



Applying for TSLAC Grants: What You Need To Know (webinar)

January 15, 2013 — 2-3 p.m.

Grant Writing Tips & Resources

Goals & Objectives

- S.M.A.R.T.
 - S — Specific — Who, what, where, when, why, how
 - M — Measurable — How much, how many, how impacted; evaluation tools
 - A — Appropriate — For audience, topic
 - R — Relevant — To needs and patrons
 - T — Time-based — By when will it be accomplished

Budget Tips

- Be thorough.
- Be realistic for the time period.
- Get estimates.
- Describe the costs.
- Include what you are willing to fund and how much.
- Make sure budget table and budget narrative reconcile.

Narrative Tips

- Make sure project fits the grant program and/or eligibility requirements.
- Follow the guidelines.
- Use available resources.
- Write succinctly.
- Write for the grant reader.
- Have someone else read it BEFORE you submit it.

Information Resources

TSLAC Competitive Grant Program Information

- “TSLAC Grant Opportunities for FY 14” — Webinar, 12/11/12 ([www.tsl.state.tx.us/ ld/workshops/webinars/archived.html](http://www.tsl.state.tx.us/ld/workshops/webinars/archived.html))
- Grant Program Guidelines (www.tsl.state.tx.us/ld/funding/index.html)
- Grant Management System (GMS) access (gms.tsl.state.tx.us)

Data & Statistics

- Counting Opinions Reports for Public Libraries
- Texas Library Association (www.txla.org/research-statistics)
- Local Chambers of Commerce
 - Texas Comptroller of Public Accounts (www.window.state.tx.us or www.texasahead.org)
- Institute of Museum and Library Services (IMLS) (www.ims.gov/research/evaluation_resources.aspx)
- ALA Office for Research & Statistics (www.ala.org/offices/ors)
- National Center for Education Statistics (nces.ed.gov/surveys/libraries/academic.asp)
- U.S. Census Bureau (www.census.gov)
- U.S. Bureau of Labor Statistics (www.bls.gov)

Grantwriting

- TSLAC Library Science Collection (www.tsl.state.tx.us/ld/lsc/index.html)
- Funding Information Center — Texas Dept. of State Health Services (www.dshs.state.tx.us/fic/default.shtm)
- The Foundation Center (foundationcenter.org)
- The Grantsmanship Center (www.tgci.com/index.shtml)