

**Texas State Library and Archives Commission
TexShare Advisory Board**

Tocker Learning Center, 2nd Floor
Lorenzo de Zavala State Archives and Library Building
1201 Brazos Street
Austin, TX

November 22, 2019
10:00 AM

Meeting Minutes

Meeting held by teleconference. Recording Available.

1. Welcome and Introductions

Vice-chair Karen Blankenship called meeting to order at 10am.

2. Elect Officers

Karen Blankenship opened the floor to nominations.

Jeanne Standley nominated Dan Burgard for Chair. Jennifer Rike seconded. Dan Burgard declined the nomination.

Jeanne Standley nominated Mikail McIntosh-Doty for Chair. Jennifer Rike seconded.

Karen Blankenship nominated herself to continue serving as Vice-chair. Kate Horan seconded.

Cody Gregg moved to accept both nominations by acclamation. Jennifer Rike seconded. The motion carried.

3. Public Comment

Christine Peterson of Amigos Library Services gave an update on the TExpress Courier and E-Read Texas programs. Amigos recently switched courier companies, which led to some disruptions in deliveries. Libraries who experienced losses during the transition period were given a credit, with an average credit of \$71 per participating library.

Fifty Texas libraries have now joined the E-Read Texas program through Amigos and are in the process of testing and implementation. Libraries have been asking for promotional materials and Amigos is looking into ways to meet this need. Now that the first round of applicants have begun, Amigos is looking ahead to the second wave of libraries interested in the program.

Danielle Plumer added that the Texas State Library is in the process of hiring an Ebook Coordinator to manage the E-Read Texas program, and she expects the agency to do more outreach once that position is filled.

Jennifer Rike asked about the kinds of libraries involved in the program. Danielle Plumer responded that E-Read Texas is currently limited to small public libraries, but TSLAC hopes to expand the program to other sizes and types of libraries in the future. Mikail McIntosh-Doty added that academic libraries would be very interested in SimplyE, particularly once single sign-on is fully implemented.

4. Approve Minutes from June 10, 2019 meeting

Karen Blankenship moved to accept the minutes from the previous meeting. Dan Burgard seconded. The motion carried.

5. Discuss and Recommend Action: TexShare Databases Participation Fee Appeals

Two TexShare members submitted requests to appeal their State Fiscal Year 2020 TexShare Databases participation fees. Danielle Plumer presented their cases to the board.

Jacksonville College submitted a protest to their fee based on two factors: unexpected expenses arising from a natural disaster, and that their fee in previous years had constituted more than 5% of their annual collection expenditure (which is the cap placed on TexShare fees). The library had not yet paid their membership fee at the time of the meeting. The requested action for the board was to waive Jacksonville College's fee for the current fiscal year.

Jeanne Standley moved to waive Jacksonville College's TexShare Databases participation fee for fiscal year 2020. Karen Blankenship seconded. Jeanne Standley and Federico Salas-Isnardi abstained. The motion carried.

The next library to submit an appeal was Vidor Public Library, which sustained major damage from Tropical Storm Imelda. TSLAC staff were unable to reach Vidor Public Library before the appeals deadline, and by then the library's FY2020 fee had already been received and processed. Vidor Public Library later requested a refund of their participation fee, but the state is unable to refund processed payments except in extraordinary circumstances. TSLAC proposed instead granting a credit towards the library's FY2021 TexShare fee, which the director said would be acceptable.

Karen Blankenship moved that the board recommend that TSLAC refund Vidor Public Library's FY2020 participation fee. Kate Horan seconded the motion. TSLAC staff advised the board that they can only offer recommendations, and refunds cannot be issued in this case because the fiscal year budget has been officially closed. Mark Smith added that the vote could go forward,

and if passed TSLAC would handle the refund in whatever way it could. The board voted and the motion carried.

Federico Salas-Isnardi moved to recommend that TSLAC develop an official policy to address fee waivers for TexShare member libraries affected by natural disasters. Danielle Plumer agreed to develop a policy and bring it to the next board meeting. Sharon Strover seconded the motion. The motion carried.

Federico added a codicil requesting that TSLAC share a draft policy to the board a minimum of 30 days prior to the next meeting for review and recommendations. Danielle Plumer agreed.

6. Discuss and Recommend Action: TexShare Membership Applications

TexShare received two new requests for membership and requested that the board recommend whether to approve these applications.

