use has shifted from academic to public libraries. The TexShare Card Working Group will convene and consider changes that might be made to the program to best suit those who are using it. A future consideration in modernizing the program is to give libraries a better system for tracking their program usage information.
- **TexShare Databases Program:** The TexShare Databases may have to cut another resource in 2019 due to budget cuts. TSLAC is also working on crafting a policy for dual-credit school programs to get access to TexShare for their students.

## **8. Review and approve discontinuation of TexShare Working Groups and Task Forces**

TSLAC asked the board to approve discontinuing the following working groups and task force due to inactivity or no longer being needed

- ILL/Courier Working Group
- Texas Collections Working Group
- Discovery Working Group
- OER Task Force

Jennifer Rike moved to approve the dissolutions of these groups. Gretchen Pruett seconded. The motion carried.

## **9. Review and approve TexShare Working Group charters and nominations**

TSLAC asked the board to consider the following action items:

1. Authorize the continuation of the following TexShare Working Groups
  - a. TexShare Card Program Working Group - reviews and recommends policies and procedures for the TexShare Card Program, assists with regular assessment of the program, and provides input from member libraries.
  - b. Electronic Information Working Group - reviews and recommends electronic information products for the TexShare program, assists with regular assessment of the TexShare electronic resources, and provides input from member libraries
  - c. Databases Cost Sharing Working Group – makes recommendations to the TexShare Advisory Board and the Texas State Library and Archives Commission on the amount TexShare member libraries should be assessed as cost share for participating in the TexShare Databases Program and on how these assessments should be shared among TexShare member libraries.
2. Authorize the continuing appointment of staff from The University of Texas at Austin to TexShare Working Groups as strategic partners.
3. Authorize TexShare staff to appoint members to the TexShare Card Program, Electronic Information, and Databases Cost Sharing Working Groups as needed to achieve geographic and institution type representation.

TSLAC staff presented a list of voluntary nominees for each group and noted that further nominees would need to be solicited in order to have the necessary number of members and ensure representation from each type of library. Suggestions from board members included waiting until after Christmas break to put out a final call and stressing to potential members in more distant parts of the state that these groups primarily meet digitally and aren't required to travel to Austin. Bella Gerlich moved to authorize TSLAC to contact library directors to solicit nominations for the TexShare Working Groups. Stephanie Fulton seconded. The motion carried.

Jennifer Rike moved to approve all action items as stated in Agenda Item 9. Bella Gerlich seconded. The motion carried.

Federico Salas-Isnardi moved that the statement that reflects the charge of the working groups include a phrase asking that they "solicit and provide input" from other libraries. Mikail McIntosh-Doty seconded. Discussion of the motion brought up several points:

- How would this charge be implemented, and would it put an undue burden on individual working group members? It might serve to discourage participation.
- TSLAC already solicits feedback from member libraries via a number of different channels. Working group members have not previously played a role in soliciting feedback.

Following discussion, Federico withdrew the motion. Jennifer Rike seconded the withdrawal.

## **10. Agency Update**

Mark Smith, Director and Librarian, presented a TSLAC agency update. Updates included:

- The agency's sunset review was completed and a bill to reauthorize the agency will be up in the next legislative session.
- Representative Senfronia Thompson filed a bill to adopt the Uniform Electronic Legal Materials Act. The bill would require the establishment of an official copy of record for any legal materials issued by state government. Similar bills have filed twice before without passing. The new bill differs from previous versions in that it identifies TSLAC as the implementing agency.

## **11. Administrative Report**

Jennifer Peters, Director of the Library Development and Networking Division, presented an update on division activities, including competitive grants, continuing education and consulting, the Libraries Connecting Texas program, TexShare training, TexQuest, interlibrary loan, and prison library services.

Feedback and suggestions from board members:

- Could competitive grants could be simplified by creating a common grant application that applies to all of the different types of grants? Jennifer Peters replied that the idea has been under consideration, but the dissimilarities between the grant types present a significant challenge.
- TSLAC should consider developing a grant category for K-12 school libraries, such as one geared towards inviting authors to speak at schools.
- The Mental Health First Aid training program currently being offered by the Continuing Education and Consulting team to public libraries in central Texas would be valuable to academic and K12 libraries as well, if the scope could be extended.

## **12. Advisory Board meeting dates for 2019**

The winter meeting is expected to be held in late February. Board members will be polled to determine the best date.

The meeting adjourned at 12:23 PM.

### **In Attendance:**

#### **Board Members**

Cody Gregg, Del Mar College

Federico Salas-Isnardi, FSI Diversity and Education

Jennifer Rike, Timberview High School Mansfield

Gretchen Pruet, New Braunfels Public Library

Bella Karr Gerlich, Texas Tech University

Mikail McIntosh-Doty, Concordia University Texas

**Via Conference Phone:**

Stephanie Fulton, UT MD Anderson Cancer Center

Edward Melton, Harris County Public Library

Karen Blankenship, San Jacinto College

**Texas State Library and Archives Staff**

Mark Smith, Director and Librarian

Jennifer Peters, Library Development and Networking

Danielle Plumer, Library Development and Networking

Russlene Waukechon, Library Development and Networking

Kate Reagor, Library Development and Networking

Liz Philippi, Library Development and Networking

Ann Griffith, Library Development and Networking

**Guests**

Christine Peterson, Amigos Library Services (conference phone)