The first application for review came from Cook Children's Health Care System, which applied for membership in the TexShare Consortium as a Library of Clinical Medicine. Suzanne Beckett spoke to the board about the organization. In addressing the area of concern that the organization's library resources is predominantly electronic, she explained that this is the result of how widely distributed their organization is. Dan Burgard pointed out that this is increasingly the case with many academic libraries and suggested that TSLAC and the board might consider updating membership standards at a later date to clarify how electronic library resources count towards an organization meeting those standards.

Jeanne Standley moved to accept Cook Children's Health Care System's application for TexShare Membership. Jennifer Rike seconded. The motion carried.

The second application came from The Reformed Theological Seminary Dallas Campus, which applied for TexShare Affiliate Membership. The organization did not previously qualify for TexShare Affiliate membership because their parent institution is based in Missouri. However, after the TexShare Affiliate membership requirements were updated to allow a unit of an out of state organization to join so long as the unit is based in Texas and limits its services to Texas residents, the Dallas campus chose to apply.

Jeanne Standley moved to accept the Reformed Theological Seminary Dallas Campus' application for TexShare Affiliate membership. Jennifer Rike seconded. The motion carried.

7. Discuss and Recommend Action: E-Read Texas Collection Development Policy

Danielle presented the board with a collection development policy for the E-Read Texas program, developed by the TexShare E-Books Working Group.

Gloria Meraz asked whether language could be added to the policy allowing the State Library to call in outside experts for consultation in cases where titles are challenged.

Federico Salas-Isnardi moved to table the agenda item and possible amendments until a form for challenging titles had been developed and the policy had been updated. Jennifer Rike seconded.

The motion to table was rejected 10-1 with Federico Salas-Isnardi voting for and no abstentions.

Jeanne Standley moved that the board approve the draft collection development policy, pending revision to include Gloria Meraz' requested language and the development of an official reconsideration form, both to be presented at the next board meeting for review. Jennifer Rike seconded the motion.

The motion carried 10-1 with Federico Salas-Isnardi voting against and no abstentions.

8. Discuss and Recommend Action: TexShare membership in ReadersFirst

ReadersFirst is an organization of libraries working to improve e-book access for library patrons. Its membership is made up of nearly 300 libraries, including 10 Texas libraries and 3 other state libraries. Danielle Plumer requested a recommendation from the board about the TexShare program joining ReadersFirst.

Karen Blankenship moved to approve TexShare joining ReadersFirst. Dan Burgard seconded. The motion carried.

Edward Melton and Federico Salas-Isnardi left the meeting.

9. TexShare FY2019 Program Reports

Danielle Plumer gave an update on the TexShare Card, Database, and Courier programs.

10. Agency Update

Mark Smith presented the board with an agency update. He praised staff and Amigos for their work on the E-Read Texas program and said that TSLAC is keeping a close eye on national e-book trends, particularly with regards to publisher embargoes. The Broadband program has helped 145 libraries dramatically increase the speed of their broadband, and the agency is looking at ways to make the initiative available on a larger scale, possibly through partnerships with ESCs or other related organizations.

TSLAC hired a general counsel, Sarah Swanson, who started on September 3rd. She will be assisting with upcoming TexShare contracts.

11. Administrative Report

Jennifer Peters reported on recent developments in the Library Development and Networking division, touching on interlibrary loan, competitive grants, continuing education and consulting, Libraries Connecting Texas, and TexQuest.

Kate Horan, McAllen Public Library, left the meeting.

12. Advisory Board meeting dates for 2020

A poll will be sent to board members about availability for the next meeting date.

The meeting was adjourned at 12:28 PM.

In Attendance via Conference Call:

Board Members

Mikail McIntosh-Doty (Chair), Concordia University Texas
Karen Blankenship (Vice-Chair), San Jacinto College
Cody Gregg, Del Mar College
Edward Melton, Harris County Public Library (*left meeting at 12pm*)
Federico Salas-Isnardi, FSI Diversity and Education (*left meeting at 12pm*)
Jeanne Standley, Academic Librarian (retired)
Jennifer Rike, Mansfield ISD
Sharon Stover, The University of Texas at Austin
Shawna Kennedy-Witthar, West Texas A&M University
Daniel Burgard, University of North Texas Health Science Center
Kate Horan, McAllen Public Library (*left meeting at 12:25pm*)

Other Attendees

Linda Thomas, Jacksonville College
Suzanne Beckett, Cook Children's Medical Center

In Attendance On Site:

Texas State Library and Archives Staff

Mark Smith, State Librarian
Gloria Meraz, Assistant State Librarian
Jennifer Peters, Library Development and Networking
Danielle Plumer, Library Development and Networking
Ann Griffith, Library Development and Networking
Kate Reagor, Library Development and Networking

Other Attendees

Christine Peterson, Amigos Library Services